

# UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

**Date of Meeting:** August 10, 2015

**Meeting called to order by:** Chair Paul Babcock called the meeting to order at 8:30 a.m.

**Members Present:** Babcock, Borland, Hartz, Morse and Schultz.

**Agents Present:** Eisenmann, Georgson, Grabow and Torbert.

**Also present:** Kamilla Thoma, 4-H Intern

**Certification of Open Meetings Law:** The agenda has been duly posted and the door is open.

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**Approval of Agenda for Possible Rearrangement:** None

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**Approval of June 8, 2015 Meeting Minutes:**

Motion was made by Schultz and seconded by Morse that the minutes of the June 8, 2015 meeting be approved. Motion approved: 5-0.

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**Communications:** None.

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**Public Comment:** None

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**Item:** Review of June 2015 Departmental Financial Statements and Department Update

Georgson reported that the 2015 budget is on track to come in under budget.

**Item:** Review of 2016 Department Budget

Georgson reported that as a department we were able to meet the objectives set by the County Administrator. He noted that some cuts were needed in order to meet those objectives.

**Item:** Discussion of Monthly Agent Reports

All agent monthly reports were sent electronically to the committee prior to the meeting. Review and highlights from their written monthly reports were provided in the following order: Torbert, Thoma, Georgson, Grabow and Eisenmann.

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**Upcoming Agenda Items and Meeting Dates:** The next committee meeting will be held on September 14, 2015; October 12, 2015; November 9, 2015; December 14, 2015. Dates were reviewed and approved by the committee.

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**Adjournment:** A motion was made by Schultz, seconded by Borland, to adjourn the meeting at 9:43 a.m. Motion passes: 5-0

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Secretary