

## COUNTY BOARD COMMITTEE MINUTES

**COMMITTEE:** LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**DATE:** JANUARY 23, 2015

**MEMBERS OF THE COMMITTEE PRESENT:** AL COUNSELL, KIRK LUND

**OTHERS PRESENT:** JIM SCHROEDER – COUNTY BOARD SUPERVISOR DISTRICT 19, BEN WEHMEIER – COUNTY ADMINISTRATOR (VIA PHONE), DONNA HAUGOM – EMERGENCY MANAGEMENT DIRECTOR, NYCOL HABERMAN – EMERGENCY MANAGEMENT PROGRAM ASSISTANT, SHERIFF PAUL MILBRATH, TODD LINDERT – COMMUNICATION SUPERVISOR

**ABSENT:** DWAYNE MORRIS, AMY RINARD, MICHAEL WINEKE

**ELECT TEMPORARY CHAIR (DUE TO CHAIR AND VICE-CHAIR BEING ABSENT):** MOTION TO ELECT COUNSELL AS TEMPORARY CHAIR MADE BY LUND, SECOND BY SCHROEDER

**MEETING CALLED TO ORDER** BY COUNSELL AT 8:35 A.M.

### **COMPLIANCE WITH OPEN MEETINGS LAW**

STAFF CERTIFIED COMPLIANCE WITH THE OPEN MEETING LAW

**APPROVE AGENDA:** NO COMMENTS – AGENDA APPROVED AS IS

**COMMUNICATIONS:** NONE

**CITIZEN COMMENT:** NONE

**APPROVAL OF MINUTES:** MOTION MADE BY SCHROEDER; SECOND BY LUND TO APPROVE THE MINUTES FROM THE DECEMBER 19, 2014 MEETING AS PRESENTED.

**PUBLIC SAFETY RADIO AND DISPATCH UPGRADE –** SHERIFF MILBRATH STATED THAT THE UPGRADE WAS BUDGETED OVER A YEAR AGO AT \$180,000 BASED ON INFORMATION RECEIVED AT THAT TIME AND THEN CARRIED OVER. A CONSULTANT WAS HIRED TO MAKE SURE ALL SPECIFICATIONS ARE MET AND 3 BIDS HAVE BEEN RECEIVED.

### **GENERAL COMMUNICATIONS**

\$242,735.82 – BASE BID

\$ 1,957.65 – PERFORMANCE BOND

\$ 12,500.00 – CONSULTANT

\$ 24,273.58 – 10% CONTINGENCY (ONLY ON BASE BID)

\$281,467.05 – **TOTAL**

### **EF JOHNSON**

\$474,865.61 – BASE BID

\$ 12,824.66 – PERFORMANCE BOND

\$ 12,500.00 – CONSULTANT

\$ 47,486.56 – 10% CONTINGENCY (ONLY ON BASE BID)

\$547,676.83 – **TOTAL**

**BAYCOM/MOTOROLA**

\$513,946.00 – BASE BID

\$ 13,000.00 – PERFORMANCE BOND

\$ 12,500.00 – CONSULTANT

\$ 51,394.60 – 10% CONTINGENCY (ONLY ON BASE BID)

\$590,840.60 – **TOTAL**

SHERIFF MILBRATH STATED THAT THIS IS AN ESSENTIAL PRODUCT. THE GENERAL COMMUNICATIONS BID IS PROBABLY THE ONE THAT WOULD BE CHOSEN; HOWEVER, STILL OVER BUDGET BY APPROXIMATELY \$100,000. SHERIFF MILBRATH STATED THAT THE SHERIFF'S DEPARTMENT WILL BE FORWARDING THIS TO THE FINANCE COMMITTEE TO REQUEST FUNDING.

SHERIFF MILBRATH POINTED OUT THAT JEFFERSON COUNTY WILL GAIN SYSTEM REDUNDANCY WITH THE UPGRADE - SHOULD THERE BE A SYSTEM OUTAGE JEFFERSON COUNTY WOULD BE ABLE TO FLIP A SWITCH AND RELAY TO WATERTOWN AND WATERTOWN WOULD ALSO BE ABLE TO RELAY TO JEFFERSON COUNTY'S SYSTEM IF THEY WERE TO HAVE A SYSTEM OUTAGE. THE UPGRADE WOULD ALSO STRENGTHEN THE SIGNAL TO THE IXONIA, WATERTOWN AND WATERLOO AREAS.

