

Minutes of the
HOME Board Meeting
October 17, 2013

Members Present: Ron Buchanan, Jennifer Hanneman, Mark Hoefert, Christine Howard Turowski, John Kannard, Russell Kutz, Dennis Myers, Duane Paulson, Kathleen Schilling, Jay Schreurs and Peter Sorce, Glenn Stumpf and Maria Watts

Staff: Kristin Silva and Nancy Mojica

Excused Absence: Mark Baldwin, Joe Birbaum and Jennifer Hanneman

Guests: Kim Haines, Sandy Scherer, Waukesha County, Darryl Enriquez, Waukesha Freeman, Debbie Narus, Wisconsin Partnership, RoxAnne Witte, Jefferson County Economic Consortium and Dave Porterfield, Movin' Out Inc.

- I. The meeting was called to order by Ron Buchanan, the Board Vice-Chair, with a quorum of the Board present at 9:02 a.m.
- II. The Board Secretary led the Pledge of Allegiance.
- III. On a motion by Peter Sorce and second by Dennis Myers, the minutes from the September 19, 2013 were approved.
- IV. No Public Comments were heard.

Staff reported that HUD has been shut down for the last two weeks; we anticipate that they will be back working soon. Their absence has not affected our financial operations to date.

Staff passed out a HOME member roster for updates to make information available on the HOME website.

- V. On a motion by Christine Howard Turowski and second by Dennis Myers, the Board approved an RFP to go out through Waukesha County Purchasing for the Homebuyer Counseling Preferred Provider list for a three year cycle (2014-2016). The motion carried.
- VI. The Wisconsin Partnership report was reviewed and accepted. Staff indicated that there is \$200,000 available for the Core Programs.
- VII. On a motion by Christine Howard Turowski and seconded by Maria Watts, the Board approved the \$200,000 to be divided between DPA (\$100,000), Housing Rehabilitation (\$75,000) and Purchase Rehabilitation (\$25,000) with the flexibility of moving the funds within the Core Program to meet demands upon Waukesha County Staff approval. The Motion carried.
- VIII. The Board heard a presentation by Dave Porterfield, Movin' Out for a CHDO funding request on the Waterloo project in the amount of \$340,000. It will be a 24 unit project with 25% of the units' set-aside for persons with disabilities and the remaining will be for workforce housing.

On a motion by Mark Hoefert and seconded by Peter Sorce, the Board accepted the application from Movin' Out and referred it to the HOME Executive Committee for further review and brought back to the HOME Board for final action. The motion carried.

- IX. The 2014 Annual Action Plan is on the Community Development web site for review. Staff held a Public Hearing for public comments on October 9, 2013. The deadline for written comments is October 30, 2013

On a motion by John Kannard and seconded by Dennis Myers, the Board conditionally approved the 2014 Annual Action Plan. Any public comments will be brought to the Board for review. The motion carried.

- X. Hebron House reported that they have received a Firm Commitment letter from HUD. Staff was in touch with Mr. Tarantino, the Developer for Hebron House, but with the federal government shutdown nothing further has occurred.
- XI. We received a check for \$32,900 from Habitat for Humanity of Rock & Jefferson County for Lot #117 (Brookstone Way) in Watertown that was unable to be completed by the deadline of January 2014. The funds will be put back into the HOME account to be reallocated.
- XII. On a motion by John Kannard and seconded by Peter Sorce, the meeting adjourned at 9:30 a.m.

Respectfully submitted,

Ron Buchanan
Vice-Chair, HOME Board