

Jefferson County Board Committee Minutes

April 7, 2014

Infrastructure Committee

1. **Call to order**

Meeting was called to order by Supervisor Reese at 8:30 a.m.

2. **Roll call of Committee Members**

Richard Jones, Mike Kelly, Russell Kutz, Don Reese and Dick Schultz.

Others Present: Ben Wehmeier – County Administrator; John Molinaro – County Board Chairman; Tammie Jaeger – Administrative Secretary; Phil Ristow – Corporation Counsel; Bill Kern – Highway Commissioner; Mark Stafford – Maas Bros; Chris Raykowski - The Sigma Group; Doug Beilke – Maas Bros; Lydia Statz, Reporter – Jefferson Daily Union; Supervisor Jim Mode; Brian Lamers – Finance Director; Supervisor Walt Christensen; Supervisor Greg David; Roland Welsch – IT Manager.

3. **Certification of compliance with the Open Meetings Law**

Staff reported that the meeting agenda was properly noticed in compliance with the law.

4. **Review of the Agenda**

No changes

5. **Public Comment**

None

6. **Approval of the March 3, 2014 Infrastructure Committee meeting minutes**

Motion made by Supervisor Schultz; Second by Supervisor Kutz to approve the March 3, 2014 Infrastructure Committee meeting minutes as printed. Ayes All (Motion Carried).

7. **Discussion and possible action on Highway Facility Bids**

The construction budget spreadsheet, bid sheet and other information were provided for the committee to review.

Chris Raykowski gave the committee a status report on permits for the new facility. Staff reviewed the construction budget spreadsheet and other bid documents with the committee.

Precast Concrete

Motion made by Supervisor Kelly; Second by Supervisor to use the broom finish for the precast concrete for a savings of \$40,648. (Ayes-All) Motion Carried.

Masonry

Motion made by Supervisor Schultz; Second by Supervisor Jones to remove masonry in locker room walls for a savings of \$20,630. (Ayes-All) Motion Carried.

Pre-Engineered Metal Building

Motion made by Supervisor Jones; Second by Supervisor Schultz to use 26 gauge metal wall and roof panel, use standard deflections for metal buildings, use ASHRAE compliant metal building insulation for a savings of \$31,774. (Ayes-All) Motion Carried.

General Construction

Motion made by Supervisor Jones; Second by Supervisor Schultz to use class B standard toilet partitions, reduce allowance for monument sign, use Dune Reveal Edge ceiling tile turn down. Removal of painting of joist and deck in the amount of \$47,583 to be consider at a later date for a savings of \$26,090. (Ayes-All) Motion Carried.

Roofing & Sheet Metal

Motion made by Supervisor Schultz; Second by Supervisor Kutz to take the deduction of pre-manufactured roof edge and eliminate metal wall panel for a savings of \$48,500. (Ayes-All) Motion Carried.

HVAC

Motion made by Supervisor Kelly; Second by Supervisor Jones to defer the substitution of BAF Basic 6 Fan for a savings of \$11,000 in order to gather additional information on potential energy savings on a multi speed fan. (Ayes-All) Motion Carried.

Automatic Truck Wash

Motion made by Supervisor Schultz; Second by Supervisor Kutz to remove the 1 year additional warranty for a savings of \$15,000.

Salt Brine Mixing Equipment

Bill Kern is working with the Wisconsin Department of Transportation for possible financial assistance with this project. There are also funds in the Highway Department equipment fund to cover the cost of the equipment.

Motion made by Supervisor Schultz; Second by Supervisor Kutz to remove the brine mixing equipment from the construction contract for a savings of \$146,245.16. (Ayes-All) Motion Carried

Phil Ristow explained that the adjustments will be made to the spreadsheet to reflect a cost of \$13,470,509.19 and will be forwarded to the County Board for their consideration. The resolution will also give the committee authority to approve bids for the two remaining items – fuel islands and bulk fluid equipment, and give the County Administrator authority to approve change orders.

Motion made by Supervisor Reese; Second by Supervisor Kutz to forward the project cost of \$13,470,509.19 to the County Board for their consideration (Ayes-All) Motion Carried.

8. Discussion and possible action on new county highway facility

Information on sustainable design features being used in the highway facility was provided for the committee to review. Chris Raykowski went over the list with the committee and addressed questions and concerns. No action taken.

9. Review and possible action on bids for Citrix Safe Remote Connect System

Information was provided for the committee to review. Ben explained that staff needs remote access to their databases. Roland Welsch came up with different options including options that can be expanded as the need for remote access grows. This would also help with our continuity of operations plan.

Motion made by Supervisor Jones; Second by Supervisor Schultz to approve CITRIX Company, Option 4, in the amount of \$162,605.13 and forward to the Finance Committee for their consideration. (Ayes-All) Motion Carried.

10. Update on Demolition of Old Countryside

- Discuss the amount of any additional asbestos removal required and how much was covered under the agreement when we purchased the property

Information on asbestos removal was provided for the committee to review. Ben explained that the project is complete. Phil Ristow reviewed the asbestos removal documents. No action taken.

11. Discussion and possible action on the study of possible savings through other energy sources in regard to the new Highway Facility

Supervisor David provided a handout on biomass. He explained the benefits and paybacks of using biomass. He feels that biomass has a lot of potential and it could benefit the local economy. He encouraged the county to explore the use of biomass. Phil discussed the timeline for the project and that it may not be practical to make changes to address biomass at this time. The Construction Manager agreed that at this point there are contracts in place and it wouldn't be practical to alter the plans and still adhere to the current timeline. The committee agreed that the project needs to move forward without making any changes at this time. Biomass can still be added in the future. Supervisor Kelly requested an estimate for adding an in-floor heating system to the truck storage area. No action taken.

12. Potential items for future Committee meetings

- Approval of the April 7, 2014 Committee meeting minutes
- Central Services capital projects

13. Set tentative next committee meeting time and date:

Future meeting schedule: May 7, 2014 (8:30 a.m.), June 4, 2014, July 2, 2014, August 6, 2014, September 3, 2014, October 1, 2014, November 5, 2014, December 3, 2014. (9:00 am.) Ground breaking will be planned for the highway facility.

14. Adjourn

Supervisor Jones made a motion to adjourn; Second by Supervisor Kutz at 10:53 a.m. Ayes – All (Motion Carried).