



**Minutes - Jefferson County  
Solid Waste/Air Quality Committee  
Friday, October 18, 2013 at 8:00 A.M.  
Jefferson County Courthouse – Room 203  
320 S. Main Street, Jefferson, WI 53549**

**Members:** Don Reese-Chair, Greg David-Vice Chair, John Kannard-Secretary, Carlton Zentner and Greg Torres

**Staff:** Rob Klotz and Sharon Ehrhardt

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**1. Call To Order**

Meeting called to order at 8:00 a.m. by Reese.

**2. Roll Call (Establish a Quorum)**

In attendance at 8:00 a.m. were Don Reese-Chair, John Kannard-Secretary, and Greg Torres.

Guests in attendance were John Molinaro-County Board Chair, Ben Wehmeier-County Administrator and Steve Pfeiffer-Manager URT.

Greg David arrived at 8:13 a.m.

Carlton Zentner was excused.

**3. Certification of Compliance With the Open Meetings Law**

Klotz verified that the meeting was being held in compliance with open meetings law requirements.

**4. Public Comment**

Reese introduced Steve Pfeiffer-Manager URT (Universal Recycling Technologies)

**5. Review the Agenda**

No changes were proposed to the agenda.

**6. Approval of Minutes – August 16, 2013**

Motion by Torres, seconded by Kannard to approve the minutes as presented. Motion carried on a voice vote with no objection.

**7. Communications**

WIRMC (Wisconsin Integrated Resource Management Conference); the schedule came in the mail on Thursday. Reese said to put on the November agenda for discussion.

**8. Discuss with Possible Action-Waste Management-Deer Track Park Landfill – Don Smith**

Don Smith called and said he could not attend this meeting, but will be attending the November 15<sup>th</sup> meeting.

*a. Landfill Update*

Reese said they are finishing their covering.

*b. Estimates for Budget*

Reese said that he hadn't gotten an update to the budget. Klotz said we were ok with our budget because he put in a lower amount.

**9. Discuss with Possible Action-Update from Watertown Street Department – Rick Schultz**

Ixonia nominated the City of Watertown for the "Excellence in Wisconsin Recycling Award". The Committee asked Ehrhardt to send a recommendation to the DNR to choose the City and Rick Schultz for the award.

**10. Discuss with Possible Action-Updated Contract from URT (Universal Recycling Technologies)**

Motion by Torres, seconded Kannard to approve the new URT contract for recycling e-waste and appliances. Motion carried on a voice vote with no objection.

**11. Discuss with Possible Action-Updated MOU Contract with Partners**

Ehrhardt and Pfeifer announced that the City of Jefferson will be collecting e-waste and appliances. The Committee was given a copy of the updated MOU which included the City of Jefferson. Steve P. had an agreement for locking the container at the City of Jefferson site. The Committee said that Steve P. should forward it to the City of Jefferson for signing because it will be their responsibility to lock the container.

**12. Discuss with Possible Action-Update on Clean Sweep Information**

*a. Clean Sweep Summaries for September 21 and October 4*

Ehrhardt has not received the invoices for the two events. September 21<sup>st</sup>: 66 Participants, 1 Farm, 4 Businesses and 61 Households. October 4<sup>th</sup>: 26 Participants were all households. Ehrhardt didn't get the number of residents that attended the Whitewater event.

