

# Jefferson County Board Committee Minutes

December 3, 2014  
Infrastructure Committee

**1. Call to order**

Meeting was called to order by Jones at 9:00 a.m.

**2. Roll call of Committee Members**

Richard Jones, John Kannard, Russell Kutz, Greg David and Mike Kelly

Others Present: Ben Wehmeier – County Administrator; Mark Stafford – Maas Bros Construction; Chris Raykowski – The Sigma Group; Amy Smith, Reporter – Daily Union; Joe Nehmer – Parks Director; Kevin Wiesmann – Parks Supervisor; Bill Kern – Highway Commissioner; Tim Freitag – City Administrator; Bill Brandel – City of Jefferson; Dale Opperman – Mayor of Jefferson; Jim Schroeder – County Board Chair; Supervisor Walt Christensen.

**3. Certification of compliance with the Open Meetings Law**

Staff reported that the meeting agenda was properly noticed in compliance with the law.

**4. Review of the Agenda**

No Changes were made

**5. Public Comment** None

**6. Tour of Parks Building**

Nehmer and Wiesmann gave the committee a tour of the Parks Building.

**7. Approval of the November 5, 2014 Infrastructure Committee meeting minutes**

Motion made by David; Second by Kannard to approve the November 5, 2014 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.

**8. Communications**

- Project Highway Facility Project
- Construction Spreadsheet
- Downtown & Riverfront Redevelopment Area Plan Map
- Map of proposed off road trail and parking area

**9. Discussion on old Highway Facility**

Wehmeier met with City of Jefferson officials regarding the old highway facility site. Freitag explained that the City of Jefferson looks at the site as an opportunity for redevelopment of the water front. The City has a plan that was put together in 2006 and they will be updating that plan in 2015. The updated plan should be completed by mid-summer. Freitag provided a map of the Downtown & Riverfront Redevelopment Area Plan for the committee to review. The property is located in a TIF District and the City is very interested in working with the County to develop this property. The County has already completed a Phase I Environmental Study, but more work has to be done. The City asks that the County make the environmental issues a priority. The county plans to issue an RFP for the next phase of the study to identify any issues. Raykowski estimated that this type of study could cost approximately \$20,000. The vision that the City of Jefferson has for the property is to include a combination of residential and retail space, public green space and a river walkway with public access to the riverfront. This item will be discussed at future meetings.

**10. Update on new Highway Facility**

A project status update and budget spreadsheet was provided for the committee to review. Raykowski went over the progress and budget with the committee and responded to questions. No action taken.

**11. Update and presentation on proposed mountain bike path/walking path on county property**

A map of the bike/walking path was provided for the committee to review. Steve Grabow put the map together as a concept for a trail plan. The site is 18 acres. Wiesmann reviewed the proposed trail with the committee. Wehmeier informed the committee that there may be a workshop with all committees involved to discuss all of the options associated with the path. Wiesmann said that there is a lot of interest from the Jefferson County Bicycle Club in this project. David encouraged using biomass plantings around this path.

Kelly would like to see this project move forward as quickly as possible. The committee as a whole supports this development.

**12. Central Services Financial Report**

A financial report was provided for the committee to review. No action taken.

**13. MIS Financial Report**

A financial report was provided for the committee to review. No action taken.

**14. Potential items for the Committee's next meeting**

- Approval of the December 3 2014 Infrastructure Committee minutes
- Update on new highway facility
- Update on the old highway facility

**15. Set next meeting date:**

- Joint meeting with the Highway Committee on December 8, 2014 at 8:30 a.m. at the Courthouse, Room 202
- January 7, 2014 at 9:00 a.m. at the Highway Facility

**16. Adjourn**

Kutz made a motion to adjourn; Second by Kannard at 10:55 a.m. Ayes – 4 – David Absent (Motion Carried)

**17. Site visit to the Highway Facility Project – 1425 S. Wisconsin Drive - Jefferson**