

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
October 10, 2013

Board Members Present: Jim Mode, Pam Rogers, Richard Jones, Augie Tietz, Julie Merritt and John McKenzie

Absent: Jim Schultz

Others Present: Human Services Director Kathi Cauley; Administrative Services Manager Joan Daniel; Aging & Disability Resource Center Manager Sue Torum; Economic Support Manager Jill Johnson; Child & Family Manager Brent Ruehlow; Office Manager Donna Hollinger; Human Services Maintenance Supervisor Terry Gard; County Administrator Ben Wehmeier, and County Board Chairman John Molinaro.

1. CALL TO ORDER

Mr. Mode called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Schultz absent/Quorum established

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE SEPTEMBER 10, 2013 AGENDA

No Changes

5. CITIZEN COMMENT

No Comments

6. APPROVAL OF THE OCTOBER 10, 2013 BOARD MINUTES

Ms. Rogers made a motion to approve the October 10, 2013 board minutes.

Mr. McKenzie seconded.

Motion passed unanimously.

7. COMMUNICATIONS

No communications

8. 2013 CAPITAL IMPROVEMENTS

Mr. Gard reviewed the list of Capital Improvements (attached) listing what has been completed and what is still in process. He said that the budget is underspent by \$71,993.06, so he made another list of projects that would add value to the Department. The new list totals \$51,659, still leaving a balance of \$20,334.06.

Ms. Rogers made a motion to give Mr. Gard the authority to spend the underspent funds on the list of projects.

Mr. McKenzie seconded.

Motion passed unanimously.

9. REVIEW OF JULY, 2013 FINANCIAL STATEMENT

Ms. Daniel reviewed the August 2013 financial statements (attached) and said that there is a projected positive year-end fund balance of \$155,729. If we have a balance unclaimed from the IM Accountable Care Act funds, we can carry them over to 2014. We are projecting to carry over \$50,000. Ms. Daniel also presented the summary sheet and financial statements (attached) that detail revenue, expenses, tax levy and variance by program within each Division and discussed the areas that are having the most impact on the budget. She also presented reports showing Alternate Care and Commitment costs (attached).

10. REVIEW AND APPROVE SEPTEMBER, 2013 FINANCIAL VOUCHERS

Ms. Daniel reviewed the summary sheet of vouchers totaling \$1,174,458.80 (attached).

Our annual contribution to Family Care for \$625,097 is included in these vouchers.

Mr. Tietz made a motion to approve the September, 2013 vouchers totaling \$1,174,458.80.

Mr. Jones seconded.

Motion passed unanimously.

11. DIVISION UPDATES: CHILD & FAMILY RESOURCES, BEHAVIORAL HEALTH, ADMINISTRATION, ECONOMIC SUPPORT, AND AGING & DISABILITY RESOURCE CENTER

Child & Family Resources:

Mr. Ruehlow reported on the following items:

- The State Division of Safety and Permanency did a comprehensive Quality Services Review of our CHIPS team. They reviewed 12 ongoing cases and compared them to standards, statutes and protocol. They met with families, staff and outside stakeholders. At the end of the week, we met with them to get a preliminary update on how we did. We received a great report about our communication between all staff and stakeholders. Of the 12 cases reviewed under strict Federal guidelines, 100% passed. Ms. Cauley commended Mr. Ruehlow for doing such a great job. She added that the QSR team was highly complimentary about the incredible work that is being done with such complex cases.
- There is a heroin epidemic in our area that directly affects children that we have in care. Of 98 children in care, 23 are there in large part due to parental heroin use. An additional 76 children on our caseloads are due to the abuse of all drugs combined. The financial report "Alternate Care Costs" lists the details of the number of children, number of days and total costs for these placements.

Behavioral Health:

Ms. Cauley reported on the following items:

- Emergency Detentions are still high for the year. We had 114 through September, which projects to 152 for the year, compared to 123 for last year. We are also seeing children over the age of 14 making serious suicide attempts.
- We continue to meet with DHS to discuss regionalizing the CCS program. Rock, Walworth, and Jefferson County are looking at the Shared Service Delivery model that shares trainings, billing, supervision, quality assurance, etc.
- We have electronic notes done for the Behavioral Health teams, which has helped tremendously. Along with that, we are continually working on compliance procedures.

- We wrote a response to WCA and WCHSA about the Mental Health Task Force and the task force wrote a final report based on the feedback.

Administration:

Ms. Daniel reported on the following items:

- The State notified us that they reached a settlement with Community Care Resources. We will be receiving a refund for years 2009 – 2011.
- We are setting up a process for Electronic Monitoring of juveniles.
- We received our 2012 rate reconciliation forms for Medicaid to set a CCS rate.
- The IVE TRP budget is coming due
- We are having issues getting staff and program certification or re-certification from the State Medicaid administrator Forward Health. We hope that it will be resolved soon.

