

**Jefferson County Board of Health
Meeting Minutes – January 21, 2015
Jefferson County Health Department – Conference Room
1541 Annex Road, Jefferson, WI. 53549**

Call to Order: D. Schultz, Chair, called the meeting to order at 1:00 p.m.

Roll Call/Establishment of a Quorum

Quorum established.

Board Members Present: Dick Schultz, Chair; Ed Morse, Vice-Chair; Marie Wiesmann, RN, BSN, Secretary; John McKenzie

Board Member Absent: Don Williams, M.D. was excused prior to the meeting.

Staff Present: Gail Scott, Director; Diane Nelson, Public Health Program Manager; Ted Tuchalski, Environmental Health Specialist; Sandee Schunk, Clerical/Recorder

Guests Present: Benjamin Wehmeier, County Administrator

Certification of Compliance with the Open Meetings Law: The meeting was properly noticed.

Review of the Agenda: No changes to the agenda.

Public Comment: None

Approval of November 19, 2014 Meeting Minutes:

J. McKenzie questioned the phasing out of the Personal Care Program and the impact on the clients that currently receive in-home services. G. Scott explained that the clients would be transitioned to the staffing agencies that will work under contract with Care WI. and other payers. St. Coletta will need to find another billing service or become a Medicaid provider.

Motion made by J. McKenzie to approve the minutes as written; second by E. Morse; motion carried.

Communications

a. Letter to the Editor from Board Chair

Handout of letter written by Dick Schultz to the Daily County Union reviewed.

b. Letter from President Obama

Two handouts reviewed in packet regarding thanks for assisting citizens in obtaining ACA insurance.

c. Late Entry – Bureau of Transportation Letter

G. Scott reported that a letter granting \$ 4,000 for the car seat safety program was received in today's mail.

Board Organization including Number of Meetings and Membership

G. Scott reviewed that in 2014 Board of Health meetings were held every other month and currently has five active Board members. By State Statute – the Board of Health must meet at least quarterly for a total of four times per year.

B. Wehmeier reported that the size and meeting frequency of this Board is appropriate and if a meeting is not needed, it should be canceled in advance.

Financial Report

- a. Income Statement:** G. Scott reviewed the November “Statement of Revenue and Expenditures” in the packet. As of November 30, 2014 the department was showing an estimated deficit of (\$ 58,271.33). However, in December, Wisconsin Medicaid Cost Reporting (WIMCR) paid a net sum of \$ 90,468 to the Personal Care Program and \$ 3,076 to the Public Health Prenatal Care Program. These payments are final settlements for 2013 Medicaid billing. The Personal Care Program will now show a surplus at the end of 2014 instead of the predicted deficit due to the WIMCR settlement payment.
- b. Vehicle Usage Report:** G. Scott reviewed the handout in the packet and reported that that both vehicles are being used by staff resulting in reduced mileage reimbursement expenses.

Operational Update of the Environmental Health Program

T. Tuchalski, Environmental Specialist, reported that in the near future the DNR will be conducting a “well program” review and observing the procedure of obtaining well water samples.

T. Tuchalski reported they have been following two cases of high blood lead levels – one in Fort Atkinson and one in Watertown. The houses are inspected for peeling lead paint; occupations of caregivers are questioned; indoors of daycares are checked for possible problems; State protocol is followed by the Environmental Health Specialists and the Public Health Nurses.

T. Tuchalski reported that they have completed a few more pre-inspections of new businesses.

G. Scott reported on a hotel in Fort Atkinson that is allowing people to live there for weekly rent of \$150. The City of Fort Atkinson Building Inspector, Fire Inspector and Jefferson County Corporate Counsel are involved in this issue. The Building Inspector had allowed the two top floors to have an “occupancy permit” but the Health Department has not licensed the facility as a hotel. If an order to “cease and desist” is issued, the families would have to move out on a short notice. It is being decided if a 30 day order should be issued to have the problems repaired and brought up to fire code. In September, the building had occupants that complained of bed bugs. The owner is from out of town and bought the building after the 2008 flood to renovate it and sell it. M. Weismann suggested that the 30 day written notice be issued and request to see a business plan as to when the remodeling should be completed. G. Scott will be meeting this Friday at the hotel with the Fort Atkinson Fire Inspector, Building Inspector and Jeff Larkin. T. Tuchalski reported that the “pre-inspection fee” has been paid by the hotel. G. Scott reported that a health license will not be issued if any code violations are flagged at the next inspection.

Public Health Preparedness

G. Scott reported that education on Ebola continues. An agreement will be put in place in case someone lives in Jefferson County but works in Madison - who is responsible for monitoring the patient? Fort HealthCare has agreed to treat a patient until Ebola has been ruled out or ruled in and there are plans locally and statewide on who would transport the patient. Treatment hospitals include U.W. Madison; American Family Children’s Hospital Madison; Froedert Hospital Milwaukee; Children’s Hospital Milwaukee.

G. Scott reported that \$ 1,000 will be awarded to the Jefferson County Health Department for working on a Mass Care plan. The formal plan will be for nursing homes or assisted living centers or for care of large numbers of people in case an emergency Public Health situation arises.

