

**Jefferson County Board of Health**  
**Meeting Minutes – Wednesday, March 20, 2013**  
**Jefferson County Health Department Conference Room**  
**1541 Annex Road Jefferson, WI. 53549**

**Call to Order**

E. Morse, Chair, called the meeting to order at 1:00 p.m.

**Roll Call/Establishment of a Quorum**

Quorum established.

**Board Members Present:** Ed Morse, Chair; Dick Schultz, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie; Don Williams, M.D.

**Staff Present:** Gail Scott, Director; Diane Nelson, Public Health Program Manager; Marc Schultz, Environmental Specialist; Sandee Schunk, Clerical/Recorder

**Guests Present:** John Molinaro, County Board Chair; Tamara Pooch, U.W. Green Bay nursing student; Doris Ellison, PhD student

**Certification of Compliance with the Open Meetings Law:** Meeting was properly noticed.

**Review of the Agenda:** No changes requested.

**Public Comment:** None

**Approval of January 16, 2013 and March 6, 2013 Board Meeting Minutes**

*Motion made by D. Schultz to approve the minutes as written; second by E. Morse; motion carried.*

**Communications:** None

**Financial Report – Income Statement**

G. Scott reviewed the 2012 end-of-year “Revenue & Expense Report” received from the County Finance Department. The bottom line shows an estimated surplus of \$233,969.57 (pending final collections of revenue for services rendered in the Personal Care and Public Health programs).

**Early Intervention for Prevention of Lead Poisoning – Doris Ellison and Diane Nelson**

D. Ellison provided a Power Point presentation on her Doctor of Nursing Practice (DNP), PhD project.

Birth certificates were used to obtain a listing of infants (up to age 1) living in older homes in Jefferson County. The goal is to decrease the risk of lead poisoning and have infants receive blood lead testing within one week of turning age one. It was reported that 51 cases were followed that live in a home built prior to 1950. A common source of lead poisoning is lead based paint in older homes that may be inhaled or ingested by a young child. Other sources of lead poisoning are soil contamination; dust; gas that contains lead (aviation use). In the study, 19% of the 51 cases received a blood lead test prior to age one and 19% received a blood lead test within one week of their first birthday; 62% of the cases did not receive a blood lead test prior to or within one week of turning age one. The children’s healthcare providers were contacted regarding the need to provide a blood lead test on the children involved in the study that had no history of being tested. It was reported that lead poisoning is preventable through testing and removal of lead paint or contaminated soil; prevention by providing blood lead screenings. Studies show that adults with high lead blood levels often have symptoms of irritability and hypertension (high blood pressure). M. Wiesmann, RN at Fort HealthCare reported that their patients receive a blood lead test between the ages of one and two.

## **Operational Update of the Environmental Health Program**

M. Schultz reported that he is assigned to cover Jefferson County south of I-94 and Erin O'Brien will cover Jefferson County north of I-94 and the city of Watertown.

M. Schultz reported on the following:

\*Problems with hotel pools not being sanitized appropriately by the Certified Pool Operators (CPO) on site and the need to close the pool until the problem is corrected. Dr. Williams questioned if there should be training seminars provided for hotels regarding pool maintenance? M. Schultz responded that hands-on education is provided at routine inspections.

\*Routine restaurant inspections will include Wisconsin's adoption of the 2009 FDA food codes with staff training to be provided in the near future.

\*New restaurant owners have been calling for inspections and licensure; the Environmental Health staff provides those on site visits as soon as possible to allow the business to open on schedule.

## **Public Health Preparedness**

### **a.) Capabilities Assessment and Training:**

G. Scott reported that several staff completed Crisis Communication (CERC) Training as part of addressing gaps in the Capabilities Assessment.

### **b.) 2013 Exercise:**

G. Scott reported that on Friday, June 7, 2013 – a table-top exercise will be held in Madison at the Alliant Energy Center. There will be a "mock ice/snowstorm" with people stranded on I-94. Fifteen people from each county in the Southern Region will participate in the exercise including hospital staff; Emergency Management staff; Public Health and Sheriff's Department staff.

## **Public Health Program and Review of Statistics**

### **a.) Communicable Disease Cases Reported:**

G. Scott reviewed the statistical reports in the packet and questions were answered.

D. Nelson reported that 3 individuals with Chicken Pox cases listed were not vaccinated against the disease.

### **b.) Bureau of Transportation Car Safety Seat Grant:**

G. Scott reported that 146 car seats were purchased and installed in 2012.

G. Scott reported that the County Parks Department agreed to allow the use of their heated garage for car seat installations in inclement weather.

### **c.) Interstate Postgraduate Medical Association Immunization Grant:**

G. Scott reported that Dr. Poland from Mayo Clinic provided an adult immunization presentation on March 4<sup>th</sup> at Central Coast Restaurant in Fort Atkinson. The final reports required by the grant have been submitted.

### **d.) Infrastructure Mini-Grant:**

G. Scott reported the objectives of the grant include a self-assessment of the Health Department; a Strategic Plan and a Quality Improvement project. Kathy Eisenmann from the U.W. Extension Office will meet with the Health Department staff to facilitate the Strategic Plan development.

## **Personal Care Program and Review of Statistics**

G. Scott reviewed the statistical reports in the meeting packet and reported that there have been some issues with a local contracted staffing agency regarding Personal Care Workers not keeping scheduled appointments with in-home clients. This problem has been addressed with the staffing agency.

## **Director's Report**

G. Scott stated that her report may be reviewed in the meeting packet.

G. Scott reported that the completion of the “County Business Continuity Plan” has been very time consuming for the Health Department staff but will be submitted on schedule.

**Status of Rock River Free Clinic and Community Dental Clinic**

G. Scott reported the Rock River Free Clinic has not requested any funding from the Health Department and the clinic has a Board meeting scheduled on March 21, 2013.

G. Scott reported that the Community Dental Clinic has hired a new dentist to work 3 days per week beginning in April; Dr. Turley will work at the clinic 2 days per week and a new dentist that is currently obtaining licensure may start in June. New patient appointments are still “on hold” at this time.

**Next Meeting Date/Time/Agenda Items: May 8; July 17; September 18; November 20, 2013**

Next meeting will be held on Wednesday, May 8, 2013 at 1:00 p.m. in the Health Department Conference Room.

**Adjourn**

*D. Schultz motioned to adjourn at 2:25 p.m.; second by M. Wiesmann; motion carried.*

Respectfully submitted;  
Santee Schunk - Recorder