



Approved 7/9/2014

**Jefferson County Economic Development Consortium
BOARD MINUTES**

June 11, 2014

Meeting called to order at 8:30 am.

Board members present: Supervisors Augie Tietz, Glen Borland, Jim Mode; John David – City of Watertown; Steve Wilke – City of Lake Mills; Mo Hansen – City of Waterloo; Mark Johnsrud – Village of Johnson Creek

Others Present: County Administrator Ben Wehmeier, Tina Reese – AEG, Leigh Price -JCTC, Lynn Forseth - Madison College, Rob Klotz - Jefferson County Zoning, Andy Erdmann - Jefferson County Land Information, Jennifer Bakke - Madison College, Jeanette Petts - Community Action Coalition, Mary Gage - WEDC, Professor Steve Grabow - UW Extension, Catherine Kleiber –Agricultural representative, Executive Director Genevieve Borich, Administrative Assistant RoxAnne Witte

Certification of compliance with Open Meeting Law Requirements

R. Witte certified compliance for the agenda dated June 11, 2014.

Minutes

Johnsrud/Hansen moved to approve minutes of the May 14, 2014 JCEDC Board of Directors as submitted. Motion Carried.

Citizen Comments

Request for all to turn off cell phones and tablets.

JCEDC Finance Report

Tietz/Wilke moved to approve the May 31, 2014 JCEDC Finance Report as submitted. Motion Carried.

External Committee Reports

1. Glacial Heritage Area –
 - A.Tietz updated the board on the status of:
 - a. Watertown – Waterloo trail – looks like this will be a 2015 project.
 - b. Holzhueter property and the Watertown Outboarders property – currently working with DNR.
2. Inter-county Coordinating Committee: Rail
G.Borich updated the board on the presentation by Steve Dillar on rail/highways and how we relate to the areas around us. A Transportation Workgroup meeting will be scheduled for sometime in July to work on these issues.
3. Wisconsin River Rail Transit Commission –
M. Hansen updated the board on the recent commission meeting they attended. Jefferson County needs to formulate county wide strategies that can be presented to the commission to make sure that Jefferson County is included in future projects.

Director's Report

1. G. Borich submitted her directors' report on projects/activities that she has been working on the past month.

2. LOIS EcoDev Platform – Motion by Tietz/Wilke to subscribe to the EcoDev software platform through Lois for a cost of \$1,165.00 per year for the next three years. Motion Carried.
3. R. Witte reported that program is on track for 2014. Through May 57 families have attending the introduction seminar and 15 families have closed on their homes.

Special Orders –

- A. Presentation on Brownfields Assessment and Grant Update –
Tina Reese from Avanti Environmental Group gave a presentation on the Brownfield award that Jefferson County has received and what our next steps need to be.
- B. IGA Review: Non-Voting Board Member Policy.
Motion by Wilke/Hansen to approve JCEDC Policy –Section 1.1 Non-Voting Board Member Policy of the Jefferson County Economic Development Consortium. Motion Carried
- C. IGA Review: Annual Review Policy
Motion by Tietz/Mode to approve JCEDC Policy – Section 1.2 Review of JCEDC Intergovernmental Agreement. Motion Carried.
- D. IGA Review: Citizen Comment
Motion by Wilke/Borland to approve JCEDC Policy – Section 1.3 Citizen Comment Policy. Motion Carried.

Citizens Comments –

Katherine Kleiber requested that the board reconsider the Non-Voting Member Policy.

New Business

- A. Future Agenda Items –
 1. Budget
 2. Synchronist Interview Program
- B. Upcoming Meetings/Seminars –
 1. JCEDC Board of Directors, July 9, 2014 8:30 am, 864 Collins Rd, Rm 12, Jefferson, WI

Adjournment

There being no further business for consideration, motion by Hansen/Mode to adjourn. Motion carried.
Meeting adjourned at 9:30 am.


Respectfully submitted,
RoxAnne Witte, Recording Secretary