

Jefferson County
Finance Committee Minutes
November 5, 2013

Committee members: Braughler, James B.
Hanneman, Jennifer (Secretary)
Jones, Richard C. (Chair)
Mode, Jim (Vice-Chair)
Molinaro, John

1. **Call to order** – Richard Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – All committee members were present except Jim Mode (Present at 8:39 a.m.)

Additional County Board supervisors present were:

None

Staff in attendance was:

Lamers, Brian	Worzalla, Tammy	Ristow, Phil
Wehmeier, Ben	Wiesmann, Kevin	Hoffman, Staci
Nehmer, Joe	Kern, Bill	

Members of the public that were present: None

3. **Certification of compliance with the Open Meetings Law** – Ben Wehmeier certified that notice of the meeting complied with the Open Meeting Law.
4. **Review of the agenda** – No changes
5. **Citizen Comment** – None
6. **Approval of Finance Committee minutes for October 10, 2013** – A motion was made by Braughler/Hanneman to approve the minutes for October 10, 2013. The motion passed 4-0.
7. **Communications**-None
8. **Information on transferring funds from Register of Deeds operation expense line item to a capital line item for the purchase of a Microfilm Scanner.** Brian Lamers explained that in the Register of Deeds budget they are using the funds derived from the redaction fees for data conversion. Currently, the expense budget is in that line item (1002.521295). They are looking at purchasing a scanner for a total of \$9,795, therefore we will be moving that budget amount to a capital account for office equipment (1002.594813). This scanner will also be helpful to other departments such as Human Services.
9. **Discussion and recommendations on supervisor budget amendments for 2014** –

The Finance Committee made the following recommendations to the County Board regarding the proposed budget amendments for 2014.

Jim Mode showed up at 8:39 AM

1. Additional bonding and issuance cost for highway facilities projects. This will allow for issuance of bonding over the 3 year period. It will also structure debt to pay back the general fund for expenses currently being spent on the demolition of the old Countryside Facility. Issuance cost \$140,000 and capital cost of \$1,000,000. Also move recommended budget issuance cost of \$250,000 to that account. Amendment is Recommended Unanimously.
2. Adding \$3,000,000 in bonding to be used if and only if needed to complete the bike trail between Waterloo and Oconomowoc. The Committee stated that they may have an interest in supporting this in the future depending on the future financial situation. Amendment is Not Recommended Unanimously.
3. Eliminate the Parks capital equipment of \$40,000 for the groomer/drag and \$15,000 for the UTV. Utilize the \$55,000 to purchase Sheriff capital items (replace 2 detective squads and/or other unmarked squads). Amendment is Not Recommended 3-2 (Mode and Braughler).
4. Remove the \$278,000 for Farmland Preservation and related expenditures from the County Board budget and the county portion of \$85,500 to be used to reduce the levy. Amendment is Not Recommended Unanimously.
5. Eliminate the \$10,000 from Parks department for the installation of a 9-hole disc golf course at Carlin Weld Park. The funds to go back to the General Fund Balance. Amendment is Not Recommended Unanimously.
6. Eliminate the \$45,000 from Parks department for recreational equipment. The funds to go back to the General Fund Balance. Amendment is Not Recommended Unanimously.
7. Eliminate the \$13,000 from Parks department for the installation of a well at Garman Nature Preserve. The funds to go back to the General Fund Balance. In 2003, Mrs. Garman donated 40 acres of land in Waterloo which was zoned single family residential and has given approximately \$55,000 in addition for park development which included the parking lot, pit toilet, and shelter. This would be the only capital item paid by the County for this park. Amendment is Not Recommended Unanimously.

10. Discussion regarding the budget process during the County Board Budget Meeting.

Discussion took place as to the process.

11. Discussion and possible action on setting appraised prices for tax foreclosed parcels (multiple Jellystone Campground parcels) owned by the County.

Phil Ristow discussed some of the property that has permitted decks and are legal. Phil stated then the question is what should we do with the permitted items. The cabin is like a "wooden tent" and shouldn't have been on the tax roll. The park would get the cabin. The majority do not have permits. With permits there about 10-15 out of 64 that do. John Molinaro asked about how much it would cost to remove the items. It was discussed that it would take a couple thousand dollars as an estimate. A motion was made by Molinaro/Braughler to establish the appraised price as the assessed values for vacant lots or lots with permitted improvements. Lots with unpermitted improvements that

can be permitted, ie., decks or sheds, shall be appraised at the assessed land value and be subject to the condition that a permit be obtained for the structure(s). Lots with improvements that cannot be permitted shall be cleared before sale. Motion passes 5-0.

12. Set future meeting schedule, next meeting date, and possible agenda items – Next regular meeting is November 14, 2013. Items include update on the Highway facility project including demolition of the old Countyside facility, 2013 projections, and setting final dental rates for retirees.

13. Adjourn – A motion was made at 9:30 a.m. to adjourn by Mode/Hanneman. The motion passed 5-0.

Respectfully submitted,

Jennifer Hanneman
Finance Committee Secretary
Jefferson County

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