

**MINUTES OF THE  
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE  
DECISION MEETING**

*Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel*

**ROOM 203, COUNTY COURTHOUSE  
311 S. CENTER AVE., JEFFERSON, WI 53549  
8:30 A.M. ON MONDAY, JANUARY 27, 2014**

- 1. Call to Order**  
The meeting was called to order by Chairman Nass at 8:30 a.m.
  - 2. Roll Call**  
Nass, Reese, Rinard and Jaeckel were present at 8:30. Also present were John Molinaro, County Board Chair; Ben Wehmeier, County Administrator; Rob Klotz, Michelle Staff and Deb Magritz from the Zoning Department.
  - 3. Certification of Compliance with Open Meetings Law Requirements**  
Reese and Klotz both verified that the meeting was being held in compliance with open meetings law requirements.
  - 4. Review of Agenda**  
Klotz asked that #10 on the agenda and the decision on CU1768-14 from agenda item #11 be moved up to accommodate audience members.
  - 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**  
There was no public comment.
  - 6. Communications**  
Solid Waste program materials were handed out and explained by Reese. He noted an upcoming mattress and tire recycling event. Klotz noted that Erdman will not have a financial report for this meeting.
- David arrived at 8:33 a.m.
- 7. Approval of December 28, 2013, January 13, 2014 and January 16, 2014 Meeting Minutes**  
Motion by Reese, seconded by Rinard to approve the December 28, 2013 minutes as presented. Motion carried on a voice vote with no objection. Motion by Reese, seconded by Rinard to approve the January 13, 2014 minutes as presented. Motion carried on a voice vote, with Jaeckel abstaining and with no objection. Motion by Reese, seconded by Rinard to approve the January 16 minutes as presented. Motion carried on a voice vote with no objection.
  - 8. Monthly Financial Report for Land Information Office – Andy Erdman**  
There was no financial report available for this month.
  - 9. Monthly Financial Report for Zoning – Rob Klotz**

Klotz reported that at this point in the month, revenues were down from January 2013 totals by about \$2,300.

***PLEASE SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS:***

- 10. Committee Review of Decision on R3691A-13 for Susan, Michael & Matthew Meracle, N3268 Hardscrabble Road in the Town of Sullivan**  
Klotz explained that the Meracle petition is actually a farm consolidation to correct an illegal transfer to Susan Meracle. This does not count against the allowable A-3 lots. Motion by Reese, seconded by Jaeckel to clarify and reaffirm the original decision. Motion carried on a voice vote with no objection.
- 11. Decisions on Petitions Presented in Public Hearing on January 16, 2014:**  
**APPROVE WITH CONDITIONS** CU1768-14 – Robert Muchka/Robert Boyd Trust Property, Town of Concord on a motion by Reese, seconded by Rinard. Motion carried on a voice vote with no objection.  
**DENY** R3694A-14 on a motion by Reese, seconded by David; motion carried on a voice vote with no objection. **TAKE NO ACTION ON** CU1766-14 on a motion by Reese, seconded by David – Brian & Michelle Gauder, Town of Koshkonong; motion carried on a voice vote with no objection .  
**APPROVE WITH CONDITIONS** R3695A-14 on a motion by Reese, seconded by Jaeckel; motion carried on a voice vote with no objection & **APPROVE WITH CONDITIONS** CU1767-14 on a motion by Nass, seconded by Reese – Jason Fiege, Town of Koshkonong  
**APPROVE WITH CONDITIONS** R3696A-14 – Ronald Drost, Town of Cold Spring on a motion by Reese, seconded by Jaeckel; motion carried on a voice vote with no objection.  
**APPROVE WITH CONDITIONS** R3697A-14 – Ronald Drost, Town of Cold Spring on a motion by Jaeckel, seconded by David; motion carried on a voice vote with no objection.  
**APPROVE WITH CONDITIONS** R3698A-14 – John Sherman c/o Harold Stilling/Stilling Farms Inc., Town of Lake Mills on a motion by Reese, seconded by Nass; motion carried on a voice vote with no objection.  
**APPROVE WITH CONDITIONS** R3699A-14 – Stephen & Kathleen Duwe, Town of Milford on a motion by Nass, seconded by Reese; motion carried on a voice vote with no objection.  
**APPROVE WITH CONDITIONS** R3700A-14 – Mike Pope, Town of Cold Spring on a motion by Reese, seconded by Jaeckel; motion carried on a voice vote with no objection.  
**POSTPONED ACTION ON** CU1769-14 – Brian & Bonnie Pernat, Town of Ixonia on a motion by David, seconded by Rinard; motion carried on a voice vote with no objection.  
**APPROVED WITH CONDITIONS** CU1770-14 – Rudy Fadroski, Town of Koshkonong on a motion by Jaeckel, seconded by Reese; motion carried on a voice vote with no objection.  
**APPROVED WITH CONDITIONS** CU1771-14 – JGB Land Inc., Town of Koshkonong on a motion by Reese, seconded by David; motion carried on a voice vote with no objection, and with Jaeckel abstaining.  
**APPROVED WITH CONDITIONS** CU1772-14 – Steven M Sterwald, Town of Waterloo on a motion by Reese, seconded by Rinard; motion carried on a voice vote with no objection.

**12. Future Agenda Items**

Klotz noted mobile tower siting ordinance setback changes.

**13. Upcoming Meeting Dates**

**TONIGHT – January 27, 7:00 p.m. Towns Association Meeting in Courthouse Room 205 – POSTPONED UNTIL FEBRUARY 25, IN COURTHOUSE ROOM 205**

February 17, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

February 20, 7:00 p.m. – Public Hearing in Courthouse Room 205

February 24, 8:30 a.m. – Decision Meeting in Courthouse Room 203

March 17, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203

March 20, 7:00 p.m. – Public Hearing in Courthouse Room 205

March 31, 8:30 a.m. – Decision Meeting in Courthouse Room 205

**14. Adjourn**

Motion by Reese, seconded by Jaeckel to adjourn at 9:20 a.m. Motion carried on a voice vote with no objection.

Don Reese, Secretary

**If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

**Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.**

*A digital recording of the meeting will be available in the Zoning Department upon request.*