

**MINUTES OF
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, DECEMBER 16, 2013**

- 1. Call to Order**
The meeting was called to order by Chairman Nass at 8:02 a.m.
- 2. Roll Call**
Nass, Reese, Jaeckel and Rinard were present. Zoning staff in attendance were Michelle Staff and Rob Klotz.
- 3. Certification of Compliance with Open Meetings Law Requirements**
Reese verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of Agenda**
No changes were proposed to the agenda.
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
There was no public comment.

The Committee left with Staff for the following site inspections:

- 6. Site Inspections of Petitions to be Presented in Public Hearing on December 19, 2013:**
R3690A-13 – Dane & Tammy Hartwig/Darryl & Donna Hartwig Property, **W3912 CTH B**, Town of Farmington
R3691A-13 – Susan, Michael & Matthew Meraclé, **N3268 Hardscrabble Road**, Town of Sullivan
R3692A-13 & R3693A-13– Scott & Sherry Schreiber, **W2198 Piper Road**, Town of Palmyra
CU1765-13 – Lori Hoyt, **N221 Cold Spring Road**, Town of Cold Spring
CU1755-13 – Steven M Cline/Combined Enterprises LLC c/o Jellystone Park, **N357 Old 26 Road**, Town of Koshkonong
CU1764-13 – Zwolanek Trust, **W7496 STH 106**, Town of Sumner
- 7. Site Re-inspection on Petition R3674A-13 for Jim Tourbier on the Marcella Tourbier Trust, Pipersville Road, Town of Watertown**
- 8. Adjourn**
Motion by Reese, seconded by David to adjourn the meeting at 10:20 a.m. Motion carried on a voice vote with no objection.

Don Reese, Secretary

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountymi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made. A digital recording of the meeting will be available in the Zoning Department upon request.