

Jefferson County Board of Health
Meeting Minutes – Wednesday, January 15, 2014
Jefferson County Health Department Conference Room
1541 Annex Road, Jefferson, WI. 53549

Call to Order:

E. Morse, Chair, called the meeting to order at 1:00 p.m.

Roll Call/Establishment of Quorum:

Quorum established.

Board Members Present: Ed Morse, Chair; Dick Schultz, Vice-Chair; Don Williams, M.D.

Board Members Excused Prior to Meeting: Marie Wiesmann, RN, BSN, Secretary; John McKenzie

Staff Present: Gail Scott, Director/Health Officer; Marc Schultz, Environmental Specialist;
Santee Schunk, Clerical/Recorder

Staff Excused Prior to Meeting: Diane Nelson, Public Health Program Manager

Guest: John Molinaro, County Board Chair

Certification of Compliance with the Open Meetings Law:

The meeting was properly noticed.

Review of the Agenda:

No changes requested.

Public Comment: None

Approval of November 20, 2013 Board Meeting Minutes:

Motion by D. Schultz to approve the minutes as written; second by Dr. Williams; motion carried.

Communications: None

Financial Report:

a) Income Statement: G. Scott reviewed the November 2013 "Statement of Revenue and Expenditures"

b) Vehicle Usage Report: G. Scott reviewed the report which reflects a savings of \$15,556.44 in mileage reimbursement since the van was purchased in 2011.

G. Scott reported that she has contacted Ewald Dealership in Oconomowoc which holds the State vehicle contract. She has requested a quote on a Jeep Cherokee with four-wheel drive. The committee suggested other vehicles such as a Ford Escape be compared for fuel use and reliability before a decision is made. The vehicle is budgeted in 2014 for up to a \$30,000 purchase price.

J. Molinaro reported that the County may initiate a master schedule for all Jefferson County vehicles in the future.

Operational Update of the Environmental Health Program:

Marc S. reported that Erin O'Brien has left her position at the Watertown Health Department to work for the Department of Agriculture. Her last day was on 12/31/2013.

Marc S. reported that he has accepted a position in Waukesha County and submitted his resignation to the Watertown Health Department effective 01/31/2014. This position will allow him to work closer to his home. Marc reported that he is continuing to conduct inspections and will allow some training time for his replacement.

G. Scott reported that interviews were held in Watertown on Monday and Tuesday of this week for the two open positions. One of the positions must be filled with a Registered Sanitarian and a decision will be made within a few days. Discussion followed regarding the licensure of two food trucks that operate in the City of Fort Atkinson. Marc S. reported these are inspected and licensed by Jefferson County Health Department.

Public Health Preparedness:

- a) **Special Needs Population Task Force:** G. Scott reviewed the information in the meeting packet regarding a one day seminar to be held on March 29, 2014 at Fort HealthCare Auditorium for training daycare providers on preparation for disasters or emergencies. There is a minimal cost for attending to cover meals and handouts. A special needs population is focused on each year for preparedness planning and training - last year the focus was on Long Term Care facilities.

G. Scott reported that there will be another regional tabletop exercise scheduled in Madison in the future to continue from last years "ice storm" exercise (Operation Mayhem).

G. Scott reported that next week she will attend a Shelter training in Wisconsin Dells with staff from the Jefferson County Emergency Management Department.

G. Scott reported that the updating of the Health Department Emergency Preparedness Plan is ongoing.

Public Health Program and Review of Statistics:

- a) **Communicable Disease Cases Reported:** G. Scott reviewed handout in the meeting packet and discussed that recent Influenza/H1N1 cases are being reported with ages 18 – 49 having the highest incidence. The State will be sending out a press release regarding recent deaths related to Influenza diagnosis. Statewide, approximately 600 people have been hospitalized for Influenza. Dr. Williams reported that Influenza cases are on the rise now and it can quickly turn into Pneumonia which can be fatal. A press release will go out from the Jefferson County Health Department regarding the need for people to get a Flu shot if they have not had one to date.

