

UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: December 8, 2014

Meeting called to order by: Chair Paul Babcock called the meeting to order at 8:30 a.m.

Members Present: Babcock, Borland and Hartz. Schultz absent.

Agents Present: Eisenmann, Georgson, Grabow and Torbert

Also present: None

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Approval of Agenda for Possible Rearrangement: None

Approval of November 10, 2014 Meeting Minutes: Motion was made by Borland and seconded by Morse that the minutes of the November 10, 2014 meeting be approved as amended. Motion approved: 4-0

Communications: None.

Public Comment: None

Item: 2014 Budget Report

Georgson reported that the 2014 is on track and will be under budget. Eisenmann discussed potential technology updates that may result in budget savings.

Item: Technology Upgrade Project Update

Torbert reported that all equipment has been installed and is working well.

Item: 2015 Budget Update

Georgson reported that the 2015 budget was approved by the County Board on November 12. The 2015 departmental budget includes a 2% decrease.

Item: Agent Reports

All agent monthly reports were sent electronically to the committee prior to the meeting. Review and highlights from their written monthly reports were provided in the following order: Torbert, Grabow, Georgson, Eisenmann.

Upcoming Agenda Items and Meeting Dates: Next committee meeting will be held on January 12, 2015.

Adjournment: A motion was made by Borland, seconded by Morse, to adjourn the meeting at 9:55 a.m.

Motion passes: 4-0

Secretary