

Jefferson County Library Service

% Dwight Foster Public Library
Mailing Address: 209 Merchants Avenue
Fort Atkinson, WI 53538
920.563.7790

Board Meeting Minutes February 18, 2013 at Dwight Foster Public Library in Fort Atkinson

Meeting was called to order by President Hartwick at 6:00 p.m.

Board Members Present: Janet Hoeft
Dean Sanders
Dwayne Morris
Leigh Froelich
Sue Hartwick
Julaine Appling

Absent: Betty Stoffel

Library Directors Present: Connie Meyer, Fort Atkinson
Leann Lehner, Jefferson
Joan Behm, Cambridge
Gerard Saylor, Lake Mills
Peg Checkai, Watertown
Stacy Lunsford, Whitewater
Kathleen Hookham, Palmyra

Others Present: Bill Dovi and Janet Negus

The minutes of the November 28, 2012 meeting were declared approved with no objection at 6:01 p.m. by President Hartwick.

There was no public comment.

Old Business

Administrator Meyer gave a report to the Board on the status of the Strategic Plan and its presentation to the County Board Supervisors in early December, 2012. The plan was approved and has been forwarded to the State of Wisconsin.

SHARE Report – Administrator Meyer gave the Board a brief history of what SHARE is and discussed the relationship between the two library systems that make up SHARE. It was explained that the automation consortium (SHARE) is very important but that the relationship between the two library system staff and boards has deteriorated over time. Ms. Meyer had written a letter to MWFLS board members as an individual library director and this was discussed. Ms. Appling asked that it be noted in the minutes that Administrator Meyer did a good job on documenting the issues in her letter.

New Business

There was a motion by Dwayne and seconded by Julaine to accept the 2012 Jefferson county Library Service State Annual Report and to give President Hartwick the authority to sign it and send it to the State. Motion passed 6-0.

There was an amended motion by Julaine and seconded by Janet to accept the Fort Atkinson Library as the County Resource Library for 2014. The amended Motion passed 6-0.

There was a motion by Leigh and second by Dwayne to send a letter to the DPI/DLT regarding Act 420. The letter was presented by Administrator Meyer. Discussion on the motion was that the letter was to question two concerns that are in current legislation dealing with reimbursement amounts and deadlines. Other discussion was had on whether or not other libraries are voicing their opinions on the same topic so as to validate the points in the letter and it was asked of the Administrator to follow-up on this in the future. Motion passed 6-0.

There was a motion by Julaine and second by Leigh to send a letter to MWFLS regarding SHARE. The motion was amended from the printed agenda in which it will be sent to the President of the MWFLS Board from President Hartwick. The amended motion passed 6-0.

Reports from the County Library Directors was given

Cambridge – Building Project is moving forward and is very encouraging. 1/3rd of the money for the project has been raised with the village willing to give more support. January circulation was up.

Fort Atkinson – Good circulation numbers in January.

Jefferson – Read Dogs program went very well. They have two new staff people that are doing great and their adult program is on the rise.

Lake Mills – Renovation program has begun and movement of staff members internally has occurred.

Watertown – Strong circulation numbers in January. They are looking at a Needs Assessment for their Library expansion.

Palmyra – Had to deal with some building issues in January.

A motion was made by Julaine and seconded by Dwayne to nominate Sue Hartwick for President for 2013; Janet Hoefl as Vice-President and Dean Sanders as Secretary. Julaine also thanked Sue for her leadership over the past year. The motion passes on a 6-0 vote.

A motion to adjourn was made at 6:49 p.m. by Janet and seconded by Dean. The motion passed on a 6-0 vote.

Respectfully Submitted,
Dean E. Sanders