

# Jefferson County Board Committee Minutes

May 7, 2014

## Infrastructure Committee

1. **Call to order**

Meeting was called to order by Chairman Schroeder at 8:30 a.m.

2. **Roll call of Committee Members**

Greg David, Richard Jones, John Kannard, Mike Kelly, Russell Kutz.

Others Present: Ben Wehmeier – County Administrator; Jim Schroeder – County Board Chairman; Tammie Jaeger – Administrative Secretary; Phil Ristow – Corporation Counsel; Ryan Scheel – Central Services; Bill Kern – Highway Commissioner; Mark Stafford – Maas Bros; Chris Raykowski - The Sigma Group; Doug Beilke – Maas Bros.

3. **Certification of compliance with the Open Meetings Law**

Staff reported that the meeting agenda was properly noticed in compliance with the law.

4. **Review of the Agenda**

Item 10 was moved to accommodate staff.

5. **Public Comment**

None

6. **Election of Chair, Vice Chair and Secretary**

Supervisor Kutz nominated Richard Jones for Chair; Second by Supervisor David; Ayes-All (Motion Carried)

Supervisor Kelly nominated Russell Kutz for Vice Chair; Second by Supervisor David; Ayes-All (Motion Carried)

Supervisor David nominated Mike Kelly for Secretary; Second by Supervisor Kannard; Ayes-All (Motion Carried)

7. **Approval of the April 7, 2014 Infrastructure Committee meeting minutes**

Motion made by Supervisor Kutz; Second by Supervisor Kelly to approve the April 7, 2014 Infrastructure Committee meeting minutes as printed. Ayes -3 (David and Kannard abstained) (Motion Carried).

8. **Discussion and possible action on Highway Facility Bids**

The construction budget spreadsheet and bid information for the fuel system and bulk storage was provided for the committee to review. Mark Stafford from Maas Bros. recommends US Petroleum in the amount of \$599,995. A deduction of \$4,500 would be given if we would reuse the existing propane fuel management system, \$3,500 for removing the performance bond and \$15,500 for reusing the existing propane dispenser, pump, motor, and related propane equipment from the existing shop. Chris Raykowski recommends taking the deductions. The total amount with the deductions would be \$576,495.

Motion made by Supervisor David; Second by Supervisor Kannard to approve the bid from US Petroleum in the amount of \$599,995 with deductions. (Ayes-All) Motion Carried.

9. **Discussion and possible action on new county highway facility**

Chris Raykowski gave the committee an update on the project. A preconstruction meeting was held with the DNR, City of Jefferson and the private utilities contractor on April 23<sup>rd</sup>. The temporary road connection from the cul-de-sac to annex road is complete, the detour for Highway W is in place, erosion control is set, grading contractors have started their work and the Maas Bros. construction trailer is set up on site. Once there is more progress the committee will schedule site visits. No action taken.

10. **Overview of 2014 Central Services requested capital projects**

A list of projects was provided for the committee to review. Projects included replacing the water main at the courthouse and hot water boiler at MIS facility, re-roofing section D Courthouse and Section F Sheriff's Department, replacing AHU #4 and hot water boiler at the courthouse. Supervisor David inquired about the use of bio mass and asked staff to get additional information on the boilers so that bio mass can be considered. If it is possible to use bio mass it will be included in the bid specs. No action taken.

11. **Update on demolition of Old Countryside**

Ben Wehmeier explained that the project was officially completed on April 22, 2014. No action taken.

12. **Potential items for the Committee's next meeting**

- Approval of May 8, 2014 Infrastructure committee meeting minutes
- Discussion and possible action on new county highway facility
- Long range discussion on future capital projects
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Future meeting schedule: June 4, 2014, July 2, 2014, August 6, 2014, September 3, 2014, October 1, 2014, November 5, 2014, December 3, 2014. The meeting time will be changed to 9:00 a.m. Ground breaking will be planned for the highway facility after the work on Hwy W is complete.

13. **Adjourn**

Supervisor Jones made a motion to adjourn; Second by Supervisor David at 9:26 a.m. Ayes – All (Motion Carried).