- b. *Fair Park Disposal Costs for April 13 Clean Sweep*  
The disposal cost of the materials Fair Park brought to Clean Sweep was \$1,206.75. Whenever MIS disposes of material, the Committee pays those costs too. The county departments pay for the cost of lamp disposal. Terry Gard handles the lamp recycling.
- c. *Clean Sweep Grant Updates*  
Processed, waiting to hear from DATCP
- d. *Donations Update*  
We had \$1,355 in donations before we sent letters and have received \$2,210 since the letters were sent in September. Total for the year is \$3,565  
Fort HealthCare wants to donate something; they don't want to just write a check. Ehrhardt wanted to know how the Committee wanted her to handle the Fort donation. The Committee said she should meet with James Shulkin who is in charge of the Fort donations.
- e. *Electronics Collections Update*  
Amount received from e-waste scrap for 2013 is \$11,948.36.  
Total e-waste for 2013 is 222,093 pounds and the grand total to date is 2,099,210 pounds.  
City of Jefferson is getting a container and will be collecting electronics and appliances.  
Ehrhardt will have to update all brochures and posters. When Jefferson gets their container she will do a news release and photo of the site.
- f. *Appliance Collections Update*  
The total amount of pounds for 2013 is 50,589 and grand total of pounds collected is 166,250.
- g. *Drug Collections Update*
  - (1) Witness Burn Drug Collection December 3 and Witness Burn December 4  
Sharon will be on vacation and Reese said he would cover for the Witness Burn.  
Mark Heal and DATCP will send notices out to all interested groups.
  - (2) Problem of overfilling of the Sheriff's Drug Container by Group Homes  
The Committee received a copy of the letter sent to the healthcare facilities. This should take care of the problem.

**13. Discuss Update on Dodge County Clean Sweep Partnership – Sharon Ehrhardt**

Dodge County would like the type of agreement that we have with Whitewater. They are still working on details. Veolia would do the billing for any Dodge County residents.

**14. Discuss Upcoming Budget for 2014 – Rob Klotz**

Klotz put the budget on the video screen to review with the Committee. The revenues have stayed the same. Donations are down a little and sale of scrap materials are up. Our expenses for the year are about \$105,000 to \$110,000 and we have about \$100,000 in reserve. The Solid Waste budget doesn't change much from year to year. The program is paying for itself. Klotz told the Committee if they had any detailed questions about an item they should talk to Brian Lamers-Finance Director; he could explain it to them.

**15. Discuss with Possible Action-Sharon becoming Co-Chair for the AROW Product Stewardship Committee**

The AROW Board will make that decision October 22 at their Board Meeting.

Motion by Torres, seconded by David that Ehrhardt co-chair the AROW Product Stewardship Committee for one year; with Committee review after one year. Motion carried on a voice vote with no objection.

**16. Discuss with Possible Action - October 12, Mattress & Box Spring Collection at Fair Park**

They collected 7 mattresses from 3 people. They want to be at our April 12 Clean Sweep.

The Committee asked that this be put on the November agenda to be discussed when Rick is in attendance.

**17. Discuss with Possible Action - October 24, Meeting with Schools and Carton Council**

Watertown, Fort Atkinson, Jefferson and Palmyra Eagle are going to attend the meeting. Ehrhardt is just acting as an organizer for the meeting. It will be up to each school whether they want to recycle cartons.

**18. Discuss with Possible Action - October 23, Sharon & Sheriff Paul Milbrath Webinar Local Drug Collections for the 2013 Water Star Wisconsin Municipal Water Management series.**

Ehrhardt will send the link to everyone for the webinar and also send the presentation to the Committee members.

**19. Possible Action-Disaster Debris Management Updates – Sharon Ehrhardt**

They have not had a meeting.

**20. Review and Play “City of Watertown Recycling Program” Video**

Played video. The Committee asked Ehrhardt to check if this was sent to the cable stations. The Committee asked that it be put on our website. The video should be on the vimeo.com link.

**21. Upcoming Meeting Dates and Possible Agenda Items**

- a. October 23, 2013 Water Star Wisconsin Municipal Water Management series Webinar
- b. October 24, 2013 Carton Council Meeting City of Watertown Street Dept. at 10:00 a.m.
- c. November 15, 2013, Solid Waste/Air Quality Meeting – Courthouse/Room 203 at 8:00 a.m.
- d. December 20, 2013, Solid Waste/Air Quality Meeting – Courthouse/Room 203 at 8:00 a.m.

**22. Adjourn**

Motion by David, seconded by Torres to adjourn the meeting at 9:45 a.m. Motion carried on a voice vote with no objection.

**The Solid Waste/Air Quality Committee may discuss and/or take action on any item specifically listed on the agenda.**

***INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.***

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**John Kannard, Secretary**