

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, July 7, 2015

The Jefferson County Highway Committee met on Tuesday, July 7, 2015, at 8:00 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Ron Buchanan; George Jaeckel; Walt Christensen; Al Counsell; Carlton Zentner

Members absent: None

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
J. Blair Ward, Corporation Counsel
Ann Jenswold, Highway Department
Bill Buglass, Payne & Dolan
Michael Brunk, CTH N Resident
Erik Olsen, Attorney

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the June 2, 2015 Highway meeting, having been distributed in advance, it was moved by Mr. Buchanan and seconded by Mr. Christensen to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

Michael Brunk and his attorney, Erik Olsen, were present to comment on their concerns regarding the contract that Mr. Brunk had entered into with the Jefferson County Highway Department reference County Highway N.

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- CTH "W" (Near new Highway Facility)

Progress: Most of the slope work and landscaping is complete. Will pulverize and pave the remaining section in mid-July.

- CTH "N" (CTH B – CTH A) – 5.0 miles

Progress: All slope work and landscaping is finished except last construction segment. There is approximately 0.2 miles of construction work to finish. We will complete paving work in August/September.

- CTH "A" (Lake Mills - Watertown) – 10.0 miles

Progress: Begin pulverizing and paving work on July 14th.

- CTH "J" (CTH G - Jefferson)

Progress: Begin construction work in late July on section between STH 89 and the City of Jefferson

- CTH "P" (CTH E – CTH F) – 2.91 miles

Progress: In design phase, anticipate construction to begin in 2017

- **Winter Maintenance**

- **General Maintenance**

Crews finished all landscaping work and bike trail connection on county property near new highway facility

Crews are working on surface patching and shoulder maintenance

Crews are working on first mowing cut on all county and state highways

- **Office/Shop Staff**

Shop staff is busy moving equipment to new building and training on all building and equipment components

Office staff is finishing the 2014 financial report and assisting in the moving and organizing in the new facility

OLD BUSINESS

NONE

NEW BUSINESS

9a. Discuss construction projects progress and schedule

County Highway N project was discussed. The Brunk property is one of the last sites to clean up, due to the fact that the County is still pulling material from this area. The Brunk contract will be honored and work will be completed, when the active site is done. Commissioner Kern stated that we are a week or two from finishing, and then restoration will be taking place. No Motion

9b. Review land parcels for potential purchase in southeast area of county

Potential land purchase for a salt shed was discussed. An owner is willing to sell a parcel of land, with some buildings on site, located by CTH "CP" and STH 106. The Committee had discussion on this site, and other possibilities for a potential site.

It was moved by Mr. Jaeckel and seconded by Mr. Buchanan to proceed with First Right of Refusal with the owner of the parcel located by CTH "CP" and STH 106, and to check into other options of land for purchase or use.

Carried by the following roll call:

AYES: Jaeckel, Buchanan, Christensen

NOES: Counsell, Zentner

ABSENT: None

ABSTAIN: None

9c. Review monthly financial account summary

Commissioner Kern reviewed the financial account summary with the Committee. Questions were answered. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	06/09/15	\$ 57,420.05
BILLS:	06/22/15	\$ 275,829.57
BILLS:	06/30/15	\$ 32,544.10
BILLS:	07/07/15	\$ 22,115.77
P CARD:	JUNE	\$ 21,633.58
COMMITTEE:	MAY	\$ <u>276.93</u>
TOTALS:		\$ 409,820.00

It was moved by Mr. Buchanan and seconded by Mr. Christensen that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner
- NOES: None
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Counsell and seconded by Mr. Christensen to adjourn at 9:30 a.m.

Carried by the following roll call:

- AYES: Jaeckel, Buchanan, Christensen, Counsell, Zentner
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on Tuesday, August 4, 2015 at 8:00 a.m., at the Highway Commissioner's office, new facility.

Approval: _____

 Al Counsell, Secretary