

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, December 2, 2014

The Jefferson County Highway Committee met on Tuesday, December 2, 2014, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Al Counsell; Walt Christensen; Carlton Zentner

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
J. Blair Ward, Corporation Counsel
Jim Mode, County Board Supervisor
Ann Jenswold, Highway Department
Erik Coonen, Highway Department
Brian Udovich, Highway Department

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the November 4, 2014 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Christensen to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

- 2015 Winter Highway Conference, January 12-14, 2015 - Chula Vista Resort, Wisconsin Dells

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

CTH "N" (CTH "B" – CTH "A") – Reconstruction (Construction, Pave, Shoulder)

Schedule: May 1 – November 21

Progress: Crews have approximately .5 mile of road/pavement construction to complete. 80% complete (85% of road undercut, 70% slope/drainage, 50% paving) - Project will be completed in early 2015

CTH "G" (US 18 – STH 89) – Resurfacing (Pulverize, Pave, Shoulder)

Schedule: May 27 – June 13

Progress: Project is complete

CTH "W" (STH 26 – Collins Road) – Resurface (Pulverize, Pave, Shoulder)

Schedule: June 2 – September 3

Progress: Completed all widening and slope work. Paved binder mat of asphalt and opened highway. Remaining work will be completed next year after all facility work is finished. 90% complete for 2014 – Project will be finished in 2015.

- **General Maintenance**

Crews completed various signing repair work and numerous sign/post replacements

Crews completed bridge maintenance and repair projects

Crews completed first plowing/winter maintenance work in mid-November

Crews are switching over all trucks for winter maintenance operations

- **Office/Shop**

Shop staff is helping prepare all trucks for winter maintenance operations

Shop staff is preparing all construction equipment for winter storage

First deliveries of salt from vendor began arriving November 17; we are still waiting on most of the salt ordered for early delivery

OLD BUSINESS

8a. Review Implements of Husbandry (IOH) options

Commissioner Kern reviewed with the Committee the Implements of Husbandry options that were discussed previously at the November Highway Committee meeting, stating that by choosing Option F: Abide by Act 377, the process will go into effect January 2015. Kern stated that a letter will be sent to the Townships, notifying them of the Option the County chose.

It was moved by Mr. Jaeckel and seconded by Mr. Buchanan to choose Option F: Abide by Act 377, in regards to Implements of Husbandry, as the County wide option, going into effect January 2015.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

NEW BUSINESS

9a. Discuss CTH "A" design progress and landowner meeting

Commissioner Kern gave a more in depth look at the location on CTH "A" by use of maps that were handed out. He stated that the landowner is not receptive of the plan design and the Committee now needed to make a decision in regards to plan changes. He said that if the roadway is not realigned, we would be looking at a resurface/rehabilitation project instead. The Committee had discussion and addressed safety concerns.

It was moved by Mr. Buchanan and seconded by Mr. Zentner to transition the CTH "A" project from a reconstruction project to a resurface/rehabilitation project along this section of CTH "A".

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

9b. Review and approve the following equipment bids (Smooth Drum Soil Compactor, Pad-foot Soil compactor, Loader-Backhoe, Track Skid-Steer, Road Widener, Water Truck)

The Committee had a lengthy discussion on the bids that were received, and asked questions regarding how equipment replacement is determined.

It was moved by Mr. Christensen and seconded by Mr. Buchanan to accept the purchases as recommended in the equipment bid summary as presented before the Committee today.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

9c. Review monthly financial account summary

The Highway Commissioner discussed the financial account summary with the Committee. Questions from the Committee were answered. No Motion

10. Highway Operations Report

The Commissioner reviewed the operations report with the Committee, and questions were answered. No Motion.

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	11/06/14	\$ 98,527.60
BILLS:	11/20/14	\$ 380,850.64
BILLS:	11/26/14	\$ 51,079.38
BILLS:	12/02/14	\$ 144,763.64
COMMITTEE:	OCTOBER	<u>\$ 337.16</u>
TOTALS:		\$ 675,558.42

It was moved by Mr. Buchanan and seconded by Mr. Counsell that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen
NOES: None
ABSENT: Zentner
ABSTAIN: None

Motion by Mr. Christensen and seconded by Mr. Buchanan to adjourn at 9:27 a.m.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Counsell, Christensen
NOES: None
ABSENT: Zentner
ABSTAIN: None

The next meeting will be held on December 8, 2014.

Approval:

Al Counsell, Secretary