

Jefferson County  
Finance Committee Minutes  
September 18, 2015

Committee members: Braugher, James, Vice Chair  
Hanneman, Jennifer, Secretary  
Jones, Dick, Chair  
Poulson, Blane (Excused)  
Schroeder, Jim

1. **Call to Order** – Dick Jones called the meeting to order at 8:30 a.m.
2. **Roll Call (establish a quorum)** - All committee members were present except for Blane Poulson which was excused. Staff members present were Ben Wehmeier, Brian Lamers and Tammy Worzalla. Others present were Alexa Zoellner from the Jefferson Daily Union and Steve Sharpe from the Watertown Daily Times.
3. **Certification of compliance with the Open Meetings Law** – Ben Wehmeier certified that the meeting was in compliance of the Open Meetings Law for the State of Wisconsin.
4. **Approval of the agenda** – No changes to the agenda were requested.
5. **Communications** – None
6. **Public Comment**- None
7. **Review budget hearing schedule and possible budget updates**- No updates to the budget.
8. **Budget hearings for 2016** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record.]*
  - a. **Organization and possible updates to any department budget.** None
  - b. **Outstanding Department Budgets**-None
  - c. **General Revenues**
    - i. Ben Wehmeier/Brian Lamers
    - ii. No additional motions/information
    - iii. Discussion took place that there could be additional changes with the change to contingency balance. Motion was made by Schroeder/Hanneman to approve the General Revenue and Expenditure with a tax levy reduction of \$7,367,457. Motion passed 4-0.
    - iv. No additional motion
  - d. **Fee Schedule**
    - i. Ben Wehmeier/Brian Lamers
    - ii. No additional motions/information
    - iii. Discussion took place on the change to the fee schedule.

- iv. A motion was made by Jones/Hanneman to approve the changes in the fee schedule as presented with the additional DMV changes in the County Clerk to collect for new service for Titles and Plate renewals. The motion passed 3-1 (Braugler)

**e. Debt Service**

- i. Ben Wehmeier
- ii. No additional motions/information
- iii. A motion was made by Schroeder/Braugler to approve the tax levy of \$1,135,284. Motion passed 4-0.
- iv. No additional motion

**f. Capital Projects**

- i. Brian Lamers
- ii. No additional motions/information
- iii. None
- iv. No additional motion

**g. Fund Balance Policy**

- i. Ben Wehmeier/Brian Lamers
- ii. No additional information
- iii. Motion by Hanneman/Schroeder to approve the Fund Balance and policy as presented.
- iv. Motion passed 4-0.

**h. Set Tax Levy for 2016**

Motion made by Jones/Hanneman to approve the following:

I. Set the total tax levy at \$28,620,964 with a breakdown of the tax levy at:

- 1. County-Wide (1992 statute definition- \$26,743,522 tax levy at a \$4.3294 mill rate.
- 2. Health Department - \$838,207 tax levy
- 3. Library System- \$1,039,235 tax levy

Motion passed 4-0

**9. Set future meeting schedule, next meeting date, and possible agenda items**

The next Finance Committee meeting is scheduled for Thursday, October 8<sup>th</sup> at 8:30 a.m. Possible agenda items include any 2015 budget to actual issues, disallowance of a claim and the two resolutions from the Farmland Conservation Easement Commission that got referred to the Finance Committee from the last County Board Meeting.

**10. Adjourn** – A motion was made at 9:15 a.m. to adjourn by Hanneman/Schroeder. The motion passed 4-0.

Respectfully submitted,

Jennifer Hanneman  
Finance Committee Secretary  
Jefferson County

/bll