

**MINUTES OF THE  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE  
DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; Jan Roou*

**ROOM 203, COUNTY COURTHOUSE  
320 S. MAIN ST., JEFFERSON, WI 53549  
8:30 A.M. ON MONDAY, APRIL 25, 2011**

- 1. Call to Order**  
The meeting was called to order by Chairman Nass at 8:30 a.m.
- 2. Roll Call**  
Committee members present included Nass, David, Reese, Rinard and Roou. John Molinaro was in attendance. Zoning staff in attendance were Rob Klotz, Michelle Staff and Deb Magritz.
- 3. Certification of Compliance with Open Meetings Law Requirements**  
Both Reese and Klotz verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of Agenda**  
It was proposed to move agenda item #15 after #7.
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**  
There was no public comment.
- 6. Approval of March 28 and April 18, 2011 Meeting Minutes**  
Motion by David/Reese to approve the March 28 minutes. Motion carried on a voice vote with no objection. Motion by Reese/David to approve the April 18 minutes. Motion carried on a voice vote with no objection.
- 7. Vendor Selection for Community Development Block Grant LIDAR Terrain Mapping**  
Andy Erdman reported that the Land Information Council, on April 20, recommended contracting with Ayres and Associates and their partner, Aerometrics for the mapping project. Motion by Reese/David to approve contracting with Ayres and Associates and Aerometrics; motion carried on a voice vote with no objection.
- 8. Request by Jim Reu for Holding Tank Waiver on the Earl and Judith Reu Property at N2243 Strunk Road, Town of Hebron**  
Klotz explained that the proposed holding tank would only be serving an agricultural repair and maintenance shop, and the soil test provided indicated that the soil would not support a private onsite waste treatment system. Motion by Reese/David to grant the waiver; motion carried on a voice vote with no objection.
- 9. NR115 Update**

Klotz noted that we have until 2/1/12 to change our ordinance to accommodate the rewrite of NR115, and explained anticipated delay of adoption. Staff explained some proposed DNR changes.

**10. Wind Energy Update**

Klotz and Staff explained that currently, we either just issue a land use permit for single tower residential use or go through a conditional use for larger operations.

**11. Budget Update**

Klotz handed out the monthly budget report and explained.

**12. Draft Agricultural Preservation and Land Use Plan and Zoning Ordinance Review and Recommendation to County Board and DATCP**

Klotz distributed a letter he received from Supervisor Mike Burow. The consensus of the Committee was to have Klotz respond to Burow and either answer his questions by phone or invite Burow to come in to have his questions and concerns addressed.

**13. Discussion and Action on Resolution to Recommend Forwarding the Draft Agricultural Preservation and Land Use Plan and Zoning Ordinance to County Board and to DATCP**

Klotz explained and noted that County Board will still have a final review later in the year. Motion by Reese/Rinard to approve the resolution and forward it to County Board. Motion carried on a voice vote with no objection.

**14. Discuss, Act and Forward to County Board a Resolution Supporting the State PACE Program**

A resolution prepared by Rock County and modified to reflect Jefferson County information was distributed to Committee members. Motion by Reese/Rinard to approve the resolution as modified and forward it to County Board. Motion carried on a voice vote with no objection.

***PLEASE SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS:***

**15. Request for Reconsideration of Petition 3506A-11 for Tim Steinbach, Town of Watertown**

Klotz distributed a letter from Mr. Steinbach requesting the reconsideration. In addition, Lloyd Holterman Jr spoke in favor of the request. Motion by David/Roou to approve Mr. Steinbach's original request; motion carried on a voice vote with no objection.

**16. Decisions on Petitions Presented in Public Hearing on April 21, 2011**

**APPROVE WITH CONDITIONS** 3523A-11 – Jeff Jaeger/Martin & Jeraldine Jaeger Property, Town of Ixonia on a motion by Reese/Rinard; motion carried on a voice vote with no objection.

**POSTPONE** CU1654-11 – Gene Olson, Town of Aztalan on a motion by Nass/Reese; motion carried on a voice vote with no objection.

**POSTPONE** CU1655-11 – Town of Sumner & Mud Lake Sportsmen's Club Properties, Town of Sumner on a motion by David/Reese; motion carried on a voice vote with no objection.

**APPROVE WITH CONDITIONS** CU1644- James Noltner, Town of Watertown on a motion by Reese/Roou; motion carried on a voice vote with no objection.

**17. Upcoming Meeting Dates**

May 16, 2011, 8:00 a.m., Site Inspections Beginning in Courthouse Room 203 – **Klotz will be absent**

May 19, 2011, 7 p.m. – Public Hearing in Courthouse Room 205 – **Klotz will be absent**

May 23, 2011, 8:30 a.m. – Decision Meeting in Courthouse Room 203

June 13, 2011, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

June 16, 2011, 7 p.m. – Public Hearing in Courthouse Room 205 – **David may be absent**

June 27, 2011, 8:30 a.m. – Decision Meeting in Courthouse Room 203 – **David may be absent**

**18. Adjourn**

Motion by Reese/David to adjourn at 9:30 a.m.; motion carried on a voice vote with no objection.

**Don Reese, Secretary**