

UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: February 10, 2014

Meeting called to order by: Vice-Chair Hanneman at 8:32 a.m.

Members Present: Bregant, Foelker, Hanneman and Kelly (arrived at 8:35 a.m.) . Chairman Borland was excused.

Agents Present: Eisenmann, Grabow, Georgson and Torbert

Also present: John Molinaro, County Board Chair; Ben Wehmeier, County Administrator

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Approval of Agenda for Possible Rearrangement: None

Motion made by Bregant and seconded by Foelker that the minutes of the January 13, 2014 meeting be approved as drafted. Motion passes: 3-0

Communications/Citizen Input and Comments: None.

Item: Support Staff Transition

Grabow briefed the committee on the administrative specialist position recruitment and hiring process. We are pleased to be able to welcome Kim Buchholz back to the office as she has been offered and accepted the position effective March 1, 2014. There will be a transition period in order to assist the Parks and Emergency Mgmt Departments with the internal transfer process. We appreciate Marie Rubietta in her temporary role as a paid staff member during the transition and appreciate her staying on during the transition as needed part-time.

Item: Agent Reports

Review and highlights from monthly reports from Eisenmann, Grabow, Georgson and Torbert.

Upcoming Agenda Items and Meeting Dates: Identify future meeting dates and possible agenda items: The next regular meeting of the committee will be on March 10, 2014, which will be primarily devoted to agent performance reviews, so committee members should plan on an extended meeting. The April 8, 2014 meeting will be the committee's last meeting of this election cycle.

Adjournment: Motion made by Foelker and seconded by Bregant that the meeting be adjourned.

Motion passes: 4-0

Meeting adjourned at 9:25 a.m.

Secretary