

SOLID WASTE/AIR QUALITY COMMITTEE MEETING
Minutes – March 18, 2011

1. CALL TO ORDER

Don Reese called the meeting of the Solid Waste/Air Quality Committee to order at 8:30 a.m. on Friday, March 18, 2011 at Jefferson County Courthouse, 320 S. Main Street – Room 203, Jefferson, WI 53549

2. ROLL CALL (ESTABLISH A QUORUM)

Committee members present at 8:30 a.m. were Don Reese, Jennifer Hanneman, Vic Imrie and Carlton Zentner

Excused Absent: Lloyd Zastrow

Staff member present: Sharon Ehrhardt

Guests: John Molinaro, Chair-Jefferson County Board; Vic Karaliunas, Recycling Manager-Town of Ixonia; Don Smith, Manager-Deer Track Park Landfill; Tim Ryan, Account Manager-Universal Recycling Technologies Janesville and Mark Heal, Account Manager-Veolia Environmental Services

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Don Reese stated that the Solid Waste/Air Quality Committee complied with open meetings law requirements.

4. REVIEW THE AGENDA

Agenda approved as presented.

5. APPROVAL OF MINUTES – January 21, 2011

Vic Imrie made a motion to accept the January 21, 2011 minutes as written and Jennifer Hanneman seconded the motion.

Motion carried 4-0

6. PUBLIC COMMENT

No public comment.

7. DISCUSS WITH POSSIBLE ACTION CORRESPONDENCE OR REPORTS FROM OTHER GOVERNMENTAL AGENCIES

a. 2010 Basic Recycling Grant to Municipalities - RUs (responsible units) from the DNR for Jefferson County.

Don R. said that when you look at the RU (responsible units) report Jefferson County could lose \$419,071.13 in RU grants. The loss of this money is in the governor's budget repair bill. The money for the RUs comes from the landfill tipping fees, which were created to support RU grants, Clean Sweeps, and other recycling programs. Past and present governors have been transferring funds out, and into the general fund to offset state budgets. The grants have been reduced in years past, but this is the first time they could be eliminated. John M. said that some legislators are taking steps to get these funds put back into the budget.

Don R. said that AROW was also in the process of creating a resolution to be sent to the Governor; Mark Heal said that AROW was trying to get it by March 21, 2011.

b. Updated report on product stewardship in the United States.

No discussion on product stewardship.

8. DISCUSS WITH POSSIBLE ACTION UPDATE FROM WASTE MANAGEMENT-DEER TRACK PARK LANDFILL – DON SMITH, MANAGER

Don S. said that the quarter was slow. Don S. informed the Committee that Deer Track Park Landfill received the licenses for the bio-mitigation permit for contaminated soil and approval for a research and

development site so they can take in liquids. The landfill sent their air permit for renewal to the DNR two years ago and nothing ever happened. The air permit is going to expire, but Don said that would be ok because they fulfilled their obligation. The DNR has since reviewed it and submitted a draft, which was published in the newspaper. The DNR draft has been submitted to the EPA and the EPA has 45 days to review and approve. The renewal air permit has more stringent air regulations than the old permit. Don S. said the DNR is dialing down on some of the air materials that are emitted from the landfill into the air. Jefferson County is an attainment area but if we become a non-attainment area there will be more restrictive regulations on the landfill. Sharon said the new air admission regulations become effective July 2011, and that we have been on the borderline for years so it is very possible that we could become a non-attainment area in the next three years. The DNR takes the average of the last three years for the base number they use for each area. Weather also plays a factor in the air quality numbers. John M. said that a lot of the air current flows come from heavy industrial areas from the south and west of Jefferson County. Jefferson County doesn't have a lot of heavy industrial manufacturing. Don S. said the reason he brought up the subject was to make sure the Committee was aware of the effects a non-attainment status will bring to the area businesses. Don S said the biggest problem at a landfill is methane and carbon dioxide because they are global warming gases. The reason for the air permit is that the DNR requires the landfill to destroy methane gas. The landfill's first method of destruction is the six gas generators in operation that produce electricity for over 5,000 homes. The second is to use a utility flare that burns off excess methane gas. The landfill does DNR air exercises to determine if they are at safe gas levels and if they are not they would have to consider raising the air stacks. Raised air stacks dissipate the gases at a higher and broader area instead of a small concentrated area. Don S. said that 50% of the gas is methane and the other 50% is carbon dioxide, nitrate, and oxygen with traces of formaldehyde. Formaldehyde is measured in parts per billion and the landfill is having trouble handling the traces of formaldehyde. All landfills are struggling with the formaldehyde problem because there is no easy solution.

