

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

November 26, 2013
Administration & Rules Committee

1. Call to Order

Meeting was called to order by Supervisor Molinaro at 8:30 a.m.

2. Roll Call

Administration and Rules Committee Members

Members present: John Molinaro, Paul Babcock, James Braughler and Jim Mode.

Others Present: Ben Wehmeier - County Administrator; Tammie Jaeger - Administrative Secretary; Connie Freeberg - Paralegal II; Phil Ristow - Corporation Counsel; Barb Frank - County Clerk.

3. Certification of compliance with Open Meeting Law Requirements

Staff certified compliance with the open meeting law.

4. Review of Agenda

No changes made.

5. Public Comment

None

6. Approval of October 30, 2013 Administration & Rules Committee meeting minutes

Motion made by Supervisor Babcock; Second by Supervisor Mode to approve the October 30, 2013 Administration & Rules Committee meeting minutes as printed. (Ayes-All) Motion carried.

7. Correction and Approval of October 22, 2013 and November 12, 2013 County Board minutes

Corrections were distributed for the committee members to review.

Motion made by Supervisor Braughler; Second by Supervisor Babcock to approve the October 22, 2013 and November 12, 2013 County Board meeting minutes as corrected. (Ayes-All) Motion carried.

8. Communications

None

9. Discussion and possible action on resolutions, letters or reports from other governmental agencies

- a. Outagamie County Resolution "Support legislation changing method by which a municipality may collect the costs of razing a building"

Staff discussed the resolution with the committee members. It may save cost for the county in the future.

Motion made by Supervisor Molinaro; Second by Supervisor Babcock to support the resolution and forward it to County Board for their consideration. (Ayes-All) Motion Carried.

- b. Outagamie County Resolution "Support legislation requiring any person who officiates at a marriage be at least 18 years old and eliminate the requirement for a letter of sponsorship"

The committee discussed the resolution. The County Clerk supports this resolution.

Motion made by Supervisor Babcock; Second by Supervisor Molinaro to support the resolution and forward it to County Board for their consideration. (Ayes-All) Motion Carried.

- c. Outagamie County Resolution “Support legislation to increase the petitioner fee for an election recount from \$5 to \$25”

The committee discussed the resolution. The County Clerk supports this resolution. No action taken.

- d. Winnebago County Resolution “Requesting local state officials, legislators, and the governor to reexamine the policies which have led to historically high incarceration rates in the State of Wisconsin and to amend State laws so as to result in a substantial reduction in the number of low-risk, non-violent offenders in Wisconsin jails and prisons.

The committee discussed the resolution. This resolution will be forwarded to the Human Services Board and the Law Enforcement and Emergency Management Committee for their recommendation. No action taken.

- e. Taylor County Resolution “Requiring creation of a new nonpartisan procedure for the preparation of legislative and congressional redistricting plans”

The committee discussed the resolution. No action taken.

10. Review Administration and County Board Financial Report.

Financial reports were provided for the committee to review. John Molinaro and Ben Wehmeier commented on their budgets. No action taken.

11. Discussion and possible action on county-wide transition plan

Ben Wehmeier brought the committee up to date on this planning process. Ben has met with most department heads to discuss the SWOT analysis that was completed for each department and those meetings also included discussions on succession planning. Ben will continue to meet with Department Heads quarterly to continue the discussions. No action taken.

12. County Administrator’s monthly report

Ben Wehmeier gave a brief monthly report and addressed questions from the Committee.

13. Set December committee date

The committee will meet on December 31st at 8:30 a.m.

14. Tentative Future Agenda Items and Meeting Dates

- Approval of November 26, 2013 Administration & Rules Committee meeting minutes
- Approval of December 10, 2013 County Board meeting minutes
- Discussion and possible action on resolutions, letters or reports from other governmental agencies
- County Administrator’s monthly report

15. Adjourn

Motion made by Supervisor Mode; Second by Supervisor Babcock to adjourn at 9:30 a.m. (Ayes-All) Motion Carried.

Future Tentative Meeting Dates

December 31, 2013	January 29, 2014
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