Public Health Program and Review of Statistics

- a. **Communicable Disease Cases Reported:** D. Nelson reviewed the handouts in the meeting packet and reported that there are whooping cough cases reported in Walworth County. She also reported that Palmyra School District has 3 times as many immunization waivers signed by parents than in the whole county. D. Schultz commented that the Health Department needs to be involved with the Heroin Task Force to discuss the health effects Heroin use has on people. A Heroin Summit is scheduled at Fort Atkinson High School next week. G. Scott reported that she has been invited to attend the Summit but is not a scheduled speaker. D. Nelson reported that State statutes require follow-up on any blood lead result greater than 10. Any amount of lead in the 5 – 9 range is a “red flag” and Public Health wants to look for the source to stop exposure and provide education to the family. Public Health RNs and Environmental Health Specialists will offer to make a home visit. It has been determined that increased lead levels can cause Attention Deficit Disorder in children and impact the jail population in later years. Approximately 20 cases need follow-up now. Letters are being sent to physicians and clinics regarding the Health Department’s willingness to follow up on any blood lead levels between 5 and 9.
- b. **HPV Grant – Amy Fairfield:** G. Scott reported that an application was submitted to obtain funding in the amount of \$ 7,000 to encourage the administration of HPV (Human Papilloma Virus) vaccine to teenagers and young adults. HPV causes cervical and throat cancers. Both males and females can obtain the vaccine in a series of 3 doses. Countywide only 18% of clients have completed all 3 doses of the vaccine. Three hundred postcards have been sent out to parents that need to bring in their child to complete the series. The vaccine is to be given before sexual activity begins which makes it controversial for many parents. Once HPV is contracted the vaccine will not help. Amy Fairfield is the lead nurse on this project and plans to promote the vaccine through education, advertising, holding forums for parents and medical providers.
- c. **Consolidated Contracts Review and Approval:** G. Scott reviewed the handout of the 2015 Consolidated Contracts totaling \$ 381,639.
Motion by M. Wiesmann to accept the consolidated contracts for 2015; second by J. McKenzie; motion carried. G. Scott reported that the Wisconsin Well Woman Program (WWWP) is to transition to a new model by June 30, 2015. The Health Department will only receive 6 months of grant money in 2015 for this contract. The new model will decrease drastically the coordinators and medical providers statewide that have participated in this breast and cervical screening program for 21 years. The State is having problems with medical providers not signing on to continue under the new model. M. Wiesmann reported that Fort HealthCare has decided to pull their “intent to apply” as they are not willing to “play the game” of the State not providing enough information regarding the upcoming changes. The Center for Women’s Health in Watertown has also decided not to apply to continue as a medical provider.

Personal Care Program and Review of Statistics

- a. **2015 PCW Program Transition – Michele Schmidt:** G. Scott reviewed the handout of program statistics in the meeting packet. M. Schmidt reported that Medicaid clients are being moved to other agencies as it is harder to find coverage for them. There are 3 more Medicaid clients to move yet. M. Schmidt reported that the plan is to move 10 – 15 Care WI clients per week starting in February once the contracts are in place between the 2 staffing agencies and Care WI. The transition will be complete by mid to

late March. All other clients including Elderly Services and Private Pay will be transitioned by the end of March. All clients will receive a letter explaining that the Personal Care Program will no longer be “coordinated” by the Jefferson County Health Department.

Director’s Report

- a. Monthly Report to Administration/County Board:** G. Scott reviewed the reports in the meeting packet. G. Scott reported that the Randy Schopen Foundation donated \$ 1,000 to the Cribs for Kids project. A photo and press release have been sent to the local newspaper. D. Nelson reported that the Cambridge School District wants the car safety seat program to become an annual event at their school with the Public Health Nurses and Student Nurses.

Status of Rock River Free Clinic and Community Dental Clinic: G. Scott reported that the Rock River Free Clinic Board is scheduled to meet later today. B. Wehmeier will speak at the Board meeting about a contract regarding Jefferson County funding for the clinic; Jill Johnson will speak about how the impact of Affordable Care Act insurance is affecting the Free Clinic. There is discussion that the Rock River Free Clinic may hire an Executive Director.

G. Scott reported that the Community Dental Clinic received a \$ 90,000 grant from the State of WI. Fort Hospital Foundation will help the clinic with ideas to make it financially sustainable such as support from companies or living trusts. The clinic is well staffed by paid and volunteer dentists and staff.

Next Meeting Date/Time/Agenda Items: 2015 Meetings: January 21, March 18, May 20, July 15, September 16, November 18

Next meeting will be on Wednesday, March 18, 2015 at 1:00 p.m.

Requests for the meeting: Discuss powdered alcohol that legislators are opposing; have the E-Cigarette resolution to review and discuss; report on the status of the QI plan for the Health Department.

Adjourn: *M. Wiesmann motioned to adjourn at 2:02 p.m.; second by E. Morse; motion carried.*

Respectfully submitted;
Santee Schunk - Recorder