

Jefferson County Board Committee Minutes

October 8, 2014
Infrastructure Committee

1. Call to order

Meeting was called to order by Jones at 9:00 a.m.

2. Roll call of Committee Members

Richard Jones, John Kannard, Mike Kelly, Russell Kutz, Greg David.

Others Present: Ben Wehmeier – County Administrator; Terry Gard – Human Services Maintenance Supervisor; Brian Lamers – Finance Director; Roland Welsch – IT Manager; Bill Kern – Highway Commissioner; Paul – Human Services; Mark Stafford – Maas Bros Construction; Chris Raykowski – The Sigma Group.

3. Certification of compliance with the Open Meetings Law

Staff reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No Changes were made

5. Public Comment None

6. Tour of Workforce Development Building

Terry Gard gave the committee a tour of the Workforce Development Building.

7. Approval of the September 9, 2014 Infrastructure Committee meeting minutes

Motion made by Kelly; Second by David to approve the September 9, 2014 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.

8. Communications

- Parking lot lighting bid sheet
- Electronic Health Records bid sheet
- Underground Fiber Extension bid sheet
- Fiber Optic Bid Recommendations
- Highway Project Status Update
- Highway Department Updated Schedule
- Highway Project Site Schedule
- Highway Construction Budget Spreadsheet

9. Discussion and approval of the Electronic Health Records bids

Bid results were provided for the committee to review. Wehmeier informed the committee that a total of five bids were received for this project. Human Services and MIS Staff researched Echo and Netsmart. The group recommends Echo \$303,743.

Motion made by Kannard Second by Kutz to approve the bid from Echo in the amount of \$303,743 and forward the resolution to the County Board for approval. (Ayes-All) Motion Carried.

10. Discussion and approval of the Human Services parking lot light bids

Bid results were provided for the committee to review. Gard explained that they will be installing LED lights. Ready Electric was the low bid in the amount of \$7,862.

Motion made by David; Second by Kannard to approve the bid from Ready Electric in the amount of \$7,862. (Ayes-All) Motion Carried.

11. Discussion and approval of the underground fiber bids

A written analysis of the bids was provided for the committee to review. Wehmeier and Welsch discussed the underground fiber bid results and addressed questions from the committee. Welsch worked with fiber consultants on numerous options and recommended the options that the committee should consider. Currently our fiber is installed on poles which are being eliminated by the City of Jefferson. When the poles are eliminated our fiber will have to be buried. Welsch explained that the lowest bidder was Trace

Technologies from Tulsa, OK. The bid from Trace Technologies was eliminated due to a very low ranking with the Better Business Bureau. The next low bidders were Lan-Tel, Liberty, MO and Central Cable Contractors, Inc. Waupun, WI. References were requested from both companies, but none have been received at this time. Wehmeier explained that Legs 1 4 & 5 are considered main priorities and the money is budgeted. The need for Leg 7 would be based on changes that the City of Jefferson makes and would have to be worked through at that time. Leg 7 is not budgeted for. Wehmeier suggested purchasing the materials directly to eliminate mark up and tax. Ward explained that the bid has to go to the lowest responsible bidder. The committee can reject bids of those who they feel are not responsible. Kelly suggested removing Leg 7 in hopes that there would be a possibility to work with the City of Jefferson and the Utility Company on that portion of the project. The committee would like to see references for Lan-Tel and Central Cable before making a final decision.

Motion made by Jones; Second by Kannard to get further background checks on Lan-Tel. If the references and research are satisfactory the committee will accept the Lan-Tel bid with number 7 being negotiated with the City of Jefferson. Legs 1, 4 and 5 will be accepted as part of the 2015 budget. If Lan-Tel's references don't meet our standards the committee will accept the bid of Central Cable Contractors, Inc. A final decision will be postponed until October 14th. (Ayes-4) (Motion Carried).

12. Discussion and possible action on status of new highway site

Information was provided for the committee to review. Raykowski went over the reports with the committee on the progress on the new highway site and recommended removing the paving portion of the project at this time. He also discussed other project adjustments from the report. No action taken.

13. Update on Climate Quest Challenge

David reported that the team was not selected to go forward in the competition. David would like to show the Climate Quest Challenge presentation at a future meeting. No action taken.

14. Central Services Financial Report

A financial report was provided for the committee to review. No action taken.

15. MIS Financial Report

A financial report was provided for the committee to review. No action taken.

16. Potential items for the Committee's next meeting

- Discussion and recommendation on Underground Fiber Bids (October 14th)
- Discussion and possible action on new Highway Facility project
- Climate Quest Challenge Presentation
- Update on the old Highway Shop
- Tour of Health and Human Services buildings

17. Set next meeting date (November 5, 2014) at Health and Human Services

The committee will hold a special meeting before the County Board meeting on October 14th at 6:30 p.m. to discuss the Underground Fiber Bids. A joint meeting with the Highway Committee will be arranged.

18. Adjourn

Jones made a motion to adjourn; Second by Kannard at 12:07 p.m. Ayes – All (Motion Carried)

19. Site visit to the Highway Facility Project – 1425 S. Wisconsin Drive - Jefferson