

JEFFERSON COUNTY HUMAN SERVICES

Board Minutes

May 10, 2011

Board Members Present: Jim Mode, Pam Rogers, Augie Tietz, and John McKenzie

Board Members Absent: Richard Jones, Marty Powers and Jim Schultz

Others Present: Human Services Director Kathi Cauley; Administrative Services Manager Joan Daniel; Office Manager Donna Hollinger; County Administrator Gary Petre, County Board Chairman John Molinaro; County Supervisor Carlton Zentner and County Supervisor Jan Rooou.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 9:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Mr. Jones, Mr. Powers, and Mr. Schultz absent/Quorum established

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Compliance attained

4. REVIEW OF THE MAY 10, 2011 AGENDA

Mr. Mode omitted item # 4.

5. CITIZEN COMMENT

No Comments

6. APPROVAL OF THE APRIL 12, 2011 BOARD MINUTES

Mr. McKenzie made a motion to approve the April 12, 2011 board minutes.

Ms. Rogers seconded.

Motion passed unanimously.

7. UPDATE ON "EXPERIENCE WORKS" AND GUEST SPEAKER GENE JOHNSON

Ms. Daniel spoke about the Experience Works program, which is a national organization that helps low-income seniors with multiple barriers to employment get the training they need to find good jobs in their communities. She then introduced Gene Johnson, who is working at Human Services under this program. Mr. Johnson shared his experiences and said that he has a great respect for what the staff at Human Services does every day.

8. REVIEW OF MARCH 31, 2011 FINANCIAL STATEMENT

Ms. Daniel reviewed the summary sheet (attached) and reported that we are projecting a surplus of \$337,803. She also discussed contracting with insurance companies (attached) and presented a spreadsheet showing what insurance companies we have contacted with or where we are in the contracting process. Ms. Daniel said that many companies do not want to contract with county agencies.

9. REVIEW AND APPROVE APRIL FINANCIAL VOUCHERS

Ms. Daniel reviewed the summary sheet of voucher batches (attached) totaling of \$688,768.04. Mr. Tietz made a motion to approve the April vouchers totaling \$688,768.04 as presented. Ms. Rogers seconded.
Motion passed unanimously.

10. DIVISION UPDATES: FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Family Resources:

Ms. Cauley reported on the following items:

- Child alternate care costs are going down
- We have a grant opportunity that will pay for supervisory training

Behavioral Health:

Ms. Cauley reported on the following items:

- Holly Pagel is the new supervisor for the Outpatient Clinic and the Intoxicated Driver program.
- We had increases in crisis and suicide calls for the 1st quarter of the year.

Administration:

Ms. Daniel reported on the following items:

- Claims are being processed through the clearinghouse now.
- MIS programmed the ability to download checking account information from the bank into our system, greatly reducing staff time reconciling checks within the protective payee program.

Economic Support:

Ms. Cauley reported for Ms. Johnson on the following items:

- We have 5,779 households on assistance, which is an increase of 85 households from February.

Aging & Disability Resource Center:

Ms. Cauley reported for Ms. Torum on the following items:

- The Watertown nutrition site has raised concerns about their meals that they get from the new caterer. The concerns were addressed with the caterer and they are willing to make the changes at no extra cost. Surveys across the entire county have shown that over 80% of the respondents rated the caterer from good to excellent.

11. DISCUSS AND APPROVE ATTORNEY HENRY PLUM CONTRACT

Ms. Cauley said that last year we entered into a State/County Contract for reimbursement of Legal Services under Title IV-E for children who are in child alternate care and who are waiting for permanency. About 15 – 18 children are in need of Termination of Parental Rights. This contract reimbursed us for our staff time and it drew down revenue to pay our attorney Henry Plum. The net savings after receiving state revenue for staff time, the savings for child alternate care costs, and expensing Attorney Plum's costs was \$82,113.

Ms. Cauley said that she would like to do this again this year, adding guardianship work to his contract. Attorney Plum was in court yesterday and finalized two cases but still has several more cases to prosecute. He anticipates that all current cases will be finalized within the next 6 months.

Ms. Rogers made a motion to approve an annual contract with Attorney Henry Plum, payments not to exceed \$87,000. Mr. Tietz seconded.

Motion passed unanimously.

12. INCOME MAINTENANCE UPDATES

Ms. Cauley reported that there is only one change with the hybrid model, which now allows for a regional consortium. The following are in support of this hybrid model; The Wisconsin County Human Services Association's Executive Board, The Co-chairs of Finance, many of our legislatures, and Eloise Anderson, secretary of the Wisconsin Department of Children and Families. This model would allow our workers to stay in the Workforce Development Center but we could possibly lose one secretarial position due to the centralization and privatization of scanning documents.

13. REVIEW 2010 ANNUAL REPORT

Ms. Cauley presented the annual report to the board and highlighted many of the areas. She was pleased to report that 92% of the 2010 goals across the Department were met.

14. DISCUSS JUNE PUBLIC HEARING

Ms. Cauley said that the board will meet on Monday, June 13 at 4:00 p.m., followed by the public hearing at 5:00 p.m. She has heard from Family Promise who will be coming to the hearing.

15. UPDATES FROM WISCONSIN COUNTY HUMAN SERVICE ASSOCIATION CONFERENCE

The conference is scheduled for next week in Eau Claire and several members will be attending.

16. UPDATES FROM WISCONSIN COUNTY HUMAN SERVICE ASSOCIATION

Mr. Mode reported that they discussed the Income Maintenance hybrid model.

17. ADJOURN

Ms. Rogers made a motion to adjourn the meeting.

Mr. Tietz seconded.

Motion passed unanimously.

Meeting adjourned at 10:30 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Monday, June 13, 2011 at 4:00 p.m.

Public Hearing to follow at 5:00 p.m.

Workforce Development Center

874 Collins Road, Room 103

Jefferson, WI 53549