

**MINUTES OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, November 19, 2015

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

- 1. Call to Order**
The meeting was called to order by Chairman Nass at 7:00 p.m.
- 2. Roll Call**
Committee members in attendance at 7:00 were Jaeckel, David, Nass, Rinard and Reese. Zoning staff present included Michelle Staff and Rob Klotz.
- 3. Certification of Compliance with Open Meetings Law Requirements**
Reese verified that the meeting was being held in compliance with the open meetings law requirements.
- 4. Approval of Agenda**
Motion by Rinard, seconded by David, to approve the agenda. Motion passed on a voice vote with no objection.
- 5. Explanation of Process by Committee Chair**
Chairman Nass explained the process of the public hearing.
- 6. Public Hearing**
Klotz read aloud the following:

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, November 19, 2015, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

R3856A-15 – Steven Holz: Rezone to create a 1.6-acre building site on **Lower Hebron Rd and County Road D** in the Town of Hebron from part of PIN 010-0515-1511-000 (69.231 Acres)

Petitioner: Steven Holz, N1782 County Road D – Holz explained he did a farm consolidation a couple of years ago and now would like to split off another lot. Holz explained the access location along County Road D. He would like to keep an additional building site.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read Town response into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department. Klotz asked the petitioner about access along County Road D.

R3857A-15 – Thomas Brown/Joyce Brown Property: Create a 3-acre farm consolidation lot around the home at **N2033 County Road A**, and two, 1-acre building sites on **Danielson Road**, all from PIN 028-0513-0921-000 (39 Acres) in the Town of Sumner.

Petitioner: Thomas Brown, N2372 Kreutz Road – Brown explained the petition. The petitioner explained that there are two tree lines and the fields are gravel. He explained they tore down the farm house and rebuilt a new home.

Comments in Favor: None

Comments Opposed: None

Questions from the Committee: None

Town Response: Klotz read Town response into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department.

CONDITIONAL USE PERMIT APPLICATIONS

CU1860-15 –Classic Seamless Gutters Inc: Conditional use to allow retailing that is freestanding in an Industrial zone, allowing for a showroom for fireplace and masonry

Questions from the Committee: None

Town Response: Klotz read Town response into the record and it is in the file.

Staff Report: Staff report given by Robert Klotz and now on file in the Zoning Department. Klotz explained that Jefferson County does not regulate the blasting.

Motion by Reese, seconded by Jaeckel at 7:40 pm to adjourn the public hearing. Motion carried on a voice vote with no objection.

A handwritten signature in cursive script that reads "Don Reese".

Don Reese, Secretary