

## COUNTY BOARD COMMITTEE MINUTES

**COMMITTEE:** LAW ENFORCEMENT/ EMERGENCY MANAGEMENT COMMITTEE

**DATE:** August 26, 2011

Meeting called to order by George Jaeckel at 8:30 a.m. Members of the committee present were: George Jaeckel, Pam Rogers, Dwayne Morris, Glen Borland, Paul Babcock (arrived late). Others present were: Sheriff Milbrath, Dispatch Supervisor Todd Lindert, Phil Ristow, John Molinaro, and Gary Petre.

Absent: None

**Compliance with open meetings law:** Compliance with open meetings law was assured.

**Approve agenda:** The agenda was approved as presented.

**Approval of minutes:** A motion was made by Pam Rogers and seconded by Dwayne Morris that the July 22, 2011 minutes be approved as printed. Motion carried.

**Public Comment:** No public comment.

**Status of Lake Mills Conservation Club purchase:** Phil Ristow reported that the access easement out at the conservation club was recently redrawn and remapped. The description did not match where the road was so that has now been fixed. One other issue remaining has to do with replacing the roof. Originally, the conservation club owners were going to replace the windows, doors and roof; however, because of prevailing wages, bidding, etc., the county was going to replace the roof instead and the contract reflected the purchase price minus the actual roofing price that the county received ( $\$150,000 - \$21,500 = \$128,500$ ). In the meantime, the conservation club had some hail damage to the roof and their insurance will be making a payment for the damage. They also had a bid to replace the roof that was less than the bid received by the county from their roofer (roofing prices have come down). So, the bid notice has been put out for replacement of the roof. In short, the contract needs to be reworded to include a lower price to put on the new roof. It should now read that the final sale price will be  $\$150,000$  minus the re-roofing cost (whatever it ends up being). Another question would be the insurance funds and how they should be dispersed. Additional discussion was had on this issue.

Pam Rogers made a motion for a county board resolution to amend the contract language and to let the Lake Mills Conservation Club keep the insurance funds. Glen Borland seconded. Motion carried.

**Update/cost discussion on additional storage space options for the Sheriff's Office:** Sheriff Milbrath talked about the lack of space out at the annex building which has been an ongoing issue. The security has improved but space is still needed. There is not enough indoor storage for evidentiary vehicles and some have had to be shrink wrapped and stored outside. Access to the vehicles is a concern as well (needs to be limited). Committee members looked at a handout from Morton Buildings as an example of what the proposed storage building would look like and an estimate of cost. The building could store a semi if needed and there would be a possibility to incorporate a freezer to store bulk buys for the jail kitchen as well. Mr. Petre is looking at putting this item in next year's budget as a capital expenditure. If approved, there will be a bidding process

for the building. Discussion regarding the storage of vehicles and possible fee income was had. Some evidence vehicles may have to be stored for long periods of time. There is no opportunity to collect fees on these vehicles since they are secured by the Sheriff's Office for ongoing criminal cases. Some concern was voiced as far as the cost of a storage building and budgeting but the committee was pleased to have a number to start with. This item will again be put on next month's agenda.

**Update/recommend RFP for communications radio system equipment and upgrades:**

Dispatch Supervisor Todd Lindert handed out a couple resumés and cost estimates from a two consultants regarding the RFP and bids that will be put out/received by the Sheriff's Office for the radio system equipment. Mr. Evans recently completed a project for Fond du Lac County and Todd said he received nothing but praise from them for the job he did. Mr. Evans also has done many projects for municipalities, counties, and other organizations in Wisconsin. His company, Evans Associates is based in Thiensville, WI. Cost estimate would be \$3,450 plus the cost of reviewing bids. Mr. Koehnen also has completed numerous projects in Wisconsin and Minnesota. The company he works for, G.J. Therkelsen, is based in Eden Prairie, MN. The fixed fee quote from them is \$11,400.

Todd added that his preference would be to work with Mr. Evans since he is based in Wisconsin and the Sheriff's Office radio vendor has worked with him (as well as Mr. Koehnen) and found him very easy to work with. Todd also said that the project costs have been going up and down with the issues in Japan. They are working on a three month delay in receiving equipment at this point. The fee associated with whichever consultant is procured will hopefully come from the budgeted amount for the radio system equipment and upgrade project. Any funding not used in 2011 will be carried over to 2012 since it looks like the project may not be started before the end of the year.

Pam Rogers made a motion to approve Mr. Ralph Evans as the consultant for the RFP/bid process. Dwayne Morris seconded. Motion carried.