9. DISCUSS WITH POSSIBLE ACTION UPDATE FROM UNIVERSAL TECHNOLOGY RECYCLING CONTRACT – TIM RYAN, ACCOUNT MANAGER

Sharon introduced Tim Ryan, the new Account Manager for URT, to the Committee. Tim handed out new URT brochures and presented a new contract proposal to the Committee. Don R. asked if the only thing that changed in the contract was what URT would now pay the County. Tim said yes, that the only change was the pay schedule. URT will pay the county 10 cents a pound for UPCs and laptops. Sharon said the only other thing missing in the contract was the site locations. Tim asked Sharon to email the site locations so they could be added to the contract. In the contract it also said that they would pay us for business UPCs and laptops. Sharon told Tim that when a business brings electronics to a Clean Sweep, Veolia handles that because it is a business. Businesses pay for the disposal of their materials brought to Clean Sweep. Mark Heal said if we wanted to run the business electronics through our sites instead Clean Sweep it would not be a problem for Veolia. Sharon wanted to know if the business electronics had to be separated from the residential electronics and Tim didn't know, but would find out.

Sharon told Tim and the Committee that Jefferson County wants URT to sign a HIPPA agreement. Scott Scheibel-Corporation Counsel gave Sharon a copy of the updated HIPPA agreement that needs to be signed by all our vendors. Tim asked Sharon to email him an electronic copy so he could get it to the right people for review. Tim also was given a hard copy.

Sharon asked the Committee and John M. if they wanted the hard drives destroyed. She explained that URT removes all information per military and Federal Government standards. If they can resell piece equipment they do, but most hard drives are shredded. Tim suggested we degauss and shred the hard drive to insure no data is compromised. Tim said once the equipment is in the hands of URT they become the responsible unit and liable party for the equipment. Sharon suggested that the county have the hard drives shredded and pay for a complete data destruction list. John M. suggest that whatever Roland W. and Scott are comfortable with is what we should do. Tim explained that URT sends destruction certificates for the equipment that is destroyed. Sharon said she would check with both Roland and Scott and let Tim know what they have decided.

Vic Imrie made a motion to approve the contract upon Phil Ristow-Corporation Counsel's review and that the three collection sites are added to the contract. Jennifer Hanneman seconded the motion.

Vote to approve motion: Don Reese-Yea, Jennifer Hanneman-Yea, Vic Imrie-Yea, and Carlton Zentner-abstained

Don Reese asked that we tour URT on April 15, 2011 instead of having a regular meeting. Tim Ryan said he would check if the date was available and get back to Sharon. The Committee will invite County Board members and persons who work with us on recycling electronics. Sharon said some people from MIS Department might like to see how the county's electronics are recycled. John M. said Sharon should get the van reserved as soon as possible.

10. DISCUSS WITH POSSIBLE ACTION UPDATE ON CLEAN SWEEP INFORMATION

a. April 9th Clean Sweep – Fair Park

Don R. said he was attending the Clean Sweep and asked the rest of the Committee to attend also. John M suggested that Sharon do another press release before the event and make sure Amy gets a copy for Facebook.

Mark Heal said he was glad to be back at the fair grounds. He said he liked the site because it's centrally located and has lots of room to setup. Vehicles also have easy access to the site. Mark asked if there would be filming going on and Sharon said yes. UW-Extension will be filming the April 9th Clean Sweep. Sharon asked Mark if he could bring the training box with samples of chemicals so they could be filmed. Sharon said she would send Mark an email as a reminder. Mark reminded Sharon that the person who is filming could film the Veolia activities, but would have to stay behind the cordoned off area. If they need a special shot they should just ask the project leader and he would help set up the shot for the video. Mark said he might be there on April 9th. Sharon had 39 appointments as of the meeting today which included 7 farms and 2 businesses. Sharon said she was also diverting appointments with only drugs or electronics because we have sites to collect them. Sharon said she thinks the numbers will be down at Clean Sweep because we have the collection sites for electronics and drugs. Mark said they will be there between 6:30 - 7:00 a.m. to start setting up with a safety meeting at 7:30 a.m. Sharon asked Mark if there was anything we needed to improve on for the Clean Sweep events. Mark H said no, because Jefferson County has a good system going. Don R. reminded Sharon to call the fair park for the use of their skid loader. Mark also said to make sure to have the surveyors tag farm and business vehicles. It is important to keep track of household and farm materials for the grants.

