

**Jefferson County Board
Committee Minutes
November 4, 2015
Infrastructure Committee**

1. **Call to order**
Meeting was called to order by Jones at 9:00 a.m.
2. **Roll call of Committee Members**
John Kannard, Russell Kutz, Mike Kelly, Richard Jones and Greg David.
Others Present: Tammie Jaeger, Administrative Secretary; Ben Wehmeier, County Administrator and Jim Schroeder, County Board Chair.
3. **Certification of compliance with the Open Meetings Law**
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made
5. **Public Comment** None
6. **Approval of the October 7, 2015 Infrastructure Committee meeting minutes**
Motion by Kutz; Second by David to approve the October 7, 2015 Infrastructure Committee meeting minutes as corrected. (Ayes -All) Motion Carried.
7. **Communications**
 - Wehmeier informed the committee that the house located at 211 E. Washington Street, in Jefferson has been sold and will be moved
 - Plans for the City of Lake Mills satellite shop
8. **Discussion and update on satellite shops**
Drawings for the Lake Mills satellite shop were provided for the committee to review. Wehmeier reviewed the plans. The building is now divided to eliminate the need for a sprinkler system. Staff is working with the City of Lake Mills on their design requirements. No action taken.
9. **Update on FacilityDude software application for maintenance, repair & improvement of county buildings**
Wehmeier explained that they are still updating the final reports. Staff is working on different technologies for notification. As the reports come in they will be sent to the Committee for review. No action taken.
10. **Update on old highway facility**
Wehmeier explained that the fixtures and storage buildings have been put on the auction site. Highway staff is cleaning up the site and utilities will be turned off before winter. No action taken.
11. **Update on punch list for new highway facility**
Wehmeier said that the landscaping issues have been addressed. The pavement in the salt sheds is in progress. Brine equipment is in the final checks with the DOT. No action taken.
12. **Update on satellite shops**
Wehmeier said that the salt sheds are full. The state will reimburse us for the money it takes to move the salt. No action taken.
13. **Central Services Financial Report (September)**
Financial Reports were provided for the committee to review. No action taken.
14. **MIS Financial Report (September)**
Financial Reports were provided for the committee to review. No action taken.
15. **Potential items for the Committee's next meeting**
 - Approval of the November 4, 2015 Infrastructure Committee minutes
 - Update on Satellite Shops

- Update on FacilityDude software application for maintenance, repair & improvement of county buildings
- Update on Old Highway Facility
- Update on punch list for new highway facility
- Update on old salt sheds

16. **Set next meeting date:**

- December 2, 2015 at 9:00 a.m. at the Highway Facility with tour to follow

17. **Adjourn**

David made a motion to adjourn; Second by Kannard at 9:40 a.m. Ayes – All (Motion Carried)