

**MINUTES OF THE
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, FEBRUARY 24, 2014**

- 1. Call to Order**
The meeting was called to order at 8:30 a.m. by Chairman Nass.
- 2. Roll Call**
Committee members present were Nass, Reese, Jaeckel and Rinard. John Molinaro, County Board Chair and Andy Erdman, Director of Land Information were also present. Zoning Department staff in attendance included Rob Klotz, Michelle Staff and Deb Magritz.
- 3. Certification of Compliance with Open Meetings Law Requirements**
Reese verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of Agenda**
No changes were proposed to the agenda.
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
There was no public comment.
- 6. Communications**
There were no communications.
- 7. Approval of January 27, February 17 and February 20 Meeting Minutes**
Motion by Reese, seconded by Rinard to approve the January 27 minutes as presented.
Motion by Reese, seconded by Jaeckel to approve the February 17 minutes as presented.
Motion by Reese, seconded by Jaeckel to approve the February 20 minutes as presented.
All motions carried on voice votes with no objection.
- 8. Monthly Financial Report for Land Information Office – Andy Erdman**
Erdman explained his year-end report. He noted that revenues were down a bit, at 92.7% from projected. He further explained that tax roll scanning and software purchase will come out of the carried forward funds.
- 9. Monthly Financial Report for Zoning – Rob Klotz**
Klotz noted that this monthly report was produced last week, and as of that time was down \$1,400 in revenues compared to the full month of February 2013. He further explained his report.

David arrived at 8:38 a.m.

- 10. Floodplain Risk Mapping**
Klotz explained the handouts and noted that new map products are available at no cost.
- 11. Input on Request by Administration and Rules Committee to Move Planning and Zoning Committee Report and Ordinance on County Board Agendas**
Molinaro explained the plan to move Zoning reports to an alphabetical spot in the County Board agenda. The Committee did not object.

PLEASE SEE INDIVIDUAL FILES FOR A COMPLETE RECORD OF THE FOLLOWING DECISIONS.

- 12. Decisions on Petitions Presented in Public Hearing on February 20:**
APPROVE WITH CONDITIONS R3701A-14 – Russell Bienfang/Donald Bienfang Property, **N5775 Ziebell Road**, Town of Aztalan on a motion by Reese, seconded by Jaeckel. Motion carried on a voice vote with no objection.
APPROVE WITH CONDITIONS R3702A-14 – Russell Bienfang/Donald Bienfang Property, **Zimmerman Lane**, Town of Aztalan on a motion by Nass, seconded by Reese. Motion carried on a voice vote with no objection.
APPROVE WITH CONDITIONS R3703A-14 – Bark River Campground and Resort, Inc., **W2340 Hanson Road**, Town of Sullivan on a motion by Reese, seconded by Jaeckel. Motion carried on a voice vote with no objection.
APPROVE WITH CONDITIONS CU1769-14 – Brian & Bonnie Pernat, **W1194 Marietta Avenue**, Town of Ixonia on a motion by Reese, seconded by Jaeckel. Motion carried on a voice vote with no objection.
APPROVE WITH CONDITIONS CU1773-14 – David Raymond, **N715 Old 26 Road**, Town of Koshkonong on a motion by Nass, seconded by Jaeckel. Motion carried on a voice vote with no objection.
APPROVE WITH CONDITIONS R3704T-14 – Jefferson County *Add 11.05(a)7. Revocation of Conditional Use Permits* on a motion by Nass, seconded by Reese. Motion carried on a voice vote with no objection.
APPROVE WITH CONDITIONS R3705T-14 – Jefferson County *Repeal and recreate 11.05(h) Mobile Tower Siting* on a motion by Jaeckel, seconded by Nass. Motion carried on a voice vote with no objection.
APPROVE WITH CONDITIONS R3706T-14 – Jefferson County *Modify 11.09 Non-Conforming Uses, Structures and Lots* on a motion by Reese, seconded by Nass. Motion carried on a voice vote with no objection.
APPROVE WITH CONDITIONS R3707T-14 – Jefferson County *Add/modify Adaptive Reuse of Barns – 11.02 and 11.04(f)5, 7* on a motion by Reese, seconded by Jaeckel. Motion carried on a voice vote with no objection.
- 13. WCCA Convention on April 3 and 4, 2014 in Mosinee**
Klotz explained. The Committee had already received registration materials.
- 14. Future Agenda Items**
Discussion regarding who should be provided updated ordinance copies.
- 15. Upcoming Meeting Dates**
March 17, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203 – **Jaeckel will be absent**
March 20, 7:00 p.m. – Public Hearing in Courthouse Room 205 – **Nass will be absent**

March 31, 8:30 a.m. – Decision Meeting in Courthouse Room 203
April 14, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
April 17, 7:00 p.m. – Public Hearing in Courthouse Room 205
April 28, 8:30 a.m. – Decision Meeting in Courthouse Room 203

16. Adjourn

Motion by Reese, seconded by Jaeckel to adjourn at 9:30. Motion carried on a voice vote with no objection.

Don Reese, Secretary

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.