

COUNTY BOARD COMMITTEE MINUTES

COMMITTEE: LAW ENFORCEMENT/ EMERGENCY MANAGEMENT COMMITTEE

DATE: July 26, 2013

Meeting called to order by Paul Babcock at 8:30 a.m. Members of the committee present were: Paul Babcock, George Jaeckel, Pam Rogers, Ed Morse and Duane Morris

Others present were: Kim Buchholz, Donna Haugom, County Administrator Ben Wehmeier, County Board Chair John Molinaro

Certification of Compliance with Open Meetings Law: Ben Wehmeier assured compliance.

Approval of Agenda: The agenda was approved as presented.

Communications: None

Citizen Comments:

Andrew Griggs, a City of Watertown resident, addressed the committee and asked them to consider an alternative method for determining "Slow No Wake" for the Watertown area. He stated that water levels can vary greatly from Lake Koshkonong to Watertown and along the Rock River. He believes there should not be a blanket Slow No Wake level for the entire County like it is now. Currently, the Slow No Wake is determined by water levels at the gauging station near Lake Koshkonong. Mr. Griggs requested that he be kept informed if the committee will discuss the issue at a future meeting.

****Note:** The committee decided that this would be an agenda item on the next meeting of Law Enforcement/Emergency Management which will take place on October 25, 2013.

Approval of Minutes:

A motion was made by George Jaeckel, seconded by Pam Rogers, to approve the minutes for June 28, 2013. Motion carried.

Continuity of Operations Plan/Continuity of Government:

Haugom reviewed the purpose of the Continuity of Operations/Continuity of Government Plan (COP/COG) with the committee. Departments are continuing to work on their plans. The initial deadline for completion was July. It has now been extended to December; the process is involved and is taking longer. Only three departments have completed their plans at this time. Administrator Wehmeier and Donna assured the committee that this is worthwhile project and will be completed.

Jefferson County Natural Hazards Mitigation Plan:

Haugom stated that this was on the last agenda. The resolution is going before the County Board at their August meeting.

Plan of Work:

Haugom reported that the department is on track with their plan of work as well as to receive the total grant amount for 2013. The first half payment of \$17,717 has been received. Haugom reviewed the facility off-site plans that were completed during the first half. They included: McCain Foods USA, Inc. in Fort Atkinson; WisPak of Watertown; LSP-Whitewater Cogeneration Facility in Whitewater; Generac Power Systems in Whitewater and Lakeland Cold Storage in Lake Mills. Haugom explained that Buchholz conducts the off-site visits and completes the report. Buchholz stated that during the annual review of the 2013 Tier Two reports, three additional off-site plans were identified. Two facilities have sulfuric acid over 1,000 lbs. and one has 150 lbs. of chlorine.

Flood Mitigation Program:

Haugom informed the committee that all of the properties for the 1768 grant have been acquired; a total of 36 properties were acquired. Work continues on grant 1933 that proposes to acquire an additional 11 properties.

John Molinaro commented that one of the properties acquired through the flood mitigation program is located on Lake Ripley. The County is currently working to turn that property over to the Lake Ripley Management District.

Budget:

Haugom reported that she was given \$74,981 for her 2014 budget goal. The department was able to come in slightly under budget at \$73,193.

AmeriCorps Volunteer:

The Jefferson County Office of Emergency Management office has applied for an AmeriCorps volunteer through a grant with Wisconsin Emergency Management. This individual will work on building up a volunteer base; re-energizing our Volunteers Active in Disaster group; coordinate disaster assessment training and updating the resource manuals. Final approval should come this fall. The grant is managed through the state. The individual would be with us for approximately one year.

Functional Needs Taskforce:

Haugom currently serves on the Functional Needs Taskforce for Dodge and Jefferson Counties. The focus last year was on preparing long-term care facilities for a disaster. The focus has now changed to daycares, licensed and certified. The group will be offering upcoming trainings for daycares to provide them with the materials necessary to establish plans for their facilities. The group is currently working with educational groups to send out surveys to these types of facilities. Haugom will keep the committee posted on the work of this group.

Training/Exercises:

The Emergency Management department has hosted or participated in the following training programs:

- May 16 – Jefferson County hosted the 2013 SIMCOM (Simulated Communications) exercise at the Jefferson County Fair Park. Over 200 people attended and tested different communication platforms to ensure interoperability; different options for communications. The day went very well. People were kept busy and challenged.
- July 17 – Donna participated in Operation Mayhem with the Region 5 hospitals in Madison. The scenario was handling a severe winter storm.
- Donna presented to the Health Department nursing students on what is Emergency Management, what might be expected of their position as a public health nurse, Incident Command System, etc.
- Donna attended a refresher course on Incident Command forms.
- Donna successfully completed her training requirements and testing to become a Wisconsin Certified Emergency Manager. As a Certified Emergency Manager she has completed four levels of training (Awareness, Performance, Planning & Management and Professional). This is a voluntary professional development program.

Next meeting date is Friday, August 23, 2013 (Law Enforcement)

A motion made by Pam Rogers to adjourn at 9:14 a.m., was seconded by George Jaeckel. Motion carried.

Signed _____