

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, September 2, 2014

The Jefferson County Highway Committee met on Tuesday, September 2, 2014, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Al Counsell; Walt Christensen; Carlton Zentner

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
Ann Jenswold, Highway Department
Jim Schroeder, County Board Chairman
Dennis Hughes, AFSCME Wisconsin Council 40

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the August 5, 2014 Highway meeting, having been distributed in advance, it was moved by Mr. Counsell and seconded by Mr. Christensen to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

- NONE

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

CTH "N" (CTH "B" – CTH "A") – Reconstruction (Construction, Pave, Shoulder)

Schedule: May 1 – November 21

Progress: Crews are working on both ends of CTH N, there is not any substantial base under the pavement and the sub-base material is very poor. Most of the road has needed to be undercut by 3 to 5 feet. Crews are working on the road cuts first, along with drainage improvements, additional slope work will be needed as project progresses. 35% complete.

CTH "G" (US 18 – STH 89) – Resurfacing (Pulverize, Pave, Shoulder)

Schedule: May 27 – June 13

Progress: Project is complete

CTH "W" (STH 26 – Collins Road) – Resurface (Pulverize, Pave, Shoulder)

Schedule: June 2 – September 3

Progress: Removed asphalt, concrete, and poor soils on the entire section. Bypass lane was completed along with all road base work, curbing was placed on August 19th. Paving work is scheduled for between August 22 and August 27. 80% complete.

CTH "A" (Crossman Road – Lake Mills) – Resurfacing/Reconstruction

Progress: Survey is complete, design work is in progress.

- **General Maintenance**

Crews completed various signing repair work and numerous sign/post replacements

Crews completed bridge maintenance and repair projects including a guardrail accident repair

Crack seal work for the DOT is complete (STH 59 and STH 106)

County seal coating for county highways is complete, seal coating for other counties, towns, and villages will be completed in August and September

- **Office/Shop**

Administrative staff has completed the 2015 budget

Design work is still in progress for CTH "J", CTH "A", and CTH "P"

Shop staff is preparing specification for equipment replacements

Shop staff is identifying equipment to move to the new facility and also equipment needed to be replaced

OLD BUSINESS

8a. Discuss 2015 Highway Department budget

Commissioner Kern discussed the 2015 budget highlights stating that it requires a tax levy of \$5,767,302. This is a levy reduction from the 2014 budget of \$181,803, or 3.1%. The submitted construction budget includes a levy of \$4,023,308 for highway paving and construction. The funding will allow the county to pave approximately 12.5 miles of county highway for 2015. The department will experience a significant increase in cost of salt for the 2014-2015 winter. The salt contract increased by \$9.05 per ton or a 15% increase. This increase equates to a \$50,000 budget increase. The main facility project for the department will be completed in 2015, with anticipated occupancy in April. Additional project work on site will include salt storage buildings expected to be completed by September, 2015. The Highway Department budget request includes moving forward on the construction of satellite facilities in Lake Mills and Concord. The Commissioner showed several maps showing road data and ratings. Questions were answered. No Motion.

NEW BUSINESS

9a. Highway facility project construction update

County Administrator Wehmeier addressed the Committee with a construction update stating the pre-cast is installed, and within the next week or two will be totally up. Roofing has started, and the cold storage is being worked on. The access road and utilities are also being worked on. He stated that after this week's Infrastructure meeting there will be a tour, and welcomed the Highway Committee to attend. No Motion

9b. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee. Questions from the Committee were answered. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations report with the Committee regarding current operations. He discussed the CTH "N" project and the tour that will take place after the meeting today. Questions were answered. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	08/13/14	\$ 46,555.69
BILLS:	08/27/14	\$ 198,970.75
BILLS:	09/02/14	\$ 14,981.66
COMMITTEE:	JULY	<u>\$ 337.16</u>
TOTALS:		\$ 260,845.26

It was moved by Mr. Counsell and seconded by Mr. Buchanan that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

Motion by Mr. Buchanan and seconded by Mr. Zentner to adjourn at 9:23 a.m.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

The next meeting will be held on October 7, 2014.

Approval:

Al Counsell, Secretary