

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

October 28, 2015

Administration & Rules Committee

1. Call to Order

Meeting was called to order by Braughler at 8:30 a.m.

2. Roll Call

Administration and Rules Committee Members

Members present: Jim Braughler, Jennifer Hanneman, Jim Schroeder and Steve Nass.

Excused: Amy Rinard

Others Present: Ben Wehmeier, County Administrator; Tammie Jaeger, Administrative Secretary; Connie Freeburg, Paralegal II; Barb Frank, County Clerk; J. Blair Ward, Corporation Counsel, Brian Lamers, Finance Director; Carla Robinson, Clerk of Courts and Andy Erdman, Land Information Director.

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the open meeting law.

4. Review of Agenda

Item 14b was moved to accommodate staff.

5. Public Comment

None

6. Approval of September 30, 2015 Committee meeting minutes

Motion by Hanneman; Second by Schroeder to approve the September 30, 2015 Committee meeting minutes as presented. (Ayes-All) Motion carried.

7. Approval of the October 13, 2015 County Board meeting minutes

Motion by Nass; Second by Schroeder to approve the September 8, 2015 County Board meeting minutes as corrected. (Ayes-All) Motion carried.

8. Communications

- Draft Ordinance – Amending Access to Public Records and Document Receipt Time Ordinance to Reflect Electronic Media
- October 13, 2015 Jefferson County Board Meeting Minute Corrections
- County Administrator’s Monthly Report & Goals
- Draft County Board Rules related to the Library System Board

9. Discussion and possible action on Resolution “Amend supervisory district boundaries to reflect annexations”

A draft resolution was provided for the committee to review. Schroeder asked about new boundaries in Whitewater that would include some single family dwellings. Erdman said that this could be discussed in the future.

Motion by Nass; Second by Hanneman to forward this resolution on to the County Board for their consideration. (Ayes-All) Motion carried.

10. Discussion and possible action on establishing 2016 bonus performance standards for County Administrator

Wehmeier reviewed a list of goals for the committee to review. A progress report will be provided for future meetings. No action taken.

11. Discussion & possible action on revising County Board Rules related to the new joint library board – Bridges Federated Library System Board

A draft of the revised county board rules was provided for the committee to review. Wehmeier went over the revisions.

Motion by Nass; Second by Hanneman to forward the board rule changes, with modifications, to the County Board for their consideration, giving staff the authority to make changes as needed. (Ayes-All) Motion carried.

12. Discussion and possible action on Resolution – Amending access to Public Records Ordinance to address electronic media

A draft resolution was provided for the committee to review. Ward reviewed the changes to the resolution.

Motion by Schroeder; Second by Nass to forward this resolution to the County Board for their consideration. (Ayes-All) Motion carried.

13. Discussion and possible action on Resolution referred for recommendation

- a. “Discussion and possible action on Resolution – Supporting new social security supplemental security income (SSI) asset limits and implementation of the Achieving a Better Life Experience Act (Referred to Human Services Board)”

The Human Services Board will review this at their next meeting. No action taken.

14. Discussion and possible action on resolutions, letters or reports from other governmental agencies

- a. St. Croix County Resolution – “Supporting Constitutional Amendment Prohibiting Nonfiscal Matters in State Budget”

A copy of the resolution was provided for the committee to review.

Motion by Nass; Second by Hanneman to forward this resolution on the County Board for their consideration. (Ayes-All) Motion carried.

- b. St. Croix County Resolution – “Opposing 2015 Senate Bill 294, Dismantling the Government Accountability Board”

A copy of the resolution was provided for the committee to review. Frank discussed the resolution. Wehmeier explained that there have been ongoing discussions on this in the Senate. Schroeder feels that the County Board should weigh in on this resolution.

Motion by Nass; Second by Schroeder to forward this resolution on the County Board for their consideration. (Ayes-All) Motion carried.

15. Discussion and possible action on Task Force assignments

No action taken.

16. Review Financial Reports (July)

- a. County Administrator
- b. Clerk of Courts
- c. Corporation Counsel
- d. County Board
- e. Register of Deeds

Financial reports were provided for the committee to review. No action taken.

17. County Administrator’s monthly report

A written report was provided for the committee to review. Wehmeier discussed the report and addressed questions from the committee. No action taken.

18. Tentative Future Agenda Items and Meeting Dates (November 25, 2015)

- Approval of October 28, 2015 Administration & Rules Committee meeting minutes
- Approval of October 13, 2015 County Board meeting minutes
- Approval of October 27, 2015 County Board meeting minutes

- Discussion and possible action Task Force assignments
- 13, 15,

19. Adjourn

Motion made by Hanneman; Second by Nass to adjourn at 9:19 a.m. (Ayes-All) Motion Carried.