

Jefferson County Board Committee Minutes

August 6, 2014
Infrastructure Committee

1. Call to order

Meeting was called to order by Chair Richard Jones at 8:59 a.m.

2. Roll call of Committee Members

Greg David, Richard Jones, John Kannard, Mike Kelly, Russell Kutz.

Others Present: Ben Wehmeier – County Administrator; Tammie Jaeger – Administrative Secretary; Roland Welsch – IT Manager; Barb Frank - County Clerk; Brian Lamers - Finance Director; Chris Raykowski - The Sigma Group; Mark Stafford – Maas Bros.; Bill Kern – Highway Commissioner; Supervisor Walt Christensen; Mark Miller – Central Services Supervisor; Amy Smith, Reporter – Jefferson Daily Union; Supervisor George Jaeckel; Supervisor Al Counsell; Supervisor Jim Schroeder.

3. Certification of compliance with the Open Meetings Law

Staff reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda No Changes were made.

5. Public Comment None

6. Approval of the July 2, 2014 Infrastructure Committee meeting minutes

Motion made by Supervisor Kutz; Second by Supervisor David to approve the July 2, 2014 Infrastructure Committee meeting minutes as corrected. (Ayes -All) Motion Carried

7. Update on Climate Quest Challenge

David provided information for review and gave an update on the progress of the Climate Quest Challenge. No action taken.

8. Discussion and possible action for bids on county technology upgrades

Bid information was provided for the committee to review. Wehmeier discussed the technology upgrades. Welsch explained that three bids were received from Inter-Quest Corporation, Vanguard Techteriors / RCH and Camera Corner. Welsch reviewed the bid information with the committee. Camera Corner was the low bidder. MIS will support this equipment and provide training to users. Staff and the committee discussed the cost and need for this technology.

Motion made by Kannard; Second by David to approve the purchase of 1 Mondopad for UW Extension, 2 Mondopads for the courtrooms and postpone purchasing any for the courthouse at this time with the understanding that the equipment in the courtrooms will be shared with the courthouse when needed. Maintenance costs will be included in the MIS budget. (Ayes-4 Noes-1 Kelly) Motion carried.

9. Discussion and possible action on new county highway facility

Raykowski provided a project status update for the committee to review. He discussed the progress of the project. Wehmeier discussed the project budget. The salt shed project will be rebid in November 2014 for construction in 2015. The project status update information and the construction budget spreadsheet will be shared with the County Board. No action taken.

10. Discussion and possible action to include additional radiant tubing in new highway facility

Wehmeier explained that the committee asked for quotes for installing additional radiant tubing in the new highway facility. Raykowski described where radiant tubing is currently located in the new highway facility. Using the square foot cost for that area, the estimate to add empty tubing to the additional area for future use would be \$103,000 with additional design costs. Since the plans already specify hot water heating units in the office area, it would not be cost effective to change to zoned in floor radiant tubing in that area. Wehmeier recommends not taking the extra funds out of the building contingency fund. Kern explained that upper heating would still be needed. The pros and cons were discussed.

Motion made by Kelly; Second by Jones not to install additional radiant tubing at this time. (Ayes-All) Motion carried.

11. Discussion and possible action for C/O concerning including a voice notification system in highway facility

Wehmeier explained that the building code may require this type of voice notification system in the future so he wanted the committee to have the opportunity to consider this option. This would also serve as a PA system for the facility. Raykowski said that this would cost more in the future if it weren't done now.

Motion made by Kutz; Second by Kannard to accept the change order and include a voice notification system in the highway facility. (Ayes-All) Motion carried.

12. Update on groundbreaking for highway facility

Wehmeier informed the committee that the groundbreaking is scheduled for Monday, August 11th at 5:45 p.m. Some State Legislators will be participating in this event. No action taken.

13. Discussion and recommendation on name for new access road

Wehmeier recommended that this be discussed at a future meeting. Staff will bring a few more ideas to the committee for their consideration. No action taken.

14. Discussion and possible action concerning biomass boilers in the courthouse

Currently the boilers in the courthouse are in need of replacement. Information on biomass boilers was provided for the committee to review. Wehmeier gave the committee an overview of the costs and information. Storage would be an issue due to space limitations at the courthouse. Staff is seeking direction from the committee on how to move forward. The committee doesn't feel that use of biomass boilers in the courthouse is practical and recommends using high efficiency boilers. No action taken.

15. Long range discussion on future capital projects

Wehmeier explained that no action needs to be taken on this today, but he just wanted the committee to start to consider some of the capital projects that need to be completed in the future and get a bigger picture of what's out there and what is priority. This will be an ongoing process that will be brought back to this committee at future meetings. No action taken.

16. Central Services Financial Report

The Central Services financial report was provided for the committee to review. Currently this budget is under budget. No action taken.

17. MIS Financial Report

The MIS Financial Report was provided for the committee to review. Wehmeier explained that MIS charges are allocated to the departments. No action taken.

18. Brownfield grants update

Wehmeier explained the JCEDC applied for this grant and was awarded \$200,000. JCEDC staff put together a work plan that was turned in explaining how this would be executed. A formal contract will be signed. Jefferson County is one of five counties/communities to be awarded this grant. No action taken.

19. Potential items for the Committee's next meeting

1. Approval of August 6, 2014 Infrastructure committee meeting minutes
2. Discussion and possible action on new county highway facility
3. Update on Climate Quest Challenge
4. Discussion and recommendation on name for new access road
5. Long range discussion on future capital projects
6. Discussion and possible action on the satellite shop (Joint Meeting - Highway)
7. Discussion and possible action on the cost effectiveness of a satellite shop (Joint Meeting - Highway)

Future meeting schedule: September 3, 2014, October 1, 2014, November 5, 2014, December 3, 2014.
Possible joint meeting with Highway to discuss the satellite shops.

20. Adjourn

Supervisor Kannard made a motion to adjourn; Second by Supervisor Kelly at 11:15 a.m. Ayes – All (Motion Carried)

21. Site visit to the Highway Facility Project – 1425 S. Wisconsin Drive, Jefferson