

**MINUTES OF
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, AUGUST 18, 2014**

- 1. Call to Order**
The meeting was called to order by Chairman Nass at 8:00 a.m.
- 2. Roll Call**
All Committee members were present. Also in attendance was Michelle Staff of the Zoning Department.
- 3. Certification of Compliance with Open Meetings Law Requirements**
Reese verified that the meeting was being held in compliance with open meetings law requirements.
- 4. Review of Agenda**
There were no changes proposed to the agenda.
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
There was no public comment.

The Committee left for the following site inspections:

- 6. Site Inspections of Petitions to be presented in Public Hearing on August 21, 2014:**
R3744A-14 – Jan Arndt/D&J Arndt Trust Property, **N2819 Willing Rd**, Town of Hebron
R3743A-14 – Jerry Wolfram/Florence E Wolfram Trust Property, **N1388 CTH N**, Town of Cold Spring
CU1790-14 – Paul Antczak/Diane G West Property, **N4615 Highland Dr**, Town of Sullivan
R3745A-14 – E E Hoffer/Richard Zastrow Property, **W4684 Alvoss Ln**, Town of Watertown
R3746A-14 – Mike Walter/Walter Trust Property, **N9163 Horseshoe Rd**, Town of Watertown
R3683A-13 & R3747A-14 – Brad Walter/Michael & Sarah Walter Trust Property, **W8944 West Rd**, Town of Watertown
CU1788-14 – Steven & Carol Mertins, **N9146 Klug Ln**, Town of Waterloo
- 7. Site Inspection at N7744 Little Coffee Road in the Town of Watertown for Request by Kim Hookstead to Replace the Existing Home at More Than 100 Feet from its Current Location**
- 8. Adjourn**
Motion by Jaeckel, seconded by David to adjourn at 10:10 a.m. Motion carried on a voice vote with no objection.


Don Reese, Secretary

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

A handwritten signature in blue ink, appearing to read "David ...", is located in the bottom right corner of the page.