

**Jefferson County Board
Committee Minutes
June 3, 2015
Infrastructure Committee**

1. **Call to order**
Meeting was called to order by Jones at 9:07 a.m.
2. **Roll call of Committee Members**
John Kannard, Russell Kutz, Mike Kelly, Richard Jones and Greg David.
Others Present: Tammie Jaeger, Administrative Secretary; Bill Kern, Highway Commissioner and Mark Miller, Central Services Manager.
3. **Certification of compliance with the Open Meetings Law**
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made
5. **Public Comment** None
6. **Approval of the May 6, 2015 Infrastructure Committee meeting minutes**
Motion by David; Second by Kannard to approve the May 6, 2015 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.
7. **Communications**
 - a. Highway Open House Dedication Iteration
8. **Update on old highway facility**
The City of Jefferson will be giving a presentation on their ideas for the old highway site. Kern explained that there is also another party interested in the property. The staff should be reporting to the new facility on June 4th. No action taken.
9. **Update on Satellite Shops**
The Satellite Shops are on schedule. No action taken.
10. **Central Services Projects Update – Mark Miller**
Miller gave the committee an update on Central Services projects. 1) The boilers will be replaced at the Courthouse & MIS with bid specs are due June 11th 2) Multiple sections of roofing at various county facilities.; 3) HVAC maintenance at the courthouse including replacement of the heating coil & A/C coil to add an additional 10-15 year of life resulting in a cost savings of approximately \$60,000 and resolve the heating and cooling issues 4) Courthouse parking lot maintenance including sealing, crack filling, striping, light pole removal, installation of permanent parking signs and exterior wall pack light fixtures. No action taken.
11. **Central Services Financial Report**
Financial Reports were provided for the committee to review. No action taken.
12. **MIS Financial Report**
Financial Reports were provided for the committee to review. No action taken.
13. **Potential items for the Committee’s next meeting**
 - Approval of the June 3, 2015 Infrastructure Committee minutes
 - Update on new highway facility
 - Update on the old highway facility
 - Human Services Project Update
 - Update on Satellite Shops
 - Update on Task Force assignments
 - Discussion and possible action on charging a fee for the use of conference rooms
14. **Set next meeting date:**
 - July 1, 2015 at 9:00 a.m. Sheriff’s Shooting Range, W7082 County Hwy V, Lake Mills, WI 53551.

- August 5, 2015 at 9:00 a.m.

15. **Tour of Highway Facility**

The committee toured the new Highway Facility

16. **Adjourn**

David made a motion to adjourn; Second by Kelly at 10:19 a.m. Ayes – All (Motion Carried)