

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Lake Mills Fire Department
120 Veterans Lane
Lake Mills, WI 53551

WEDNESDAY, August 19, 2015 at 1:00 p.m.

MEETING MINUTES

- 1) **Call to Order** – The meeting was called to order at 1:13 pm.
- 2) **Roll Call – Members Present:** Kraig Biefeld, Donna Haugom, Gail Scott, Ted Tuchalski, Nycol Haberman, Sheriff Paul Milbrath, Michael Koller, Paul Hable, Angela Swinehart and Chief Vern Butzine – via phone
- 3) **Certifications of Compliance with the Open Meetings Law** – In compliance.
- 4) **Review of the Agenda** – The agenda was reviewed; no changes made.
- 5) **Citizen Comments** – There were no citizen comments.
- 6) **Motion and Approval for February 18, 2015 and May 27, 2015 Meeting Minutes** – Scott motioned to approve, second by Koller – all ayes
- 7) **Communications** – None
- 8) **Changes to By-laws** –Haugom stated there was one part of the by-laws that we had to change according to §323.60 for preparation and distribution of the LEPC Plans to identify how we were going to distribute them, where they were going to be kept and how we were going to review the County Wide Hazardous Material Response Plan. The eight counties of the southeast region met and decided on the following paragraph which has been approved by the state:

XV) Preparation and Distribution of LEPC Plans

The development and review of the County Wide Hazardous Materials Response Plan and Site Specific Facility Off-Site Plans shall be in accordance with state planning guidance and Subchapter VI, Emergency Planning, 323.60, Wis. Stats., and the operational requirements of the LEPC. Distribution of the County Wide Hazardous Materials Response Plan and Site Specific Facility Off-Site Plans will be accomplished electronically and shall include the emergency response agencies for applicable local units of government. Copies of the most recent published plans will be available for public review at the Jefferson County Office of Emergency Management, 411 S Cetner Avenue, Jefferson WI 53549 during normal working hours.

Motion to approve by Milbrath, second by Scott – all ayes.

9) **Hazardous Materials Spills/Billings** – Haugom stated that there were a couple of spills reported.

- On 06/06/2015 - 750 gallons of fertilizer spilled on Gopher Hill Road and Fox Road in the Town of Ixonia.
- On 06/10/2015 – another fertilizer spill on Stoney Creek Road in Town of Lake Mills. This was not reported by the spiller – farmer was seen spraying fields and now a large area on road which smells like fertilizer can be seen and can see where tractor pulled off the field. The area appears to be 200 yards.
- On 07/09/2015 – Farmco/Frontier on Puerner Street released 75 gallons of herbicide. The bulk container came off of a forklift while being transported – substance made contact with gravel parking lot and was contained to that area.
- On 08/11/2015 – Diesel fuel spill – mechanical failure; drive shaft fell off and punctured the fuel line of semi. Ixonia Highway 16 cross road American Street – spilled on paved road; no waterways nearby.

No specific clean up information given. Haugom stated she will follow up on clean up with DNR for the spill on 06/06/2015.

10) **Update on Commercial Pool & Spa** – Haugom spoke with the Assistant Corporate Counsel – we will be filing a small claims action for \$6000.00 with possible negotiations down to \$2000.00. There was discussion that if Commercial Pool & Spa obtains legal counsel then we may withdraw the suit because if we lose we have to pay their attorney fees as well as other costs. Hable questioned why Corporation Counsel thought there was a possibility that we would lose. Haugom stated that there were comments made that one of the first responders stated that the spill response was a good practice run and also that we overreacted based on the type of chemical. Further discussion was had.

11) Updated Off-site Plans (Feb 2015-Aug 2015) – Haberman gave a brief update on the status of each facility plan listed below (2015 2nd half plan of work).

- United Cooperative – Johnson Creek Anhydrous Ammonia (213,000 lbs.) – Plan has been finalized – signed transmittals received and sent to state.
- BASO Gas Products – Watertown – Anhydrous Ammonia (4,377 lbs.) – Facility visit completed – plan update in progress
- Whitewater Wastewater Treatment – Whitewater – Chlorine (150 lbs.), Sulfur Dioxide (150 lbs.) and all other chemicals have been removed, final transmittal completed
- MCC – Wisconsin LLC – Watertown – facility closed and Sulfuric Acid (1,132 lbs.) was removed – final transmittal completed
- Concord Generating Station – Watertown – Sulfuric Acid (300,900 lbs.) – Plan has been finalized – signed transmittals received and sent to state.
- Diversey – Watertown – Ammonia (8,880 lbs.), Hydrofluoric Acid (516 lbs.) and Sulfuric Acid (80,380 lbs.) – Facility visit completed – plan update in progress

12) Industry Reports

- a) **American Red Cross** – no representative present at meeting. Haugom stated they are making changes in Red Cross. Currently we have Doreen Martinez and Marytha Blanchard as temporary reps until one is assigned.
- b) **Salvation Army** – Angela Swinehart – participated in patriot exercise at Volk Field where National Guard holds practice. This is the second year they have participated and use it as a practice – they hydrated and provided lunch for 300 plus people. Responded in Columbus County when they had their straight-line wind damage.
- c) **South Central Health Care Coalition** – Biefeld stated they just had a general business meeting and executive board meeting. Ideally this was created as a way to share knowledge, resources and funding between groups involved (hospitals, Emergency Management, Trauma, EMS and Public Health. Further discussion was had.

13) Correspondence – No correspondence

14) Tour given showing HAZMAT trailer and resources available.

15) Next Meeting Date - Wednesday, November 18, 2015 at 1:00 pm – Rm 12 UW-Extension

16) Meeting Adjourned – Biefeld adjourned at 1:58 – motioned by Butzine, second by Milbrath