**Status of Office of Energy Independence grant:** Sheriff Milbrath said visitors from the U.S. Dept. of Energy, National Energy Technology Lab, the Wisconsin Clean Cities, and the Wisconsin Office of Energy were at the Sheriff's Office yesterday. They are very happy with the use of the grant funding so far by the Sheriff's Office and the rest of the money is waiting to be disbursed. The problem we have run into is that the Ford Motor Company made a change to the catalytic converter the last year they produced the Crown Victorias (2011) so some adjustments had to be made to the propane systems for these vehicles. ImpCo put in the paperwork to be EPA certified but it is not complete yet. So, the Sheriff's Office is still waiting for those systems for the 2011 squads. General Motors seems to be more open with getting systems certified more quickly so we are hoping this has better timing next year.

The Sheriff also wrote a grant with Enbridge Pipeline for a piece of rescue equipment for the Dive Team and recently received notification that the Sheriff's Office received \$1,000.00. Normally their grants run between \$500 and \$750 so the grant award was slightly higher than that.

Another grant application was recently submitted with the Canadian Pipeline Company as well. A pipeline must run through the county to be eligible for this grant and the Sheriff's Office is hoping to receive another \$1,000 from them.

Lastly, the visitors asked if there was a possibility to put other county departmental vehicles on

propane systems. The Sheriff mentioned the Parks Department and those individuals were very excited since there are mowers available with propane systems on them. However, they are very expensive. The group asked that the Sheriff talk with the Parks director to see if they could help obtain a grant to get one of the mowers. Joe Nehmer is in favor of that so they will be moving forward with trying to obtain a grant.

**Review of Sheriff's Office 2012 budget:** The Sheriff handed out draft copies of the Sheriff's Office budget. It is still being worked on. Gary Petre added that the figures that the committee sees in the handouts will be changed today. The figures received from the state regarding health insurance have gone down slightly so everyone's budget will be revised to reflect that. As a general idea, the Sheriff's Office budget looks to be about \$11,340,000. The tax levy is down about 4.7% for the 2012 Sheriff's Office budget. The savings is due to the civilian employees having to pay the retirement and health percentages. About 1.3 million dollars will be saved countywide next year. The Sheriff's Office is coming in above the goal that was set because of a revision of the revenue accounts. Those accounts have been overstated in the past and they have been adjusted to more realistic goals. There is sufficient room in the budget next year to do that. Committee members also looked at the capital outlay for the Sheriff's Office which should be a final document. There will be about a \$460,000 extra fund balance for use next year. Most of this amount will be targeted for a new storage building for the Sheriff's Office and replacement of the concrete parking lot over the underground garage due to the fact that it is deteriorating badly. Half will be budgeted to the Sheriff's Office for the roof of the garage and half to the maintenance account for the parking lot surface. No new positions are included in the budget. The Sheriff's Office still has four unfunded deputy positions and one unfunded cook's position. The State Budget excluded sworn law enforcement officers from paying the retirement and health insurance; however, there was a provision in the budget for the county to change plans for those individuals. In 2012, the county will be moving all of the sworn positions to a deductible health insurance plan. There will be some savings to the county even though they are not required to pay the 12%. They are still in negotiations with the deputy's union so that is not finalized yet. Terri Palm has estimated that the county will save \$75,000 switching the sworn officers to a deductible plan. Gary talked a bit more about the health insurance and the requirement that the state cannot pay more than 88% of the average of the Tier 1 plans. John Molinaro added that the county could pay less than that. Gary added that for the 2012 budget, they are taking the weighted average of the plans that the county uses and are looking at how many people are in each plan and multiplying it out. As it turns out, they are budgeting 82% of the Dean plan and about 95% of the Unity plan. In one plan they are paying more and the other they are paying less.

**Report from the Sheriff:** Sheriff Milbrath commented that the Sheriff's Office has been really reaching out to the community for support. The Sheriff's Office has received about \$35,000 – \$40,000 in donated food for the jail kitchen. Presenting plaques to Crystal Farms and Oakdale Farms at the county board meeting in July was a small token of recognition and appreciation which meant a lot to these businesses. About 77 bushels of sweet corn, pallets of watermelons and muskmelons have been donated recently and Crystal Farms also donated 841 pounds of cheese.

**Review monthly bills and financial items:** – The committee approved the monthly recap report for June bills in the amount of \$174,876.93. July bills totaled: \$228,162.58. A spreadsheet summarizing current bills was reviewed by the committee members.

**Review monthly jail and patrol activity reports:** Jail and patrol activity reports were reviewed.

**Jail assessment fund items**: General fund items for the month in the amount of \$4,584.79 were approved.

Next meeting date is September 23, 2011.

A motion made by Glen Borland to adjourn at 9:37 a.m., was seconded by Pam Rogers. Motion carried.

Motions Carried:   4   Lost:   0  .

Signed \_\_\_\_\_