

Bridges Library System Board Meeting Minutes
August 16, 2016

PRESENT: Dick Nawrocki, Larry Nelson, Marion Onesti, Howard Pringle, Jean Yeomans, Linda Ager, Betty Scanlon, Rose Sura, Jim Heinrich, John Rhiel

ABSENT: Dwayne Morris

EX OFFICIO: Connie Meyer, Library System Director; Barbara Draeger, Director New Berlin Public Library, APL Representative; Grant Lynch, Resource Library Director

OTHERS: Meg Henke, Library System Administrative Specialist, Mellanie Mercier, Automation Coordinator and Bridges Library System Assistant Director, Beth Bechtel, Bridges Database Management Librarian and Betsy Bleck, Director Oconomowoc Public Library

Dick Nawrocki, the Board President, called the meeting to order at 6:00 p.m. at the Oconomowoc Public Library. There were no comments from the public and no correspondence. A Scanlon/Onesti motion to approve the minutes of the July meeting passed unanimously.

FINANCIAL REPORT AND ACTION ON THE BILLS

A Heinrich/Sura motion to approve payment of the monthly bill list passed unanimously. A request was made to document delivery bonus detail in the description for future bill lists.

Financial Report – A Heinrich/Onesti motion to receive and file the financial report passed unanimously.

REPORTS

APL Representative's Report: Barbara Draeger reported that APL met on 8/12. Several topics were discussed: 1) The Waukesha Public Library resource library contract for 2017; 2) Cross county borrowing; 3) Patron registrations - offering a reminder that it's critical to have the person's accurate full street address and community. A full, physical address is needed, not just a PO Box as well as an accurate selection of the exact municipality of the person's residence; 4) Overtime rules - Jennie Stoltz shared a presentation from the webinar she attended and 5) All directors were in unison that libraries shouldn't be extending loan periods beyond the default loan period on materials that belong to other libraries without speaking to the owning library first. It was decided that the directors would make a policy to give direction to the circulation group that meets next on August 24th.

Resource Library Report: Grant Lynch reported that he will be attending the IFLA (International Federation of Library Associations) Conference in Columbus, OH beginning on 8/17. Power outages have been an issue at Waukesha Public Library; a power surge happened 8/12 and on 8/16 the fiber optic connection between Waukesha County, City and surrounding areas was damaged/cut by area construction workers. They have been without phones and internet for the day. It is expected that repairs will be completed overnight and service will be up and running on 8/17.

Bridges Staff Report: Meg Henke reported that the continuing education series of free webinars for Library Trustees is 8/22 thru 8/26. It is not too late to register.

Bridges Director's Report: Connie Meyer reported that on 8/12 the Beloit Public Library organized an event for the "Libraries Transform" campaign. The goal of this campaign is to emphasize the importance of our public libraries. Governor Scott Walker spoke at the event as well as Nick Dimassis, Director of the Beloit Public Library. Connie Meyer, System Director; Kathy Klager, Director Pauline Haass Public Library, Sussex; and Pete Loeffel, Director Muskego Public Library attended the event from our library system. Paul Decker, Waukesha County board chairman, kicked off the opening meeting of the 2016 Waukesha County Library Planning (Act 150) Committee on August 4, 2016. The Committee will meet over the next several months. They are charged with creating a plan to file with the DPI to envision the next 3-5 years. Paul Decker's message was "Think Big" and be open and flexible to change. Connie attended the NACo conference in July to accept the award in Long Beach, Ca.

DISCUSSION

Introduction of New Bridges Library System Database Management Librarian- Beth Bechtel introduced herself to the Board and shared that she has 20 years of professional library experience. This is a newly created position and she started her duties with the library system on June 1. She has been spending time visiting the member libraries, starting in Jefferson County, helping them with cataloging questions and processes. She has also been networking with other library systems to learn about their processes.

Demo of CAFÉ- Mellanie Mercier provided a live demonstration of the CAFÉ catalog features (<http://www.cafelibraries.org>) including: banners; virtual book displays; carousels; search engine within CAFÉ leading users to databases; books and digital resources; book lists; scheduled searches for new books, and events and organizations.

Next meeting: **Tuesday, September 20, 2016 at 6:00 p.m. at the Pewaukee Public Library.**

At 7:26 p.m. a Scanlon/Sura motion to adjourn passed unanimously.

Minutes prepared by:

Meg Henke
Administrative Specialist

Respectfully Submitted:

John Rhiel
Board Secretary