

MINUTES

Criminal Justice Collaborating Council

September 24, 2014

1. **Call to Order**

Meeting was called to order by Judge Koschnick at 12:00 p.m.

2. **Roll Call**

Members present: Randy Koschnick – Circuit Court Judge; Kathi Cauley – Human Services Director; Carla Robinson – Clerk of Courts; Jim Schroeder – County Board Chair, Jeffrey De La Rosa – Public Defender’s Office; Crystal Reynolds – Department of Corrections; J. Blair Ward – Corporation Counsel and Ben Wehmeier – County Administrator.

Members absent: Paul Milbrath – County Sheriff and Susan Happ – District Attorney

Others Present: William Hue – Circuit Court Judge; James Feldman – WCS Case Manager; Captain Paul Wallace; Sergeant Lisa Handrow, David Wambach – Circuit Court Judge and Jeffrey Shock – Assistant District Attorney; Sara Carpenter – WCS Administrator.

3. **Certification of compliance with Open Meetings Law Requirements**

Wehmeier certified compliance with the open meetings law.

4. **Review and approve minutes from August 27, 2014 meeting**

A copy of the minutes were provided for the council to review.

Motion by Schroeder; Second by Wehmeier to approve the minutes from August 27, 2014 meeting as amended.

5. **Public Comment**

None

6. **Discuss By-Laws**

A copy of the proposed bylaws were provided for the council to review. The bylaws were reviewed and revisions were suggested.

Motion by Robinson; Second by Wehmeier to approve the bylaws with changes. (Ayes-All) Motion Carried.

7. **Nominations for four positions:**

a. Local Government Representative

Motion by Wehmeier; Second by Schroeder to nominate Mayor John David from the City of Watertown (Ayes-All) Motion Carried.

b. Representative of Jefferson County Police Chief & Sheriff’s Association

There were no nominations for this position. Wehmeier made a motion that the President of the Jefferson County Police Chief & Sheriff’s Association be the automatic appointee or the Association’s designee. Robinson amended the motion adding the local government representative should not be from the same city as the Association’s representative. (Ayes-All) Motion Carried.

c. Education Representative

There were no nominations for this position. There was discussion about placing notice in the newspaper informing the public that the position is available and if anyone was interested they could contact a member of the CJCC. Another suggestion was to reach out to the Administrator’s Association to try and locate somebody through that group. This will be discussed at the next meeting. Anyone having suggestions for an Education Representative should call the Administrator.

Jefferson County Citizen

Wehmeier nominated Lynn Forsyth, Director of the Literacy Council; second by DeLaRosa, pending her acceptance. (Ayes-All) Motion Carried.

8. Update on JCATC

Hue gave an update on the program. The search for eligible participants is ongoing. Hue suggested that CJCC expand the parameters and allow participants from outside of Jefferson County to participate in the program. Hue explained that the CJCC may want to consider lowering the criteria to get participants into the program to help the individuals who want it. Wehmeier has reached out to the Department of Justice and they approve. Currently, there are three cases pending with several more possible. Wehmeier sent a link to the council regarding Legislative Council Information. He encouraged the group to look at this information. Carpenter commented on the brochure she is putting together. The brochure will be posted on the website and also provided to departments to hand out to the public. She reviewed SCRAM statistics, alerts and outcomes with the group.

Motion by Wehmeier; Second by DeLaRosa to amend the rules to allow participants from outside of Jefferson County into the program and to adjust the criteria for eligibility. (Ayes-All) Motion Carried.

9. Coordination with Recidivism Council and other agencies

Wallace and Wambach explained that the Recidivism Council is in the process of figuring out what direction it is heading. The UW Extension is working with the group to redefine their purpose. The goal is to have the two groups work together. This will be a regular agenda item and members of the Recidivism Council are welcome to attend the meetings. No action taken.

10. UA reimbursement for court ordered UA's

Reynolds discussed the Department of Corrections budget. It has increased due to the number of court ordered UA's. There is a state statute that says that the Department of Corrections can request reimbursement from Jefferson County for services. The Council discussed this issue. Reynolds addressed questions and concerns. No action taken.

- 11. Future meeting dates:** October 22, 2014
 December 3, 2014
 January 28, 2015
 February 25, 2015

12. Tentative Future Agenda Items and Meeting Dates

- Approval of September 24, 2014 CJCC meeting minutes
- Coordination with Recidivism Council and other agencies
- Update on JCATC

13. Adjourn

The meeting adjourned at 1:00 p.m.