G. Scott reported that immunizations and Healthcheck physicals continue to decline due to the Affordable Care Act requiring people with insurance to have these services at their healthcare provider. Prenatal Care visits are expected to increase by working with local providers for referrals to the Health Department nursing staff. This will be a Quality Improvement project for the Health Department this year.

G. Scott has been asked to speak about Influenza on the WFAW Fort Atkinson radio talk show this coming Friday.

G. Scott addressed a question regarding the reporting of HIV. Jefferson County does not follow-up on HIV cases as this is done by the State for referral to resources and access to medications. Dr. Williams reported that HIV is now considered a chronic disease.

- b) **Public Health Improvement Grant Award:** G. Scott reported that the \$10,000 grant was awarded to the Health Department to continue work on the department's Strategic Plan with K. Eisenmann from U.W. Extension; update policy and procedures for accreditation and Quality Improvement (QI) projects. The grant money will be applied to salaries and benefits for the Public Health Program Manager and Public Health Nurses.

- c) **2014 Consolidated Contract Grant Funding Update:** G. Scott reported that the Wisconsin Well Woman Program (WWWP) will have upcoming changes on how services are provided and coordinated. The grant funding is

approved for 2014 but will not be available in 2015 for local coordinating agencies. Due to changes with the Affordable Care Act, current local participating providers will lose their contracts with WWWP effective 06/30/2014 and new contracts will be issued to 15 – 20 large health systems. G. Scott reported that letters have been submitted to the State WWWP office by other Health Department Directors voicing their concerns of these upcoming changes. *Motion made by Dr. Williams for G. Scott to write a letter on behalf of the Board of Health regarding the concerns of these program changes; second by D. Schultz; motion carried.*

Personal Care Program and Review of Statistics:

- a) **Care Wisconsin Contract:** G. Scott reported that the Care Wisconsin signed contract came in today's mail. The contract includes negotiated reduced rates per their request and an additional service available to clients called "Self-Directed Supports."
- b) **Update on Staffing Agency Contracts:** G. Scott reported that there have been changes with SourcePoint Staffing, LLC – a Waukesha based staffing agency. This agency requested an 8 – 10% rate increase and threatened to pull out of the current Personal Care contract and work with Care Wisconsin directly, instead of the Health Department. A response was sent back to SourcePoint Staffing with minimal increases offered but these were not acknowledged by the company. SourcePoint informed the Health Department that they cut the Personal Care Worker's wages by 50 cents per hour and took away their mileage reimbursement. Due to these cuts, many Personal Care Workers went to work for TLC Staffing (a new staffing agency based in Waterloo). SourcePoint Staffing started discharging many of the Health Department clients over the holidays. G. Scott and M. Schmidt met with Care Wisconsin to update them on these changes and assure them that their members would continue to receive services. G. Scott will check with Phil Ristow regarding advised follow-up on the pending contract with SourcePoint Staffing.

Director's Report:

- a) **Director's Report Included in Packet**

Status of Rock River Free Clinic and Community Dental Clinic:

G. Scott reported that the Rock River Free Clinic is going strong; medication costs have decreased dramatically with the increased enrollments of clients in patient assistance programs; it is unknown how much effect the Affordable Care Act will have on the caseload of clients as enrollment in Medicaid and Marketplace Insurance plans are encouraged. G. Scott reported that the Community Dental Clinic received HSA (Health Shortages Area) designation. The clinic can hire a dentist to commit to working 3 years in exchange for a portion of their student loans to be forgiven. The clinic is accepting new patients again.

Next Meeting Date/Time/Agenda Items: March 19, May 21, July 16, September 17, November 19, 2014:

Next meeting will be on Wednesday, March 19, 2014 at 1:00 p.m. in the Health Department Conference Room.

Adjourn:

Motion by D. Schultz to adjourn at 1:50 p.m.; second by Dr. D. Williams; motion carried.

Respectfully submitted,
Sande Schunk - Recorder