

**Jefferson County Board  
Committee Minutes  
September 2, 2015  
Infrastructure Committee**

**1. Call to order**

Meeting was called to order by Jones at 9:00a.m.

**2. Roll call of Committee Members**

John Kannard, Russell Kutz, Mike Kelly, Richard Jones and Greg David.

Others Present: Tammie Jaeger, Administrative Secretary; Ben Wehmeier, County Administrator; Alexa Zoellner, Reporter, Jefferson Daily Union; Terry Gard, Human Services Maintenance Supervisor; Paul Vogel, Human Services Maintenance Worker and Jim Schroeder, County Board Chair.

**3. Certification of compliance with the Open Meetings Law**

Staff reported that the meeting agenda was properly noticed in compliance with the law.

**4. Review of the Agenda**

No changes were made

**5. Public Comment** None

**6. Approval of the August 5, 2015 Infrastructure Committee meeting minutes**

Motion by David; Second by Kannard to approve the August 5, 2015 Infrastructure Commie meeting minutes as presented. (Ayes -All) Motion Carried.

**7. Communications**

- Inventory Assessment Schedule
- FY2015 Proposed Capital Changes
- Sheriff's Office Security Camera Bids

**8. Update on Human Services Capital Projects**

Gard reported on capital projects. 1) Bullet resistant glass will be installed at the Health Department WIC desk  
2) A backup generator will be installed at the Lueder Haus. The RFP for the generator went out this week  
No action taken.

**9. Discussion and possible action on potential alternative projects for FY 2015**

Information on alternative projects was provided for the committee to review. Wehmeier discussed the need for getting these projects completed.

Motion by David; Second by Kannard to approve the projects for FY 2015 (Ayes-All) Motion carried.

**10. Update on old highway facility**

Wehmeier said that there are no significant updates. Surveyor is starting to do work at the site. No action taken.

**11. Update on punch list for new highway facility**

Wehmeier told the committee that everything is almost complete. Final checks will be done on these items.  
No action taken.

**12. Discussion and update on satellite shops**

Wehmeier explained that there were a couple of issues with the satellite shops. The State is requiring the installation of a sprinkler system. Staff is working on several options to try and eliminate this need. Staff is also working with Lake Mills on issues they have with the plan design. No action taken.

**13. Update on FacilityDude software application for maintenance, repair & improvement of county buildings**

An assessment schedule was provided for the committee to review. The assessments have started. No action taken.

**14. Update on courthouse parking lot repair & improvements**

The old parking lot lights are being removed. The satellite dish has been removed. The new lighting has been installed. No action taken.

**15. Central Services Financial Report (July)**

Financial Reports were provided for the committee to review. No action taken.

**16. MIS Financial Report (July)**

Financial Reports were provided for the committee to review. No action taken.

**17. Potential items for the Committee's next meeting**

- Approval of the August 5, 2015 Infrastructure Committee minutes
- Update on Human Services Capital Projects
- Update on FacilityDude Assessment
- Discussion and update on bids for Satellite shop
- Update on Budget Capital Items 5 year plan

**18. Set next meeting date:**

- September 8, 2015 at 6:30p.m. At the Courthouse Joint meeting with Law Enforcement and Emergency Management)
- October 7, 2015 at 9:00a.m. at the Courthouse

**19. Tour of the Sheriffs Annex Building**

The committee toured the Sheriffs Annex Building.

**20. Adjourn**

Kutz made a motion to adjourn; Second by Jones at 10:32 a.m. Ayes- All (Motion Carried)