Lake Ripley Management District Meeting Minutes January 18, 2014

I. Call to Order and Roll Call

The Lake Ripley Management District Board met at the Oakland Town Hall on January 18, 2014. Molinaro called the meeting to order at 9:05 a.m. Board members present: Dennis McCarthy, Jane Jacobsen-Brown, Walt Christensen, Georgia Gomez-Ibanez and John Molinaro. Gene Kapsner and Mike Sabella were absent. Also in attendance: Paul Dearlove (LRMD Lake Manager), Lisa Griffin (LRMD Intern), Kent Brown, Debbie Kutz, Rick Kutz, and Leah Garrison of Cambridge Cable TV 98.

II. Public Comment

Lisa Griffin was introduced and welcomed as LRMD's newest part-time intern. She replaces Jeanne Scherer who is currently pursuing full-time work with the Wisconsin DNR. Lisa briefly summarized her background and how she became interested in the position. Dearlove noted Lisa's past participation as a volunteer stream monitor, and said she was currently assisting with partner outreach for the Ripley Rewards program. Other anticipated work tasks will include continued stream monitoring and leading this summer's Clean Boats-Clean Waters effort (pending grant approval). There were no other public comments concerning issues not already on the agenda.

III. Approve Minutes of Last Meeting

Draft minutes from the last meeting were reviewed. Gomez-Ibanez moved to approve the 11-16-13 meeting minutes without additions or corrections. Motion seconded by Christensen. Motion carried 5-0.

IV. Treasurer's Report

Sabella previously distributed to the board copies of his treasurer's report. The report consisted of the fourth-quarter and yearend adjusted financial statements ending December 31, 2013. Documentation included Statements of Assets, Liabilities and Equity (balance sheet); Actual-to-Budget and Budget-Remaining reports; General Ledger; and Transaction Listing. The yearend adjusted balance sheet showed \$121,586.70 in total current assets, consisting of \$200.00 in petty cash and the remainder in the bank checking account. There were no current liabilities. Equity consisted of \$90,962.52 in restricted funds, a non-restricted fund balance of \$38,091.49, and \$7,467.31 in revenue under expenses. Given Sabella's absence, Molinaro asked that questions and formal acceptance of the report be postponed until the next meeting.

V. Lake Manager's Report

Dearlove summarized activities since the last meeting:

- Lisa Griffin hired as 2014 intern
- Engineering designs and state/county permit applications completed for the Willerup Bible Camp restoration
- Landowner Incentive Committee meeting held on 12/18
- Ripples newsletter printed and distributed
- Current Ripley Rewards business partner interest: Fiskars (rain barrels, marketing), LJ Reas Environmental
 Consulting Corporation (lakeshore gardens, plants, on-site consulting), Awesome Landscaping (treefalls),
 Agrecol (plants, rain garden designs), SetterTech LLC (advisory committee)
- Plans, signed landowner participation agreements, and permit applications completed for "fish sticks" demonstrations at Hoard-Curtis and Willerup
- DNR grant application prepared to help fund an inlet stream evaluation (\$3,000)
- DNR grant application prepared to sustain Clean Boats-Clean Waters educational efforts (\$2,025)
- Arrangements were made for the following Preserve work consistent with 20-year Plan: kiosk sign installation; maintenance of wood duck nesting boxes; trail seeding; woody invasives control (Wetlands #1 and 3); prescribed prairie burn (Upland #1)
- Jefferson County/LRMD meeting with DNR Section Chief Leisa Lehmann to report on intergovernmental relationship and communication challenges

VI. Old Business

Discussion and possible action on Ripley Rewards treefall-habitat demonstration projects at Hoard-Curtis Scout Camp and Willerup Bible Camp

Signed landowner commitments were received and DNR permits were prepared to install several treefalls along portions of both camp shorelines. The proposal—as recommended by the Landowner Incentives Committee—is to use these as public demonstration projects for the Ripley Rewards program, with funding from the \$4,000 Jacobsen-Brown Family donation. If approved, future treefall-installation work around Lake Ripley could be covered under the same general permit, and without the need to pay additional permit fees. Example treefall pictures were then reviewed and methodology discussed. It was noted that frozen lake conditions were needed to facilitate access to the shoreline, especially at Hoard-Curtis, allowing for a small window of opportunity to get the work done. Cost per treefall was estimated by the installer, Awesome Landscaping, at \$400-500. *McCarthy moved to approve the treefall demonstration projects at the Hoard-Curtis and Willerup camps using the \$4,000 Jacobsen-Brown donation. Motion seconded by Gomez-Ibanez. Motion carried 5-0.*

VII. New Business

A. Discussion and possible action on Resolution #2014-1 seeking a \$3,000 Wisconsin DNR grant to support an inlet stream evaluation

A grant application was prepared and an authorizing resolution was reviewed for a \$3,000 funding request (see attached). The purpose of the matching grant was to supplement a \$3,000 District budget item to monitor and evaluate the condition of Lake Ripley's inlet stream. If awarded, it would allow for a greatly-expanded scope of work and the hiring of a professional consultant. *Jacobsen-Brown moved to approve the authorizing resolution as written. Motion seconded by Gomez-Ibanez. Motion carried 5-0.*

B. Discussion and possible action on Resolution #2014-2 seeking a \$2,025 Wisconsin DNR grant for aquatic invasive species boater education