The Committee again asked Sharon the amounts of the grants received. Jefferson County received three grants which include \$9,100 Ag, \$17,900 household, and \$7,500 drugs for the 2011 grant year. Even though we were awarded these grants for our Clean Sweep program there is no guarantee we will receive the amounts until Governor Scott Walker passes the budget for the 2011/2012 fiscal period.

b. Donations

Sharon gave the Committee the total of donations received, \$7,250 as of the meeting date. Sharon re-affirmed that she sends out a thank you letter to each donor. The letter is signed by John M and Don R. We also post the name of the donors on the county website. Sharon also sends this information to Amy to post on Facebook. The Committee asked if we received the Watertown \$20,000 donation. Sharon explained that after the Watertown Clean Sweep she bills them for the \$20,000. So indirectly the \$20,000 donation pays for the Watertown Clean Sweep.

c. Electronics Collections

Since January 2010 we have sent 234,622 pounds of electronics to URT for recycling. URT is offering us a new contract where they will pay us 10 cents a pound for PCs and laptops and they will continue to take the rest of the other electronics for free. It will not give us a lot of money, but will cover the costs we have to pay to dispose of our county's electronics. In 2010 the disposal costs were \$800. The new contract was discussed with Tim Ryan in item number nine. Watertown has about 3 or 4 semi-trailers full of electronics, but they are waiting to ship until our new contract is signed. Don R. thanked URT for the contact and for working with us. We could not do electronic collections without the help of URT; before URT we paid \$8,000 - \$10,000 a year for electronics disposal. Mark said that at one time it cost 34 cents a pound to dispose of electronics.

d. Drug Collections

Mark told the Committee that he dropped off containers at the Watertown Police Department to collect drugs. He talked to Captain Kaminski who will be in charge of the Watertown collections and answered any questions or concerns he had about the collections. Mark said the Watertown container was blue, but not installed. Sharon said that by March 18 it should be up and running. Mark asked how the drug collection works in Lake Mills. Sharon said that the Lake Mills Police Department collects drugs during office hours. They call the Sheriff for pickup when they need to get them stored or sorted. The Sheriff will collect their drugs before the Clean Sweep so we can sort them with the rest of the drugs collected. John Schloemer said he will try to come to the Sheriff's Office before Clean Sweep and sort all the drugs that have been collected. If he can't schedule a date we will run them through the Clean Sweep April 9th. Carlton had a question about where the non-controlled drugs went from Clean Sweep. Mark said they send them to Port Arthur, Texas to incinerate the 30 gallon drums when they have a semi-trailer full.

11. DISCUSS WITH POSSIBLE ACTION-MARCH 3, 2011 MEETING WITH REP. ANDY JORGENSEN

John M, Vic I, Vic K. and Carlton attended the meeting with Rep. Jorgensen. Andy requested the meeting with our Committee because he wanted information about the Clean Sweep and RU grant money being reduced or taken away from local communities. He wanted to know how it would affect our programs and communities. Andy said he would do what he could, but because he is in the minority he doesn't know how effective he will be in getting our concerns heard. \$750,000 is still in the Governor's budget for Clean Sweep grants. Mark H. said he didn't think it would be taken out of the budget because it is a very small line item. We sent our letter of concern to all legislators involved with Jefferson County, Joint Finance Committee and the Governor and the only one who answered our letter was Andy.

12. DISCUSS WITH POSSIBLE ACTION-UPDATE RESPONSE FROM SCHOOL LETTERS

Sharon sent the letter out to the schools in Jefferson County. Only one school responded with email and asked to be put on our list for updates. Schools are hard to reach because if you send something to the school office you don't know if it gets passed on to the right people. John M. suggested that when Sharon has time she should try to call the schools and ask who would be the right contact for recycling programs. Don R explained that at the conference, the DNR had an educational display to show what materials are available to schools. In one of the meetings Sharon attended, the DNR thanked Jefferson County for supporting the Green and Healthy school program by honoring schools in Jefferson County who completed the program on our website. Elisabeth Olsen-DNR Outreach Educator said she is going to use our letter as a tool for other communities on how they can support the DNR educational program without money. Carlton asked whether someone could go the faculty meetings and talk to the teachers about the programs. Carlton said that schools were supposed to include environmental education but there never was any teeth behind it. The DNR is going to do more workshops for the teachers and the DNR has some funds that teachers can apply for to cover the cost of attending. Carlton said that if Elisabeth could go to faculty meetings she would get the message to the teachers faster. Sharon's hoping to have a school list for updated email to teachers.

13. DISCUSS WITH POSSIBLE ACTION-DISASTER DEBRIS MANAGEMENT INVENTORY

Sharon told the Committee she hoped to have a draft survey done for the June 17 meeting. John said we should invite Donna Haugom to the meeting when we discuss the survey.

