

Jefferson County  
Finance Committee Minutes  
February 25, 2014

Committee members: Braugher, James B.  
Hanneman, Jennifer (Excused)  
Jones, Richard C. (Chair)  
Mode, Jim  
Molinaro, John

1. **Call to order** – Richard Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – All committee members were present except Jennifer Hanneman who was excused. Staff in attendance was Ben Wehmeier, Phil Ristow, Brian Lamers, Bill Kern and Kathi Cauley.
3. **Certification of compliance with the Open Meetings Law** – Ben Wehmeier certified that notice of the meeting complied with the Open Meeting Law.
4. **Review of the agenda** – No changes.
5. **Citizen Comments** – None.
6. **Approval of Finance Committee minutes for February 13, 2014** – A motion was made by Braugher/Mode to approve the minutes for February 13, 2014 as drafted. The motion passed 4-0.
7. **Communications** – None
8. **Discussion and recommendation to the County Board regarding departmental surplus (deficit) activity for 2013 and related budget amendments for 2013** – Brian Lamers went through the departments that were over budget which included the Sheriff department by \$112,000 mainly due to overtime and worker's compensation; the Land Information department by \$6,600 due to the Surveyor being unable to go out in the beginning of the year because of weather and bill services back to the Highway Department; the Land Conservation department is over by \$20,000 because of employees' changing insurance plans; the County Treasurer over by \$125,000, mainly because of fair market value adjustment on investments; the Coroner is over by \$2,600 because of autopsy costs, and the District Attorney's office is over by \$11,500 because of a payout for retirement. Brian stated that there may be a change to the District Attorney's actual amount because an estimate was used for the second half of the Victim/Witness grant and we usually do not get the actual reimbursement until the first part of March. A motion was made by Molinaro/Mode to recommend to the County Board funding of the departmental deficit activity for 2013 through budget amendments for 2013 including any necessary minor adjustments made by the Finance department. The motion passed 4-0.
9. **Discussion and recommendation to the County Board regarding 2013 non-lapsing departmental requests amending the 2014 budget** - The Finance Committee reviewed the 2013 non-lapsing departmental requests individually by department. Discussion took place as to what was budgeted and carried over versus what new requests were added. Kathi Cauley discussed Human Services and explained some of the carryovers will result in efficiencies.

Kathi also explained the current billing system and the changes that are needed. Discussion took place about the \$15,000 for a Mondopad for the Clerk of Courts department. There was discussion about the Clerk of Courts having a plan as to what the Mondopad is needed for and a more long range plan of the technology needs in the courtrooms. A motion was made by Mode/Braughler to remove the \$15,000 for the Mondopad from the non-lapsing request. The motion passed 4-0. A motion was made by Molinaro/Mode to recommend to the County Board the remaining 2013 non-lapsing departmental requests including any necessary minor adjustments made by the Finance department. The motion passed 4-0.

- 10. Convene in closed session pursuant to Wisconsin State Statutes 19.85 (1)(e) and (g) Stats., to discuss the purchase of public property and to confer with legal counsel concerning strategy in current litigation.** Roll call was taken and all approved to go into closed session.
- 11. Reconvene in open session to consider resolution to authorize settlement of pending claim discussed in closed session.** Motion was made by Molinaro/Mode to reconvene to open session. The motion passed 4-0. A motion was made by Molinaro/Jones to approve a resolution for \$135,000 of carryover funds from 2013 to go to the County Board on March 11, 2014 for the purchase of a residential house and lot to be razed for the purpose of increased parking adjacent to the courthouse. The motion passed 4-0. A motion was made by Mode/Braughler to approve a resolution to go to the County Board on March 11, 2014 to give the authority to the County Administrator and the Corporation Counsel to agree on a reasonable settlement in a pending health insurance lawsuit from when the county was self-funded. The motion passed 4-0.
- 12. Set future meeting schedule, next meeting date, and possible agenda items** – The next month's regular meeting is Wednesday, March 12, 2014 at 10:00 am. The agenda items will include continued discussions on the Highway project and Demolition of the old Countryside.
- 13. Adjourn** – A motion was made by Mode/Jones to adjourn at 9:55 a.m. The motion passed 4-0.

Respectfully submitted,

James Braughler  
Finance Committee  
Jefferson County  
/bll