

Jefferson County Fair Park

April 2, 2015 | Meeting Minutes

The Jefferson County Fair Park committee met on Thursday, April 2 at 8:00 a.m. in the Activity Center Conference Room. Present were: (Fair Committee) Blane Poulson, Matt Foelker, Russell Kutz, County Administrator Ben Wehmeier, Fair Park Director David Diestler, Supervisor Roger Kylmanen, Marketing/Administrative Assistants Amy Listle and Leslie Pelikan.

Let the record show that a quorum is present, meeting duly noted and the door open.

Public Comment & Correspondence: None.

Review of Agenda

Minutes: A motion was made by Matt Foelker to accept the minutes of the March 5 meeting as presented, seconded by Russell Kutz. Motion carried.

Communications: Rock Valley Medical Association donated \$250 to Fair Park.

Financial Report: David Diestler reviewed the financials with the committee. Noteworthy spending included payments to FSA account covers the whole year with January payment, new computer equipment purchased, mileage and lodging for the fair convention in January. Expenses for fair week included entry tags that are purchased ahead of time.

Discussion and possible action on Marketing Partnerships for 2015-2017: None.

Discussion and possible action on Fair 2015: None.

Discussion and possible action on Fair Park business: David Diestler reported that the cost of shavings has increased; therefore, he proposed the cost to customers increase from \$6.50/ bag to \$7.00/bag. Matt Foelker made a motion to raise the cost of shavings to \$7.00/bag, Russell Kutz seconded the motion. Motion was passed unanimously.

Director's Report: David Diestler reported that the new website is live, and he continues to work to launch the authorized.net application to accept credit cards. Diestler is working with MIS on a layout for internal park radio wave frequency to transmit secure data. We are currently waiting for contractor quotes for this project. Fair staff is working with Knapton Musik Notes to host a Junior Amateur Talent Show on Wednesday night of fair in the Miller Lite Tent. Thursday night in the Miller Tent will be a youth band night, also coordinated by Knapton Musik Notes. On Sunday, there will be Latino music in the Miller Tent.

Discussion and possible action on Pool Staff Resolution: David Diestler discussed hiring pool staff for grounds maintenance set up. No additional funds would be needed from the budget; it would come out of the 1,000 hour allotment of the budget. Matt Foelker made a motion to approve the Pool Staff Resolution, Russell Kutz seconded. Motion was passed unanimously.

Supervisor's Report: Roger Kylmanen discussed the caretaker position, which still needed to be posted in the newspaper. He was scheduling and conducting interviews to fill seasonal positions. He is also working with an electrician to update electrical throughout Fair Park.

Fair Office Report: Amy Listle reported that fair week camping was sold out on the North/Northwest side. She gave a demonstration at a recent 4-H meeting regarding online entries.

Next Meeting: The next meeting was set for May 7, 2015 at 8:00 a.m. in the conference room of the Activity Center.

With no further business, Matt Foelker made a motion to adjourn the meeting. Russell Kutz seconded. Motion carried. Meeting adjourned at 9:54 a.m.