Economic Support:

Ms. Johnson reported on the following items:

- DHS sent out 230,000 letters to customers who will be losing their BadgerCare Plus coverage on 12/31/13 and to those individuals currently on the wait list. They will be following up with phone calls to make sure these individuals understand what they need to do to get insurance.
- All four new IM workers are trained and certified.
- We had an interagency meeting to discuss program and staffing changes.
- Food share benefits will be decreasing in November.
- All staff attended training to understand the tax dependents and status, as we need to figure that in when calculating benefits.

ADRC:

Ms. Torum reported on the following items:

- 52 senior high school students participated in the YOST (Young and Older Stick Together) Training. That number amounts to three-quarters of the class! YOST is celebrating its 33rd year.
- Plans for the Senior Statesmanship Program are nearly complete. There was very good response from county department heads.
- The Brown Cab Study has resulted in several transportation options that will be shared with the group at the 10/9 meeting. Kathi Cauley will be attending with Torum.
- The State Alzheimer’s Dementia Summit was very successful. Six priority areas were identified:
 - Increase awareness and education
 - Expand Dementia Specialist services statewide
 - Create “Safe Harbors” to reduce the risk of citations for facilities that accept people with challenging behaviors
 - Create Mobile Crisis Teams
 - Incentivize reimbursement to facilities that provide “excellent” care
 - Encourage the development of Chapter 55 placement facilities

12. UPDATES ON MARKETPLACE EXCHANGES

Ms. Johnson disbursed "Health Insurance Marketplace" information that they received from the State, (attached) and then explained the process that individuals must go through to receive insurance.

13. 2013 AND 2014 CONTRACTS

Ms. Daniel reported that we have four additional contract changes for 2013 and a new list for 2014.

Ms. Rogers made a motion to approve both contracts and to forward them to the county board for approval.

Mr. McKenzie seconded.

Motion passed unanimously.

14. UPDATE ON HEROIN INITIATIVES

Ms. Cauley reported on the statistics of heroin use that has an enormous impact on families, children, and our Human Services Budget. The research shows serious addiction is a disease. We offer people a comprehensive assessment and an array of treatment options. Currently we treat these individuals in our clinic and it appears to be effective with many of them.

We have also been meeting regularly with outside stakeholders about addiction problems in the community and will be involved in a heroin task force. The task force may use the Four Pillars approach based on four principals: Harm reduction, Prevention, Treatment, and Enforcement. Representative Jagler hosted a heroin roundtable that we participated in and was well attended.

15. INTER-COUNTY AGREEMENT FOR ADULT LONG TERM CARE

Ms. Cauley reported that as was discussed last month, we would like an inter-county agreement that supports communication and collaboration between counties. We are looking at the Inter-County Best Practice Agreement. She will ask that this item be put on the agendas for the Human Services Director's meetings.

We also use Marsh Country Health Alliance and found that they have made some significant billing errors. We will be receiving a refund of about \$8,000.

16. UPDATES FROM WISCONSIN COUNTY HUMAN SERVICES ASSOCIATION

- Mr. Mode reported that the Executive Committee already voted to pass the Umbrella Statute and are now trying to get support from the State departments. Secretary Rhoades said that she is opposed to it because quality client care may decrease. There will be more meetings to discuss it further.
- Ms. Cauley reported that we have been involved in planning a leadership summit for the Dept. of Children and Family on November 6. She was nominated to be the district representative, but due to a conflict with another meeting, she cannot attend.

17. DISCUSSION AND POSSIBLE ACTION ON APPOINTMENTS TO THE AGING AND DISABILITY RESOURCE CENTER ADVISORY COMMITTEE (ADRC)

Mr. Mode reported that Carolyn Niebler would like to fill the vacancy on the ADRC committee. Ms. Rogers made a motion to approve the appointment of Carolyn Niebler to the ADRC committee.

Mr. Jones seconded.

Motion passed unanimously.

18. SET NEXT MEETING DATE AND POTENTIAL AGENDA ITEMS

The next meeting will be on Tuesday, November 12 at 8:30 a.m.

19. ADJOURN

Mr. Tietz made a motion to adjourn the meeting.

Ms. Rogers seconded.

Motion passed unanimously.

Meeting adjourned at 10:30 a.m.

Respectfully submitted by Donna Hollinger

NEXT BOARD MEETING

Tuesday, November 12, 2013 at 8:30 a.m.
Workforce Development Center, Room 103
874 Collins Road, Jefferson, WI 53549