

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

October 29, 2014

Administration & Rules Committee

1. Call to Order

Meeting was called to order by Rinard at 8:30 a.m.

2. Roll Call

Administration and Rules Committee Members

Members present: Jim Braugher, Jennifer Hanneman, Steve Nass, Amy Rinard and Jim Schroeder.

Others Present: Ben Wehmeier - County Administrator; Connie Freeberg, Paralegal; Brian Lamers - Finance Director; Amy Smith, Reporter - Jefferson Daily Union; Stacie Hoffman - Register of Deeds; Carla Robinson - Clerk of Courts and J. Blair Ward - Corporation Counsel.

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the open meeting law.

4. Review of Agenda

Item 14 was moved up after Item 7 to accommodate staff.

5. Public Comment

6. Approval of September 24, 2014 Administration & Rules Committee meeting minutes

Motion made by Schroeder; Second by Hanneman to approve the September 24, 2014 Administration & Rules Committee meeting minutes as presented. (Ayes-All) Motion carried.

7. Approval of October 14, 2014 County Board minutes

Corrections were distributed for the committee members to review.

Motion made by Braugher; Second by Hanneman to approve the October 14, 2014 County Board meeting minutes as corrected. (Ayes-All). Motion carried.

8. Communications

- a. Corrections for October 14, 2014 County Board minutes
- b. 2015-2016 Legislative Agenda

9. Update on appointment of District 24 supervisor

Schroeder informed the committee that they have one candidate interested in being appointed as Supervisor for District 24. Her name is Callie Edwards from UW Whitewater. He and Supervisor Foelker will be interviewing her. Schroeder hopes to bring a recommendation to the November County Board. No action taken.

10. Discussion and possible action on Resolution "Establishing Task Force on County Government Organization and Operations"

Ward provided a final draft of the resolution for the committee to review. The committee supports the changes to this resolution. The intent is to appoint 4-5 supervisors. The fiscal note will show an amount under \$3,000 to cover the meeting fees for the supervisors.

Motion by Nass; Second by Braugher to approve the resolution with an added fiscal note not to exceed \$3,000 and forward to the County Board for their consideration. (Ayes-All) Motion Carried.

11. Discussion and possible decision on the Election of Council Chairperson, Vice Chairperson and Secretary of other Boards, Commissions, Councils and Committees that are not specified in the County Board Rules

Wehmeier explained that this item brought forward by the Land Information Council. Ward provided some language options for the Committee to consider. The Committee approved the language suggested in Option 2.

Motion by Schroeder; Second by Hanneman to approve the language in Option 2 and forward to the County Board for their consideration. (Ayes-All) Motion Carried.

12. Review and discuss WCA Budget priorities and legislative initiatives

Information on the WCA Budget priorities and legislative initiatives was provided for the committee to review. Wehmeier highlighted various budget initiatives for the committee. No action taken.

13. Discussion of Committee Rules

Wehmeier explained that he has received questions from committee chairs regarding public comment in terms of what can be discussed and the time limits imposed. Wehmeier asked that the committee start to think about other issues in the committee rules that the Committee may want to address. It was suggested that a statement be put in the rules stating that the chair has authority to limit public comment to a reasonable amount of time. Education on handling these types of situations could also be discussed at a future committee chair meeting. Ward will revise the committee rules and bring them back to the committee for review at their next meeting. No action taken.

14. Reconsideration and possible action on inserting resolutions, ordinances and reports in the County Board minutes

In April the committee decided to include the executive summaries in the minutes on a trial basis. Schroeder informed the committee that the budget for printing will be over budget this year. The committee's goal was to make the minutes more informative to the public. The committee agreed to continue the inclusion of the resolutions, ordinances and reports in the minutes and review it again in April. No action taken.

15. Discussion and possible action on resolutions, letters or reports from other governmental agencies

- a. Walworth Resolution "Supporting a Full Environmental Impact Statement for Enbridge Energy Line 61 Expansion and Needed Public Input"

The committee reviewed the resolution. No action taken.

16. Review Financial Reports

- a. County Administrator
- b. Clerk of Courts
- c. Corporation Counsel
- d. County Board
- e. Register of Deeds

Financial reports were provided for the committee to review. No action taken.

17. County Administrator's monthly reports

Wehmeier gave an oral report for the committee to review. There was a lot of work done on the 2015 Budget. He is currently working with Departments to wrap up the 2014 budget. Sales tax has increased. There has been a lot of work on the Highway Facility. If anyone wants to tour the new highway facility they can join the Infrastructure Committee at the end of their meetings or arrange a time with Wehmeier. The 140 Outbrief for the Health department went very well. No budget amendments have been submitted. Wehmeier addressed questions and comments from the committee. No action taken.

18. Set next meeting date

November 26th at 8:00 a.m. The committee will discuss rescheduling the December 31st date at their next meeting.

19. Tentative Future Agenda Items and Meeting Dates

- Approval of October 29, 2014 Administration & Rules Committee meeting minutes
- Approval of October 28 and November 12, 2014 County Board meeting minutes
- Discussion and possible action on resolutions, letters or reports from other governmental agencies
- Discussion and possible action on changes to the County Board Rules
- Discussion and possible action on reducing the number of members that serve on the Solid Waste/Air Quality Committee and also reduce the number of times that they meet

20. Adjourn

Motion made by Nass; Second by Hanneman to adjourn at 9:41 a.m. (Ayes-All) Motion Carried.