



Jefferson County
Solid Waste/Air Quality Committee
Friday, March 21, 2014 at 8:00 A.M.
Jefferson County Courthouse – Room 203
311 S. Center Avenue, Jefferson, WI 53549-1701

Minutes

Members: Don Reese-Chair, Greg David-Vice Chair, John Kannard-Secretary, Carlton Zentner and Greg Torres

Staff: Rob Klotz and Sharon Ehrhardt

1. Call To Order

Meeting called to order at 8:00 a.m. by Reese.

2. Roll Call (Establish a Quorum)

Committee in attendance at 8:00 a.m. were Reese-Chair, David-Vice Chair, Kannard-Secretary and Torres

Excused: Zentner

Staff in attendance Ehrhardt

Guests in attendance were Rick Schultz-Superintendent Watertown Street Dept., Don Smith-Manager Waste Management Deer Track Park Landfill, John Molinaro-Jefferson County Board Chair and Vic Karaliunas-Manager Ixonia Recycling

3. Certification of Compliance With the Open Meetings Law

Klotz verified that the meeting was being held in compliance with open meetings law requirements.

4. Public Comment

None

5. Review the Agenda

No changes were proposed to the agenda.

6. Approval of Minutes – January 17, 2014

Motion by David, seconded by Reese to approve the January 17, 2014 minutes as presented.

Motion carried on a voice vote with no objections.

7. Communications

A letter was sent to State Representatives as an invitation to attend the April 12, 2014 Clean Sweep at Jefferson County Fair Park. No discussion.

8. Discuss with Possible Action-Waste Management-Deer Track Park Landfill – Don Smith

Smith said he would bring the landfill budget estimate to our next meeting. Smith said they lost the Samuel fluff cover account so they are using more soil for cover. Smith explained the salvage company changed their fluff process to get more metals and are sending it to Davenport Iowa for more metal recovery. This is a bad time of year for the landfill because of mud and clean ups from the winter.

The landfill is operating without an Air Quality Permit right now, but the DNR changed the permit requirements over three years ago. The DNR requested that the landfills reduce the formaldehyde emissions into the air. The landfill had to come up with best controlled process for reducing formaldehyde and the DNR is still working on the process approval. Smith thinks it will be completed soon and they will be issued a new air quality permit.

Smith said that in the host agreement there is an extensive plan for planting trees and shrubs on the berm.

Last year because of the very dry summer some of the deciduous tree went dormant early. He is hoping they will come back this year. Smith said they will be planting sterile black locust, seedless cottonwood and black willows. Smith is going to try planting different trees to add more screening on the berm.

9. Discuss with Possible Action-Update from Watertown Street Department – Rick Schultz

Schultz said that Watertown hauled its smallest amount of waste ever to the landfill and has increased the recycling amounts they send to John's Disposal. They will be adding film, plastic and Styrofoam to the recycling bins which should increase the number of recyclables. Rick was working with Bob Mulber to add furniture to the mattress recycling by the end of the year.

10. Discuss with Possible Action-Update on Clean Sweep Information

a. *Outline of Clean Sweep Recognition for Partnerships and Sponsors by Ehrhardt*

Ehrhardt sent the Committee the definition of partners and sponsors. Logo recognition has to be approved by the Committee. Smith said he would like Waste Management's logo on the brochure. The Committee agreed with the definitions and approved Waste Management's logo on the brochure. Ehrhardt told the Committee that Rob had her prepare a thank you resolution for all the donations received in 2013. This resolution should be on the April board meeting. The Committee also asked Sharon to run this by Corporation Council to make sure we are compliant with County rules and procedures for donations.

b. *Discuss Budget Increases for Advertising and Special Event Advertising*

Ehrhardt told the Committee in that we have enough money in our yearly budget for the ads we run in the Jefferson County Daily Union and Watertown Daily Times. Rob wanted to know if we could increase the budget to add money for extra events. The example Sharon gave was the mattress and tire recycling event which were extra this year. The Committee said that if we need extra advertising money we should bring it back to the Committee for each additional event. Ehrhardt does send the newspapers news releases but there is no guarantee that they will publish them.

c. *Discuss April 12 Clean Sweep Setup and Details including Tires & Mattresses*

The Committee said that David, Torres, Kannard and Reese will help with the Clean Sweep. Vic Karaliunas said he would volunteer. The Sheriff will be bringing two people from the Sheriff's Office to help with the tires. Gail promised to bring two people from the Health Department to open medicines. Ehrhardt asked the Committee if anyone had sandwich boards for signs. Reese said he would check out some county resources for sandwich boards.

d. *Clean Sweep Grant Update*

Ehrhardt said Jane, from DATCP, is in the process of reviewing the final 2013 grant report so we haven't received our money yet. Ehrhardt said we were approved for \$25,250 in DATCP grants for 2014, but have not received the signed contract.

e. *Donations Update*

Ehrhardt sent the Committee in their packet a list of all donations from the first of the year to review. No questions were asked.

f. *Electronics Collections Update*

To date we have collected 432,711 pounds for the 2014 program year. Jefferson sent their first load of electronics which was 5,073 pounds. MIS sent their electronics which was 6,669 pounds. MIS sent lead battery backup packs to URT for which we will be billed. Ehrhardt has to organize a photo shoot for the Jefferson site with City Council members.

g. *Appliance Collections Update*

We have collected 98,541 pounds for the 2014 program year.

h. *Drug Collections Update*

Ehrhardt didn't have any numbers on drugs because they haven't been sorted since the witnessed burn in November. Sheriff Milbrath said he is emptying the container weekly and he thinks the other police departments are doing the same.

Sheriff Milbrath and Ehrhardt attended the Pharmaceutical Waste Working Group meeting in Portage. PWWG won't have another meeting until June. The PWWG cannot do any work until they find out the new DEA rules, regulations and guidelines.

11. Discuss Revising Mission Statement

Ehrhardt told the Committee that Rob Klutz wanted to put this on hold. The Committee said instead of adopting a new mission statement we should use County Board Rules instead. Ehrhardt will post the rules on the Solid Waste/Air Quality website pages.

12. Summaries for DATCP February 17, 2014 and WIRMC February 26-28, 2014

The Committee received the summary of February 17 and February 26-28 in their packet. No further discussion.

13. Update about "Pharmaceutical Waste in Wisconsin's Water: Risks and Solutions" (Sharon attended meeting Thursday, March 13)

Ehrhardt gave the Committee a summary sheet of the meeting and said she would post the information on the website. Jefferson County was recognized in the information sheet from the DNR.

14. Information about E-Cycle Wisconsin Stakeholder Meeting, May 7th

The Committee said that Ehrhardt should attend the meeting and report back to them.

15. Upcoming Meeting Dates and Possible Agenda Items

- a. Saturday, April 12, 2014, Clean Sweep Jefferson County Fair Park
- b. Wednesday, May 7, 2014, E-Cycle Wisconsin Stakeholder Meeting
- c. Friday, May 16, Solid Waste/Air Quality Meeting (Election of Officers)
- d. Saturday, May 17, 2014, Clean Sweep Watertown Street Department
- e. Friday, June 20, 2014, Solid Waste/Air Quality Meeting

16. Adjourn

Motion by Kannard, seconded by Torres to adjourn the meeting at 9:23 a.m. Motion carried on a voice vote with no objection.

The Solid Waste/Air Quality Committee may discuss and/or take action on any item specifically listed on the agenda.

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.