A Clean Boats-Clean Lakes grant application was prepared and an authorizing resolution was reviewed for a \$2,025 funding request (see attached). The purpose of the matching grant was to continue boater education work that was started last summer. It would help fund another 200 hours of staff time down at the landing, namely to raise public awareness about aquatic invasive species and what can be done to prevent their spread. *Gomez-Ibanez moved to approve the authorizing resolution as written. Motion seconded by Christensen. Motion approved 5-0.*

VIII. Correspondence/Announcements

- Received copy of a 12/18/13 Jefferson County Zoning permit request for a second-story addition to property
 located at N4242 Island Rd. Zoning is reviewing the request and has identified suspected violations related to
 an existing deck that was placed within 75 ft. of the OHWM without a permit.
- Received a signed "Ripley Rewards Demonstration Project Pledge" (01/09/14) from Perry Oates of the Willerup Bible Camp allowing treefall installations on the property.
- Received a signed "Ripley Rewards Demonstration Project Pledge" (01/10/14) from Joel Winn of the Hoard-Curtis Scout Camp allowing treefall installations on the property.
- Received copy of a 01/17/14 Wisconsin DNR letter to Town of Oakland confirming receipt of its permit application to repair shoreline and a culvert located at W9366 Ripley Rd.

Jacobsen-Brown announced that the Wisconsin Lakes Convention was scheduled for the same time as the April 26th board meeting. She requested consideration be given to rescheduling the meeting a week earlier. Molinaro said he would bring the matter back for possible action at the next meeting.

IX. Adjournment

Recorder: PDD

Christensen moved for adjournment at 10:27 a.m. Motion seconded by McCarthy. Motion carried 7-0. Next meeting: March 15, 2014 (9:00 a.m. at Oakland Town Hall).

Respectfully Submitted,	
Jane Jacobsen-Brown, Secretary	Date

Resolution # 2014-1

RESOLUTION OF THE LAKE RIPLEY MANAGEMENT DISTRICT TOWN OF OAKLAND, COUNTY OF JEFFERSON, WI

Relating to: Wisconsin Small-Scale Lake Planning Grant application seeking 67% cost-share assistance, or up to \$3,000, to evaluate water quality and habitat conditions in Lake Ripley's only inlet stream.

WHEREAS Lake Ripley's stream inlet is the main source of recharge water to Lake Ripley; and

WHEREAS the condition of the lake's stream inlet is a reflection of the general health and condition of the contributing watershed that has been the subject of intensive restoration efforts; and

WHEREAS the stream inlet was last formally evaluated as part of a 1993-94 Water Resources Appraisal, and at which time was found to be in very poor condition due to high nutrient loading and persistent anoxia; and

WHEREAS repeating the investigation first performed two decades earlier will yield valuable information about the effectiveness of past watershed improvements and the status of current stream health.

IT IS, THEREFORE, RESOLVED THAT:

The Lake Ripley Management District Board of Commissioners hereby requests funds available from the Wisconsin DNR through its Small-Scale Lake Planning Grant Program; and

HEREBY AUTHORIZES Mr. Paul Dearlove, or the acting District Manager, to operate on behalf of the Lake Ripley Management District Board to: 1) submit an application to the State of Wisconsin for financial aid for lake planning purposes; 2) sign documents; 3) take necessary action to undertake, direct and complete the approved planning grant; and 4) submit reimbursement claims along with necessary supporting documentation within six months of the project completion date.

BE IT FURTHER RESOLVED THAT the Lake Ripley Management District will meet the financial obligations of the planning grant, including 33% of total eligible project costs in the form of cash and/or in-kind contributions.

Adopted this <u>18th</u> day of <u>January</u> , <u>2014</u>
By a vote of: in favor against abstain
BY:
Secretary, Lake Ripley Management District

Resolution # 2014-2

RESOLUTION OF THE LAKE RIPLEY MANAGEMENT DISTRICT TOWN OF OAKLAND, COUNTY OF JEFFERSON, WI

Relating to: Wisconsin DNR Aquatic Invasive Species (AIS) Grant application seeking 75%% cost-share assistance, or up to \$2,025, to conduct at least 200 hours of boater-education and watercraft-inspection work at Lake Ripley's public boat landing.

WHEREAS the spread of aquatic invasive species in a real and ongoing threat to the health and condition of Lake Ripley; and

WHEREAS transient boat traffic between different waterways is one of the primary mechanisms for spreading AIS from lake to lake; and

WHEREAS once an AIS infestation occurs, large-scale and often irreversible ecosystem changes can occur, leading to various use impairments, reduced property values and higher management costs; and

WHEREAS raising boater awareness about AIS threats and preventative measures through direct, one-on-one contact can help minimize the risk of a new AIS introduction.

IT IS, THEREFORE, RESOLVED THAT:

The Lake Ripley Management District Board of Commissioners hereby requests funds available from the Wisconsin DNR through its Aquatic Invasive Species Grant Program called "Clean Boats-Clean Waters"; and

HEREBY AUTHORIZES Mr. Paul Dearlove, or the acting District Manager, to act on behalf of the Lake Ripley Management District Board to: 1) sign and submit an application to the State of Wisconsin for financial assistance; 2) complete and submit periodic reports, if needed; 3) take necessary action to direct and complete the Clean Boats Clean Waters proejct; and 4) submit a reimbursement claim along with any required supporting documentation within six months of the project completion date.

BE IT FURTHER RESOLVED THAT the Lake Ripley Management District will meet the financial obligations of this AIS grant, including 25% of total eligible project costs in the form of cash and/or in-kind contributions.

Adopted this <u>18th</u> day of <u>January</u> , <u>2014</u>
By a vote of: in favor against abstain
BY:
Secretary, Lake Ripley Management District