

**HUMAN RESOURCES COMMITTEE**  
**MEETING MINUTES**  
**July 9, 2015 @ 8:00am**  
**Jefferson County Courthouse, Room 112**

1. Call to Order: Chair, Jim Braughler called the meeting to order at 8:01 am.
2. Roll Call: Present: James Braughler, Jim Mode, Greg David, Paul Babcock, Michael Wineke. Others present: B. Lamers, T. Mindemann, C. Robinson, J. Schroeder, B. Ward and B. Wehmeier.
3. Certification of compliance with the Open Meetings Law: Confirmed by Ben Wehmeier, County Administrator.
4. Review of Agenda: Reviewed with no changes.
5. Citizen Comment: None
6. Communications: Distribution of survey results of Highway/Public Works overtime policies from Wisconsin counties/municipalities. B. Wehmeier explained that the Task Force requested a Highway Worker Wage Survey, which will likely come back to the committee for discussion. Also, revised draft of Resolution creating a full-time Register in Probate/Attorney position and eliminating a full-time Deputy Register in Probate/Lead Juvenile Clerk position was distributed.
7. Approval of June 16<sup>th</sup> minutes: **Motion by Paul Babcock, second by Jim Mode.** Motion Carried 5:0.
8. Consideration and recommendation to eliminate a vacant full-time Register in Probate/Lead Juvenile Clerk position and create a full-time Register in Probate/Attorney position: B. Wehmeier explained the proposed Resolution to County Board and Carlson & Dettmann's position rating of Grade 12. C. Robinson provided history on the position stating originally was an attorney position but due to employee issues years ago and when budget was tight position eliminated and Carla became the Register in Probate. Due to recent staff issues the judges wanted to go back to an attorney due to understanding of probate law and legal background. This would be a judicial appointment who also supervises the Deputy RIP/Juvenile Clerks (one full time and one part time). B. Wehmeier added that new position will also hold hearings and serve as backup for Commissioners. Fiscal notes that funds are available for 2015 however the challenge is in the next fiscal year. **Motion by J. Mode, second by P. Babcock, to recommend to County Board the resolution to eliminate the vacant, full-time Deputy Register in Probate/Lead Juvenile Clerk and create a full-time Register in Probate/Attorney.** Motion carried 5:0.
9. Next Meeting: July 21<sup>st</sup> at 8:30 am.
10. Adjournment: Motion by G. David to adjourn, second by Paul Babcock. Motion Carried. Meeting adjourned at 8:12 am.