

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

January 29, 2014
Administration & Rules Committee

1. Call to Order

Meeting was called to order by Supervisor Molinaro at 8:30 a.m.

2. Roll Call

Administration and Rules Committee Members

Members present: John Molinaro, Paul Babcock, James Braughler and Jim Mode.

Others Present: Ben Wehmeier - County Administrator; Connie Freeberg - Paralegal II; Barb Frank - County Clerk, Tammie Jaeger - Administrative Secretary; Phil Ristow - Corporation Counsel; Brian Lamers - Finance Director, Jane Jacobs - Assistant Corporation Counsel.

3. Certification of compliance with Open Meeting Law Requirements

Staff certified compliance with the open meeting law.

4. Review of Agenda

5. Public Comment

Phil Ristow introduced Jane Jacobs, Assistant Corporation Counsel.

6. Approval of December 31, 2013 Administration & Rules Committee meeting minutes

Motion made by Supervisor Babcock; Second by Supervisor Mode to approve the December, 2013 Administration & Rules Committee meeting minutes as printed. (Ayes-All) Motion carried.

7. Approval of January 14, 2014 County Board minutes

Corrections were distributed for the committee members to review.

Motion made by Supervisor Braughler; Second by Supervisor Babcock to approve the January 14, 2014 County Board meeting minutes as corrected. (Ayes-All) Motion carried.

8. Communications - None

- Administration & County Board Financial Reports

9. Discussion and possible action on official newspaper bid form and specifications

Information was provided for the committee to review.

It was noted that the Jefferson Daily Union has more circulation in Jefferson County but there have also been some issues working with them. The bid will include a request for a cost to print the minute books. A request for discounted legal notices will also be added. The service we receive, meeting deadlines and other costs were discussed. No action taken.

10. Consider amending the current official newspaper agreement to reduce the cost per line

The Jefferson Daily Union and the Watertown Daily Times are contracting their newspaper printing to Bliss Communications in Janesville. The column size will be narrower and will result in more lines. The Daily Union proposed a 5% reduction in the per line rate for the balance of the current contract.

Motion made by Supervisor Braughler; Second by Supervisor Babcock to adjust the cost of the contract to reflect a 5% reduction per line rate due to the change in printing specifications. (Ayes-3 Mode Abstained) Motion carried.

11. Discuss and review Board Rules for 2014-2016 County Board

The following changes to the Board Rules were discussed:

1) Add Wisconsin River Rail Transit Commission (WRRTC) 2) Traffic Safety Committee appointment clarification 3) Add Medical Examiner to be supervised by Law Enforcement and Emergency Management 4) Change order of agenda to put roll call before the pledge of allegiance.

The committee also discussed placing Planning and Zoning in alpha order on the agenda. This will be discussed with the Planning and Zoning Committee. No action taken.

12. Discussion and possible action on resolutions, letters or reports from other governmental agencies

- Adams County Resolution "To Support Wisconsin 2013 Assembly Bill 308"

Staff discussed the resolution with the committee members. The committee agreed that this affect municipalities more than the counties. No action taken.

- Washara County Resolution "Opposition to SB-349 and AB-476 Limiting Local Control of Nonmetallic Mining Operations"

Staff discussed the resolution with the committee members.

Motion made by Supervisor Molinaro; Second by Supervisor Babcock to support the resolution and forward it to County Board for their consideration. (Ayes-All) Motion Carried.

- Brown County Resolution "In support of changes to the State Statutes regarding protective occupation participant status of County correction officers"

Staff discussed the resolution with the committee members. No action taken.

- Dunn County Resolution "Seeking creation of a new nonpartisan procedure for the preparation of legislative and congressional redistricting plans"

Staff discussed the resolution with the committee members. No action taken.

13. Review Administration and County Board Financial Report.

Financial reports were provided for the committee to review. John Molinaro said that Farmland Preservation and Historic Preservation may have a small surplus and the County Board budget will come in below budget. No action taken.

14. County Administrator's monthly report

Ben Wehmeier gave a monthly report and addressed questions from the Committee.

15. Tentative Future Agenda Items and Meeting Dates

- Approval of January 29, 2014 Administration & Rules Committee meeting minutes
- Approval of February 11, 2014 County Board meeting minutes
- Discussion and possible action on resolutions, letters or reports from other governmental agencies
- County Administrator's monthly report
- Discuss the Wisconsin River Rail Transit Commission (WRRTC) membership at the May meeting

16. Adjourn

Motion made by Supervisor Babcock; Second by Supervisor Braugler to adjourn at 9:36 a.m. (Ayes-All) Motion Carried.

Future Tentative Meeting Dates

February 26, 2014	March 20, 2014	April 30, 2014
-------------------	----------------	----------------