

Jefferson County
Finance Committee Minutes
February 26, 2013

Committee members: Braughler, James B.
Hanneman, Jennifer (Excused)
Jones, Richard C. (Chair)
Mode, Jim
Molinaro, John

1. **Call to order** – Richard Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – All committee members were present except for Jennifer Hanneman. Staff in attendance was Gary Petre, Phil Ristow, Brian Lamers, Tammy Worzalla, Terri Palm, Bill Kern, Kathi Cauley, Joan Daniels, Joe Nehmer, Kim Bucholz, Yvonne Duesterhoeft and Carla Robinson.
3. **Certification of compliance with the Open Meetings Law** – Gary Petre certified that the meeting complied with the Open Meeting Law.
4. **Review of the agenda** – No changes.
5. **Citizen Comments** – None.
6. **Approval of Finance Committee minutes for February 14, 2013** – A motion was made by Mode/Braughler to approve the minutes for February 14, 2013 as drafted. The motion passed 4-0.
7. **Communications** – None
8. **Discussion and possible action regarding a donation policy.** John Molonaro explained why the need for the policy and acceptance of donations. He explained that the departments include in their annual report a listing of donations. The discussion was done to use \$5,000 as the threshold for the donation policy. The Finance department and Corporation Counsel will come back with a revised policy to be approved.
9. **Discussion and recommendation to the County Board regarding departmental surplus (deficit) activity for 2012 and related budget amendments for 2012** – Brian Lamers went through the departments that were over budget which included the Sheriff department by \$190,703 mainly due to overtime and worker’s compensation, the County Clerk department by \$15,028 mainly because of recall elections, the Land Conservation department because of less state funding than originally anticipated and the Fair Park department mainly because of special acts and advertising being over budget. A motion was made by Molinaro/Mode to recommend to the County Board approval of the departmental surplus (deficit) activity for 2012 and related budget amendments for 2012 including any minor adjustments made by the Finance department. The motion passed 4-0.
10. **Discussion and recommendation to the County Board regarding 2012 non-lapsing departmental requests amending the 2013 budget** - The Finance Committee reviewed the 2012 non-lapsing departmental requests individually by department. Molinaro/Braughler made a motion to recommend to the County Board approval of the 2012 non-lapsing

departmental requests including any minor adjustments made by the Finance department. The motion passed 4-0.

- 11. Convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(f) and (g) Stats., to consider medical history of a specific person and the advice of legal counsel concerning pending worker's compensation claim.** Motion was made by Mode/Braugher to go into closed session. Roll call was taken and all approved to go into closed session.
- 12. Reconvene in open session to consider resolution to authorize settlement of pending claim discussed in closed session.** Motion was made by Molinaro/Mode to reconvene to open session. A motion was made by Mode/Braugher to approve a resolution to go to the County Board approving a settlement of \$16,500 for a pending worker's compensation claim.
- 13. Set future meeting schedule, next meeting date, and possible agenda items** – The next month's regular meeting is Thursday, March 14, 2013 agenda items will include continued discussions on the 2014 budget, the 3 or 5-year budget projections, updated Donation Policy, impact on state budget and County impact due to sequester.
- 14. Adjourn** – A motion was made by Molinaro /Braugher to adjourn at 9:14 a.m. The motion passed 4-0.

Respectfully submitted,

James Braugher
Finance Committee
Jefferson County
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