



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting

Tuesday, November 4, 2014

Call to Order

The meeting was called to order by Ronk at 1:00 p.m.

Roll Call

Present: Earlene Ronk, Chair, Jim Mode, Carolyn Niebler, Carol Battenberg, Georganne Mortensen and Darlene Schaefer.

Also Present: Sharon Olson & Sue Torum staff.

Certification of Compliance with Open Meetings Law

Torum certified compliance.

Review Agenda

The agenda was reviewed.

Public Comment

None

Approval of 10/7/14 Minutes

A motion to approve the 10/7/2014 minutes was made by Mode. The motion was seconded by Mortensen and passed unanimously.

Communications

None

ADRC Report

Olson reported that the ADRC received 479 calls in October. She also talked about a new Aiming for Excellence Project that she and her staff are working on. The goal is to reduce paperwork and it has just begun.

Review 2013 Draft Elderly & Disabled Transportation Grant Application

The 2013 draft grant application was reviewed in a new format. The format streamlines the application process and it is submitted on-line so hard copies are avoided. The application also differs from previous years in that it doesn't ask for project budgets that include projected expenditures in great detail. Each section of the plan was reviewed and members concur with. Members are invited to the Coordinated Transportation Meeting being held at St. Coletta's on Wednesday, 11/19 and the public hearing on the grant application on 11/25.

Review and Approve 2015 Aging Unit Plan Amendment

2015 is the final year of the Aging Unit Plan. If substantive changes were made, the plan must be amended and is required to through the public hearing process. If no changes were made, any unmet goals can be completed in 2015. A 2015 budget is required and that was reviewed by the committee. It did not need formal approval.

Torum pointed out an error on page 1, Section 6-B, Title III-B Supportive Services. The amount of administrative cost on the budget sheet is wrong. It is approximately \$10,000 higher and will be corrected prior to final submission. In summary, Jefferson County will receive \$380,598 in federal funding for meals, personal care services, case management, elder benefit specialist services and caregiver support. The required cash match is \$42,568 in county tax levy. Program income comprises 16% of the budget.

Review and Discuss Family Caregiver Support Program Booklet

The National Family Caregiver Support Program is a federally funded program. The intent is to serve and support caregivers in following main areas:

- Providing information to caregivers about available services,
- Assisting caregivers in gaining access to the services,
- Providing or arranging for individual counseling, support groups and caregiver training,
- Arranging or linking caregivers to respite care, and
- Arranging or linking caregivers to supplemental services.

The majority of funds are used for temporary respite care which is defined as 112 hours per calendar year. The ADRC is currently offering a Powerful Tools for Caregiving Class and just began offering a Grandparents Raising Grandchildren Support Group. Work on establishing a coalition will continue in 2015. This is an unmet goal of the three year aging plan.

Senior Dining Program

- Evaluations: Copies of two PowerPoint presentations were handed out. One was on the Congregate Program, the other on Home Delivered Meals. Overall they were very favorable and some of the questions were revealing. As an example, on the delivered survey, participants were

asked if they didn't get the noon meal would there be days that they don't get enough to eat. Eleven people answered yes to this question; this comprises 30% of the people who responded. The Nutrition Office is reviewing the information and developing goals for 2015 to address concerns.

- Actual Cost of Meals & Suggested Donation: The actual cost of the meal in 2015 has been set at \$11.84. The raw food cost is \$3.92. Donations have generally increased to keep pace with those costs. However, in reviewing donations and program expenditures through August 2014, the committee did not feel that increasing the amount of the suggested donation was warranted at this time. Donations are down from 2013 and another harsh winter has been forecasted.
- Expenditures/Revenues through 9/30/2014: In projecting program costs through the end of the year, it appears that we will be under budget.

Set next meeting date and possible agenda items

The next meeting will be on December 2, 2014. Discussion will include review of the 2015 ADRC Amendment and a report from the Coordinated Transportation Meeting.

Adjourn

A motion to adjourn was made by Niebler, seconded by Battenberg and passed unanimously.

Respectfully submitted,

Susan Torum, Manager
Aging & Disability Resources Division