

Jefferson County  
Finance Committee Minutes  
September 11, 2013

Committee members: Braugher, James  
Hanneman, Jennifer, Secretary  
Jones, Dick, Chair  
Mode, Jim, Vice Chair  
Molinaro, John

1. **Call to Order** – Dick Jones called the meeting to order at 8:30 a.m.
2. **Roll Call (establish a quorum)** - All committee members were present. Additional County Board Supervisor present was Supervisor. Staff members present were Ben Wehmeier, Brian Lamers, Tammy Worzalla, and Tammie Jaeger. Others present. Jill Ottow – Jefferson County Literacy Council; Lydia Statz – Reporter, Jefferson Daily Union.
3. **Certification of compliance with the Open Meetings Law** – Ben Wehmeier certified that the meeting was in compliance of the Open Meetings Law for the State of Wisconsin.
4. **Review of the agenda** – No changes to agenda were requested.
5. **Citizen comments**  
Jill Ottow from the Jefferson County Literacy Council thanked the county for their past support and commented on the budget request of \$20,000 which is \$4,000 more than in previous years.
6. **Approval of Finance Committee minutes for August 8, 2013** – A motion was made by Molinaro/Mode to approve the minutes of August 8, 2013 as drafted. The motion passed 5-0.
7. **Approval of Finance Committee minutes for August 13, 2013**- A motion was made by Mode/Braugher to approve the minutes of August 13, 2013 as drafted. The motion passed 5-0.
8. **Approval of Finance Committee minutes for August 20, 2013**- A motion was made by Hanneman/Molinaro to approve the minutes of August 20, 2013 as drafted. The motion passed 5-0.
9. **Communications**
  - Email from Margaret Burlingham regarding Farmland Conservation Easement Budget Request.
  - Safety Coordinator Information
10. **Review budget hearing schedule and possible budget updates** – No updates to the budget. Ben Wehmeier gave a power point presentation summarizing the 2014 Recommended Budget.
11. **Presentation of budget overview by the County Administrator**- Ben Wehmeier presented an overview of his recommended budget for 2014. The recommended budget meets the State imposed levy limit.
12. **Budget hearings for 2014** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record.]*

- a. **MIS**
  - i. John Rageth, Roland Welsh
  - ii. No additional motions/information
  - iii. Motion by Mode/Hanneman at \$1,238,168 (allocated to all other departments)
  - iv. Motion passed 5-0.
- b. **County Board**
  - i. John Molinaro
  - ii. No additional motion/information
  - iii. Motion by Braughler/Molinaro at \$417,921
  - iv. Motion passed 5-0.
- c. **Emergency Management**
  - i. Donna Haugom
  - ii. No additional motions/information
  - iii. Motion by Molinaro/Hanneman at \$67,511
  - iv. Motion passed 5-0.
- d. **Corporation Counsel**
  - i. Phil Ristow
  - ii. No additional motions/information
  - iii. Motion by Braughler/Hanneman at \$369,779
  - iv. Motion passed 5-0.
- e. **Human Resources**
  - i. Terri Palm-Kostroski
  - ii. No additional motions/information
  - iii. Motion by Molinaro/Braughler at \$403,678
  - iv. Motion passed 5-0.
- f. **Coroner**
  - i. Pat Theder
  - ii. No additional motions/information
  - iii. Motion by Molinaro/Hanneman at \$89,638
  - iv. Motion passed 5-0.
- g. **Central Services**
  - i. Mark Miller
  - ii. No additional motions/information
  - iii. Motion by Braughler/Mode at \$827,782
  - iv. Motion passed 5-0.
- h. **Land Information**
  - i. Andy Erdman
  - ii. No additional motions/information
  - iii. Motion by Hanneman/Mode at \$347,829
  - iv. Motion passed 5-0.
- i. **Health Department**
  - i. Gail Scott and Sandee Schunk
  - ii. No additional motions/information
  - iii. Motion by Molinaro/Hanneman at \$887,279
  - iv. Motion passed 5-0.

**13. Set future meeting schedule, next meeting date, and possible agenda items –**

The next Finance Committee meeting is scheduled for Thursday, September 12<sup>th</sup> at 8:30 a.m. Agenda items will be any 2013 budget to actual issues, funding for future Highway facility projects and using capital funds for the installation of air conditioning in the fair park activity building towards the furnace replacement project.

- 14. Adjourn** – A motion was made at 10:46 a.m. to recess until Friday by Molinaro/Mode. The motion passed 5-0.

Respectfully submitted,

Jennifer Hanneman  
Finance Committee Secretary  
Jefferson County

/tjj