IT IS BELIEVED THAT WITH THE 10% CONTINGENCY AND A BUILT IN AMOUNT OF \$3500.00 (SHOULD THERE NEED TO BE A STUDY DONE ON A TOWER) THAT THE UPGRADE SHOULD COME IN UNDER THE BID AMOUNT BUT THERE IS NO GUARANTEE. THE SHERIFF'S DEPARTMENT IS LOOKING TO EMERGENCY MANAGEMENT AS WELL AS THE CITY OF WATERTOWN FOR ANY POSSIBLE FUNDS TO HELP OFF-SET THE COST. NO BIDS HAVE BEEN ACCEPTED AT THIS TIME. SHERIFF MILBRATH WOULD LIKE THE SUPPORT OF THE LEEM COMMITTEE THAT THIS IS A MANDATORY UPGRADE WHEN APPROACHING THE FINANCE COMMITTEE.

WEHMEIER ADVISED THAT THERE ARE A COUPLE THINGS CURRENTLY BEING LOOKED AT TO HELP COVER THE FUNDING NEEDED. THE 2015 BUDGET INCLUDES \$385,000 FOR AN UPGRADE TO THE 911 SYSTEM. AS THIS IS BEING LOOKED AT CLOSER IT IS HOPEFUL THAT THIS AMOUNT IS ABOVE AND BEYOND WHAT IS NEEDED FOR THE 911 SYSTEM AND THAT THERE MAY BE SOME EXTRA TO HELP WITH FUNDING THE RADIO AND DISPATCH UPGRADE. ALSO, 2014 IS CURRENTLY IN THE PROCESS OF BEING CLOSED OUT AND LOOKED AT CLOSER TO DETERMINE IF THERE ARE ANY CARRYOVER FUNDS AVAILABLE. WEHMEIER THOUGHT HE SHOULD KNOW MORE IN A WEEK OR SO. FURTHER DISCUSSION WAS HAD.

A MOTION WAS MADE BY SCHROEDER; SECOND BY LUND FOR THE LEEM COMMITTEE TO RECOMMEND ACCEPTING THE GENERAL COMMUNICATIONS BID AND TAKE THIS TO THE FINANCE COMMITTEE TO DETERMINE HOW THE OVER BUDGET AMOUNT WILL BE FUNDED.

**EMERGENCY MANAGEMENT BUDGET** - HAUGOM EXPLAINED THAT THE DECEMBER REPORT SHOWS EMERGENCY MANAGEMENT WAS WITHIN BUDGET AT THE END OF 2014. HAUGOM PREDICTED THAT THE DEPARTMENT WILL ALSO DO WELL WITH THE 2015 BUDGET. NO QUESTION OR COMMENTS.

**OCTOBER – DECEMBER, 2014 ACTIVITIES** – HAUGOM STATED THAT THIS IS A LIST OF ITEMS WORKED ON/COMPLETED THROUGHOUT THE PREVIOUS QUARTER; MENTIONING SPECIFICALLY THE SIX OFF-SITE VISITS THAT WERE COMPLETED. HAUGOM EXPRESSED HER GRATITUDE AND APPRECIATION TO HABERMAN; STATING THAT SHE HAS DONE AN EXCELLENT JOB SINCE BEING HIRED. THE COMMITTEE CONGRATULATED HABERMAN ON HER PERFORMANCE. NO OTHER QUESTIONS FROM THE COMMITTEE.

**CORRESPONDENCE** - NONE

**TIME & PLACE OF NEXT MEETING** – FRIDAY, FEBRUARY 27, 2015 AT 8:30 A.M.

**ADJOURN**

MOTION MADE BY LUND; SECOND BY SCHROEDER TO ADJOURN AT 9:00 A.M.