14. DISCUSS WITH POSSIBLE ACTION-UPDATE ON VIDEO PROSPECTUS

Sharon had a conference call with Jim Leser and Steve Grabow. The call was about what they would film and the content of the video. Jim said he would like to do it as four segments landfill, Clean Sweep, electronic, and drugs. Jim said that the video will convey a visual message with very little talking. Sharon said that Jim Leser and Steve Grabow will be at the April 9th Clean Sweep for filming. On May 18th, with backup date of May 19, they plan to film the landfill, Watertown electronics recycling site and Sheriff's drug drop-off site. Mark H. and Don S. both said they would like to review the filming of their company's information before it is published.

15. DISCUSS WITH POSSIBLE ACTION 2011 BUDGET

Sharon puts this on each month's agenda in case Rob needs to share something with the Committee. Don said he didn't think anything charged since the last meeting. Don R. told the Committee we got the hosting fee from the landfill. The hosting fee for 2010 was \$76,524.13. Don R. thanked Don S. for the hosting fees. Sharon reminded the Committee that Rob budgeted low and didn't think we would have any problems with four Clean Sweeps. We just have to watch the drug disposal costs this year.

John M. said he thinks donations from communities are down because of the loss of revenue sharing.

16. DISCUSS WITH POSSIBLE ACTION-WIRMC CONFERENCE

Don told the Committee it was a good conference and Sharon is going to write a summary of the sessions she attended. The only disappointment was that DATCP cancelled their Clean Sweep grant meeting due to a family emergency. Don wanted to know why they didn't send someone else and Sharon said that all the people have left or retired; they only have one person working on Clean Sweep three-quarters of the time and that person has other responsibilities. Don R. said the sessions on pharmaceuticals were very good and as was the information on the different projects communities were trying. Mark H said Veolia has been working with the DEA trying to get approval for a mail back system for controlled drugs for doctor clinics and veterinary clinics. These types of businesses have very small quantities and for them to do a witnessed burn would be \$1,800 per business. In the past clinics sewered all the controlled substances. Mark said Jefferson County is way ahead of most counties in the state.

Don R liked the presentation on how one man took it upon himself to clean up the Mississippi. He has made this his mission and career. Don R also talked to Dan Fields-DNR about the dumping of blacktop on a site in Farmington and found out that you can't dump blacktop on sites as fill. He is going to share this information with the Planning and Zoning Committee. Don S. said the landfill would take the leftover blacktop for roads at the landfill.

The only negative thing Sharon found was that so many meetings were video conferences and sometimes they were hard to listen to or the power points were hard to see.

17. SET FUTURE MEETING SCHEDULE; NEXT MEETING DATE AND POSSIBLE AGENDA ITEMS

Tammie wanted the Committee to approve the dates for the 2011 Solid Waste/Air Quality meetings. Sharon said when we go on tour and conference she will write a summary for the website. Don R. told Sharon to set up a tour for the April 15th meeting at URT. Don also said he would like a tour of John's Disposal for the May 20th meeting. Don R. said we could change the tour for John's to another date instead of May 20th and Sharon will look into tour dates for the Committee. If there is something someone would like to discuss and put on the agenda it should be given to Don R. or Sharon two weeks before of the meeting.

April 15 Agenda

- **Tour URT, Janesville**

May 20 Agenda

- **Possible tour John's Disposal**

May 21 Agenda

- **Clean Sweep Watertown**

June 17 Agenda

- **Update on Educational Video**
- **Update on Clean Sweep Program, Drugs, Electronics, Chemicals**
- **Update on Survey for Disaster Debris**
- **Presentation on Energy Savings for Electronic Equipment from Grey Hoffmann**

18. ADJOURN

Vic Imrie made a motion to adjourn the meeting at 10:30 a.m. and Carlton Zentner seconded the motion.

Motion carried 4-0

Meeting Dates for the following months:

Friday, April 15, 2011 – Solid Waste/Air Quality Tour – URT, Janesville, WI
Friday, May 20, 2011 – Solid Waste/Air Quality Possible Tour - John's Disposal
Saturday, May 21, 2011 – Second Clean Sweep of the year - Watertown Street Department – 8-11 a.m.
Friday, June 17, 2011 – Solid Waste/Air Quality Meeting – Jefferson County Courthouse – Room 203
Friday, July 15, 2011 – Solid Waste/Air Quality Meeting – Jefferson County Courthouse – Room 203

These minutes will be reviewed and acted upon at the next Solid Waste & Air Quality Committee meeting. See those minutes for the record of action. A digital recording of these minutes is available upon request.

Secretary of Solid Waste/Air Quality Committee